

BILL NO. S-25-10-06

ORDINANCE NO. S-135-25

AN ORDINANCE cloud services for Land Management software at a total cost of \$3,745,667.52 over 6 years from and through Accela, Inc. by the City of Fort Wayne, Indiana,

Whereas, Accela Land Management software is crucial to the efficient and streamlined operation of building permitting and inspection for the City of Fort Wayne and Allen County,

Whereas, using software services from Accela Land Management software eliminates the ongoing expenses of hardware purchases, hardware maintenance, and security maintenance necessary for the continued operation of Accela software for the City of Fort Wayne and Allen County;

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:

SECTION 1. That the purchase of cloud services for Accela software from Accela, Inc. for a total cost of \$3,745,667.52 is hereby approved in all respects. The annual cost will be split between Allen County and the City of Fort Wayne over 6 years:

Period	City	County	Annual Total
Year 1 - 2025	\$48,322.41	\$48,322.41	\$96,644.82
Year 2 - 2026	\$330,190.57	\$330,190.57	\$660,381.14
Year 3 - 2027	\$346,700.10	\$346,700.10	\$693,400.20
Year 4 - 2028	\$364,035.11	\$364,035.11	\$728,070.22
Year 5 - 2029	\$382,236.86	\$382,236.87	\$764,473.73
Year 6 - 2030	\$401,348.71	\$401,348.70	\$802,697.41
Total	\$1,872,833.76	\$1,872,833.76	\$3,745,667.52

SECTION 2. That the City is authorized and directed to take all action necessary for the purchase of this system by and through Accela, Inc



9110 Alcosta Blvd, Suite H #3030
 San Ramon, CA, 94583

Proposed by: Kristine Nelson
 Contact Phone: 212.430.4767
 Contact Email: knelson@accela.com
 Quote ID: Q-37440
 Valid Through: 10/18/2025
 Currency: USD

Renewal Order Form

Address Information

Bill To:

Allen County IN
 200 East Berry Street
 Ste 495
 Fort Wayne, Indiana, 46802-2740
 United States

Ship To:

Allen County IN
 200 East Berry Street
 Ste 495
 Fort Wayne, Indiana 46802-2740
 United States

Billing Name: Ed Steenman
 Billing Phone: 260-449-7569
 Billing Email: ed.steenman@allencounty.us

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
Multi Solution User	Year 1	11/09/2025	12/31/2025	2	\$1,577.99	385	\$88,909.68
> Accela Building - SaaS	Year 1	11/09/2025	12/31/2025	2	\$0.00	385	\$0.00
> Accela Planning - SaaS	Year 1	11/09/2025	12/31/2025	2	\$0.00	385	\$0.00
> Accela Business Licensing - SaaS	Year 1	11/09/2025	12/31/2025	2	\$0.00	385	\$0.00
Enhanced Reporting Database (ERD)	Year 1	11/09/2025	12/31/2025	2	\$52,854.79	1	\$7,735.14
TOTAL:							\$96,644.82

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
Multi Solution User	Year 2	01/01/2026	12/31/2026	12	\$1,577.99	385	\$607,526.35
> Accela Building - SaaS	Year 2	01/01/2026	12/31/2026	12	\$0.00	385	\$0.00
> Accela Planning - SaaS	Year 2	01/01/2026	12/31/2026	12	\$0.00	385	\$0.00
> Accela Business Licensing - SaaS	Year 2	01/01/2026	12/31/2026	12	\$0.00	385	\$0.00
Enhanced Reporting Database (ERD)	Year 2	01/01/2026	12/31/2026	12	\$52,854.79	1	\$52,854.79
TOTAL:							\$660,381.14

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
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Multi Solution User	Year 3	01/01/2027	12/31/2027	12	\$1,656.89	385	\$637,902.67
> Accela Building - SaaS	Year 3	01/01/2027	12/31/2027	12	\$0.00	385	\$0.00
> Accela Planning - SaaS	Year 3	01/01/2027	12/31/2027	12	\$0.00	385	\$0.00
> Accela Business Licensing - SaaS	Year 3	01/01/2027	12/31/2027	12	\$0.00	385	\$0.00
Enhanced Reporting Database (ERD)	Year 3	01/01/2027	12/31/2027	12	\$55,497.53	1	\$55,497.53
TOTAL:							\$693,400.20

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
Multi Solution User	Year 4	01/01/2028	12/31/2028	12	\$1,739.73	385	\$669,797.81
> Accela Building - SaaS	Year 4	01/01/2028	12/31/2028	12	\$0.00	385	\$0.00
> Accela Planning - SaaS	Year 4	01/01/2028	12/31/2028	12	\$0.00	385	\$0.00
> Accela Business Licensing - SaaS	Year 4	01/01/2028	12/31/2028	12	\$0.00	385	\$0.00
Enhanced Reporting Database (ERD)	Year 4	01/01/2028	12/31/2028	12	\$58,272.41	1	\$58,272.41
TOTAL:							\$728,070.22

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
Multi Solution User	Year 5	01/01/2029	12/31/2029	12	\$1,826.72	385	\$703,287.70
> Accela Building - SaaS	Year 5	01/01/2029	12/31/2029	12	\$0.00	385	\$0.00
> Accela Planning - SaaS	Year 5	01/01/2029	12/31/2029	12	\$0.00	385	\$0.00
> Accela Business Licensing - SaaS	Year 5	01/01/2029	12/31/2029	12	\$0.00	385	\$0.00
Enhanced Reporting Database (ERD)	Year 5	01/01/2029	12/31/2029	12	\$61,186.03	1	\$61,186.03
TOTAL:							\$764,473.73

Services	Year	Start Date	End Date	Term (Months)	Price	Qty	Net Total
Multi Solution User	Year 6	01/01/2030	12/31/2030	12	\$1,918.06	385	\$738,452.08
> Accela Building - SaaS	Year 6	01/01/2030	12/31/2030	12	\$0.00	385	\$0.00
> Accela Planning - SaaS	Year 6	01/01/2030	12/31/2030	12	\$0.00	385	\$0.00
> Accela Business Licensing - SaaS	Year 6	01/01/2030	12/31/2030	12	\$0.00	385	\$0.00
Enhanced Reporting Database (ERD)	Year 6	01/01/2030	12/31/2030	12	\$64,245.33	1	\$64,245.33
TOTAL:							\$802,697.41

Pricing Summary

Period	Net Total
Year 1	\$96,644.82
Year 2	\$660,381.14
Year 3	\$693,400.20
Year 4	\$728,070.22
Year 5	\$764,473.73
Year 6	\$802,697.41
Total	\$3,745,667.52

Renewal Terms/Information:

1. Notwithstanding anything to the contrary, this Order Form is governed by the terms and conditions in the (1) Accela Subscription Services Agreement, dated October 28, 2022, as thereafter amended (where applicable) for Subscription Services, (2) Enhanced Reporting Database (ERD) Policy at www.accela.com/terms/ for ERD, and (3) Managed Application Services (MAS) Policy at www.accela.com/terms/ for MAS (collectively, the "Agreement").
2. No additional or conflicting terms or conditions stated in Customer's order documentation, including, without limitation, purchase orders, will be incorporated into or form any part of this Order Form or the governing agreement, and all such terms or conditions will be null and void.
3. For Software Licenses, Accela may terminate this Order Form in the event the Software is phased out across Accela's customer base. In such event, Accela will provide Customer sufficient advance notice and the parties will mutually agree to a migration plan for converting Customer to another Accela generally-available offering with comparable functionality.
4. Subscriptions continue from the Order Start Date through the number of months listed in this Order Form (or if not listed, twelve (12) months). Thereafter Subscriptions automatically renew annually as calculated from Order Start Date of Customer's first Subscription purchase.
5. All Software Licenses, Maintenance, and Subscription purchases are non-cancelable and non-refundable.
6. Pricing is based upon payment by ACH and check. Payment by credit card (including Purchase Cards) for product and services in this Order Form will be subject to a service charge of 3%. There is no service charge for ACH or check payment.
7. Customer may purchase additional licenses at the same price and for the same term as the licenses in this Order Form. Additional licenses purchased in this way will have the same annual price applicable for the purchase period and will have the same uplift and term dates as Customer's existing licenses.
8. If Customer has Enhanced Reporting Database, pricing will be based on a percentage of SaaS Annual Contract Value. As SaaS Annual Contract Value increases/decreases based on seat count changes or annual uplift ERD pricing will be adjusted accordingly at contract renewal.
9. This Order Form reflects a reduced user count from 400 Multi Solution (Building/Planning/Business Licensing) Users to 385 Multi Solution (Building/Planning/Business Licensing) Users.

Signatures

Accela, Inc.	Customer
Signature:	Signature:
Print Name:	Print Name:
Title:	Title:
Date:	Date:

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). The Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP #	
Awarded To	
Amount	N/A
Conflict of interest on file?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Number of Registrants	N/A
Number of Bidders	
Required Attachments	

EXTENSIONS

Date Last Bid Out	
# Extensions Granted To Date	None

SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback-- Authority)	Indiana State Contract #
Sole Source/Compatibility Justification	

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, explain below</i>
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	This is part of our 5 year server refresh program.

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	N/A

FUNDING SOURCE

<i>Account Information.</i>	Fund Dept Org Object = 00022603-5373

Fort Wayne City Council
c/o City Clerk' Office
Fort Wayne, IN 46802

Subject: Accela Software as a Service

Members of City Council:

This ordinance is to authorize the purchase of cloud services and software licensing for Land Management software at a total cost to the city of \$1,872,833.76 from Accela, Inc. The period for year 1 is November and December of 2025. The remaining years are January through December. The annual increase is 5%.

This software supports the permitting and inspection of building projects in Allen County. The City and County cooperate using this software to provide online access to various building and construction permits and to streamline the overall permitting process.

This fits within the City, County, and Utility's strategy for IT services by moving local, in-house computer systems to cloud-based services. This is a direct implementation of that strategy.

The rational for this strategy is based on these factors:

- Eliminate the on-going expense of buying, upgrading, and maintaining local computer servers, storage, and backups.
- Eliminate the on-going expense and disruption of upgrading and testing new releases of software.
- Eliminate the risk and on-going expense of defending a local computer system against on-going security attacks.

While the use of software as a service reduces the risk of successful security attacks, it does not eliminate them. It's possible that any vendor may be breached. However, a severe local breach would compromise every computer system we run locally, while a vendor's breach would threaten only their systems, leaving our other systems intact.

If you have any questions, please contact me.

Bob Thiele
CIO
City of Fort Wayne
260-427-1400

BILL NO. S-25-10-06

REPORT OF COMMITTEE ON FINANCE

October 21, 2025

Nathan Hartman Chair

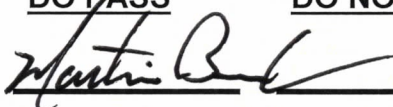

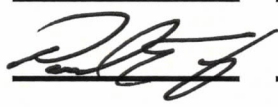



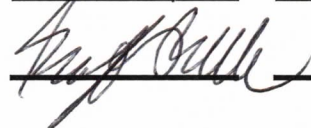
Geoff Paddock Co-Chair

All Council Members

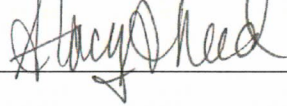
An Ordinance cloud services for Land Management software from and through Accela, Inc. by the City of Fort Wayne, Indiana

At a total cost of \$3,745,667.52 over 6 years

COMMITTEE ON FINANCE HAVE HAD SAID Ordinance under consideration and beg leave to report back to the Common Council that said Ordinance

<u>COUNCIL MEMBER</u>	<u>DO PASS</u>	<u>DO NOT PASS</u>	<u>ABSTAIN</u>
<u>BENDER</u>			
<u>BOOKER</u>			
<u>CHAMBERS</u>			
<u>ENSLEY</u>			
<u>FREISTROFFER</u>			
<u>HARTMAN</u>			
<u>JEHL</u>			
<u>MYERS</u>			
<u>PADDOCK</u>			

**STACY REED
DEPUTY CITY CLERK**



Public Hearing Date: N/A

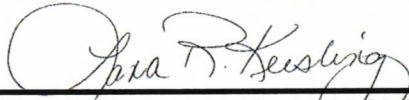
Read the first time in full and on motion by Councilperson Hartman.

Read the second time by title and referred to the Finance Committee.

Read the third time in full and on motion by Councilperson Hartman, placed on passage by the following vote:

<u>TOTAL VOTES</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
BENDER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BOOKER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CHAMBERS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENSLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FREISTROFFER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
HARTMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JEHL	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MYERS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PADDOCK	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DATED: October 28, 2025

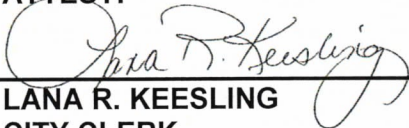


 LANA R. KEESLING, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as

Special Ordinance No. S-25-10-06 on the 28th day of October, 2025

ATTEST:



 LANA R. KEESLING
 CITY CLERK



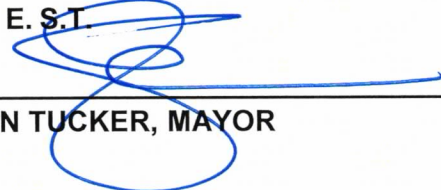
 PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 29th of October 2025, at the hour of 9:15 o'clock A.M. E.S.T.



 LANA R. KEESLING, CITY CLERK

Approved and signed by me this 30th day of October 2025, at the hour of 9:40 o'clock A.M. E.S.T.



 SHARON TUCKER, MAYOR

