

1 **BILL NO. S-25-03-19**

2 **SPECIAL ORDINANCE NO. S-54-25**

3  
4 **AN ORDINANCE** approving the EXTENSION FOR  
5 BUILDING SECURITY AT CITIZENS SQUARE &  
6 PUBLIC SAFETY ACADEMY – by the City of Fort  
7 Wayne, Indiana and ISI SERVICES INC. by and  
through its Department of Purchasing for the  
PROPERTY MANAGEMENT DEPARTMENT.

8  
9 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF**  
10 **THE CITY OF FORT WAYNE, INDIANA;**

11 **SECTION 1.** That the EXTENSION FOR BUILDING SECURITY AT  
12 CITIZENS SQUARE & PUBLIC SAFETY ACADEMY - between the City of Fort  
13 Wayne, Indiana and ISI SERVICES INC. by and through its Department of  
14 Purchasing for the PROPERTY MANAGEMENT DEPARTMENT, respectfully for:

15 An additional one year term beginning January 1, 2025 through  
16 December 31, 2025;

17 involving an estimated annual cost of THREE HUNDRED SIXTY-ONE  
18 THOUSAND NINE HUNDRED FIFTY-SIX AND 00/100 DOLLARS –  
19 (\$361,956.00) – (based on the QPA bid rate of \$33.00/\$21.90 per man-hour) all  
20 as more particularly set forth in said ITB #4092 - BUILDING SECURITY AT  
21 CITIZENS SQUARE - which is on file in the Office of the Department of  
22 Purchasing, and is by reference incorporated herein, made a part hereof, and is  
23 hereby in all things ratified, confirmed and approved.

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# CITY OF FORT WAYNE

SHARON TUCKER, MAYOR

January 6, 2025

Mr. John Paul  
ISI Services  
1116 Saint Joseph Blvd  
Fort Wayne, IN 46805

Dear Mr. Paul,

**Subject: Annual Requirement for Building Security at Citizens Square**

The City of Fort Wayne's Purchasing Department would like to extend the above subject contract from January 1, 2025, to December 31, 2025 at the existing pricing and specifications.

Please indicate your concurrence by signing below and returning this letter via fax: (260) 427-1393 or email: [michelle.metzger@cityoffortwayne.org](mailto:michelle.metzger@cityoffortwayne.org) at your earliest convenience. If you are not able to extend this contract, please advise via email.

Should you have any questions, please do not hesitate to contact our office at (260) 427-1103. Thank you in advance for your anticipated assistance.

Sincerely,

ISI Services

*Michelle Metzger*

Michelle Metzger

*John D Paul*  
Signature of Authorized Representative

*02-26-2025*  
Date



**Quantity Purchase Agreement  
With The State Of Indiana**

Qty Purchase Agreement QPA Number 00000000000000000040144	Page 4 of 4
Requisition Nbr.: Security Guard Services	
Effective Date: 03/01/2020	
Expiration Date: 02/28/2023	
Agency Number:	
Facility: ASA RFP 19-059	
Vendor ID: 0000214622	
Vendor Telephone Nbr: 574-675-0883	
Name Of Contact Pers:	
Contact Email: BSTOLL@MAJESTICSECURITY.COM	
FAX Number: 574-674-7400	

Vendor Remit to: MAJESTIC SECURITY INC  
MAJESTIC SECURITY, INC  
PO BOX 8337  
SOUTH BEND IN 46660

Name and Address of Vendor: MAJESTIC SECURITY INC  
10590 MCKINLEY HIGHWAY  
OSCEOLA IN 46561

In accordance with your bid, submitted in response to the above referenced solicitation, the Vendor agrees that the Indiana Department of Administration, Procurement Division, has the option to purchase the items listed below under the terms of this agreement. The Vendor agrees to charge these prices for any products ordered on any QPA release received after the expiration of the QPA but issued prior to the expiration date. The quantity listed herein is an estimate of the requirements. The state may order substantially more or substantially less pursuant to the terms of this agreement. Orders are to be delivered only upon receipt of properly approved Quantity Purchase Award Release.

Line Number	Quantity	UNIT	Article and Description	Unit Price
75	99,999,999.00	HUR000000000100353043	REGION 2 - ARMED SECURITY OFFICER - LEVEL 5 - Regular Shift Academy trained, excellent communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-in-Charge in the absence of Site Supe	33.0000 CSQ
76	99,999,999.00	HUR000000000100353044	REGION 2 - ARMED SECURITY OFFICER - LEVEL 5 - Overtime - Academy trained, excellent communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-in-Charge in the absence of Site Supe	49.5000
77	99,999,999.00	MON000000000100353046	REGION 2 - PATROL VEHICLE, CLEARLY MARKED, MONTHLY RATE	400.0000

The following UN/CEFACT Unit of Measure Common Codes are used in this document:  
HUR Hour  
MON Month

Signature of Purchasing Officer	Typed Name	Signature Of Approval Office Of the State Attorney General	
	Date Signed	Typed Name	Date Signed
Authorized Signature	Indiana Department Of Administration Procurement Division 402 West Washington Street, Rm W468 Indianapolis, Indiana 46204 Telephone: (317) 232-3150		

2025

### Quantity Purchase Agreement With The State Of Indiana

Qty Purchase Agreement QPA Number	00000000000000000000000040144	Page	3 of 4
Requisition Nbr.:	Security Guard Services		
Effective Date:	03/01/2020		
Expiration Date:	02/28/2026		
Agency Number:			
Facility:	ASA RFP 19-059		
Vendor ID:	0000214622		
Vendor Telephone Nbr:	574-675-0883		
Name Of Contact Pers:			
Contact Email:	BSTOLL@MAJESTICSECURITY.COM		
FAX Number:	574-674-7400		

Vendor Remit to: MAJESTIC SECURITY INC  
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Line Number	Quantity	UNIT	Article and Description	Unit Price
25	99,999,999.00	HUR000000000100353033	REGION 2 - UNARMED SECURITY SERVICES - Level 3 - Regular - Good situational awareness at assigned post, cross trained and proficient at more than one post. Ability to respond to emergency situations with some assistance. Basic knowledge and understandi	26.5000
26	99,999,999.00	HUR000000000100353034	REGION 2 - UNARMED SECURITY SERVICES - Level 3 - Overtime - Good situational awareness at assigned post, cross trained and proficient at more than one post. Ability to respond to emergency situations with some assistance. Basic knowledge and understand	39.7500
27	99,999,999.00	HUR000000000100353035	REGION 2 - UNARMED SECURITY SERVICES - Level 4 - Regular - Good all-around situational awareness of complete site operations. Complete knowledge and understanding of site operations and personnel assignments. Good interpersonal skills, takes direction w	28.5000
28	99,999,999.00	HUR000000000100353036	REGION 2 - UNARMED SECURITY SERVICES - Level 4 - Overtime - Good all-around situational awareness of complete site operations. Complete knowledge and understanding of site operations and personnel assignments. Good interpersonal skills, takes direction	42.7500
29	99,999,999.00	HUR000000000100353037	REGION 2 - ARMED SECURITY SERVICES - Level 1 - Regular - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed. Basic communication skills and direction required in emergency situations.	24.8000
30	99,999,999.00	HUR000000000100353038	REGION 2 - ARMED SECURITY SERVICES - Level 1 - Overtime - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed. Basic communication skills and direction required in emergency situations.	37.2000
31	99,999,999.00	HUR000000000100353039	REGION 2 - ARMED SECURITY SERVICES - Level 2 - Regular - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed. Has the ability to work remote posts. Excellent communication skills and	25.7500
32	99,999,999.00	HUR000000000100353040	REGION 2 - ARMED SECURITY SERVICES - Level 2 - Overtime - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed. Has the ability to work remote posts. Excellent communication skills and	38.6300
33	99,999,999.00	HUR000000000100367627	REGION 2 - ARMED SECURITY SERVICES - LEVEL 3- Regular - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed, can act as officer-in-charge	26.5000
34	99,999,999.00	HUR000000000100367628	REGION 2 - ARMED SECURITY SERVICES - LEVEL 3 - Overtime Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed, can act as Office-in-Charge	39.7500
35	99,999,999.00	HUR000000000100353041	REGION 2 - ARMED SECURITY OFFICER - LEVEL 4 - Regular Shift Academy trained, supervisory skills: communication, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-in-Charge in the absence of Site S	29.5000
36	99,999,999.00	HUR000000000100353042	REGION 2 - ARMED SECURITY OFFICER - LEVEL 4 -	44.2500

PSA  
rate not used

**Quantity Purchase Agreement  
With The State Of Indiana**

Qty Purchase Agreement QPA Number 0000000000000000000040144	Page 4 of 4
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Line Number	Quantity	UNIT	Article and Description	Unit Price
			Overtime - Academy trained, supervisory skills: communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-in-Charge in the absence o	
37	99,999,999.00	HUR000000000100353043	REGION 2 - ARMED SECURITY OFFICER - LEVEL 5 - Regular Shift Academy trained, excellent communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-in-Charge in the absence of Site Supe	55.0000 <i>CSQ rate not used</i>
38	99,999,999.00	HUR000000000100353044	REGION 2 - ARMED SECURITY OFFICER - LEVEL 5 - Overtime - Academy trained, excellent communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-in-Charge in the absence of Site Supe	67.5000
39	99,999,999.00	MON000000000100353046	REGION 2 - PATROL VEHICLE, CLEARLY MARKED, MONTHLY RATE	400.0000

The following UN/CEFACT Unit of Measure Common Codes are used in this document:  
HUR Hour  
MON Month

Signature of Purchasing Officer	Typed Name	Signature Of Approval Office Of the State Attorney General	
	Date Signed	Typed Name	Date Signed
Authorized Signature	Indiana Department Of Administration Procurement Division 402 West Washington Street, Rm W468 Indianapolis, Indiana 46204 Telephone: (317) 232-3150		

# COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

## RFPs & BIDS

Bid/RFP#	ITB #4092 - EXTENSION
Awarded To	ISI SECURITY INC
Amount	CSQ-Armed Security - \$33/HR; PSA-Unarmed Security - \$21.90/HR
Conflict of interest on file?	X Yes <input type="checkbox"/> No
Number of Registrants	
Number of Bidders	
Required Attachments	RFPs – attach Award Matrix; Bids – attach Tab Sheet

## EXTENSIONS

Date Last Bid Out	11/3/2016
# Extensions Granted To Date	Three – Ordinance S-23-01-07

## SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback - Authority)	STATE OF INDIANA QPA
Sole Source/ Compatibility Justification	

## BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible; Responsive Lowest	X Yes <input type="checkbox"/> No <i>If no, explain below</i>
If not lowest, explain	

# COUNCIL DIGEST SHEET

## COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	INCREASE \$13/HR RATE
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## DESCRIPTION OF PROJECT / NEED

<i>Identify need for project &amp; describe project, attach supporting documents as necessary.</i>	BUILDING SECURITY AT CITIZENS SQUARE & PUBLIC SAFETY ACADEMY

## REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	

## FUNDING SOURCE

<i>Account Information:</i>	CITIZENS SQUARE BUDGET #0002BER3-53 1M
	PUBLIC SAFETY ACADEMY #0002PSA-53 1M



# CITY OF FORT WAYNE

SHARON TUCKER, MAYOR

Property Management Department  
200 E. Berry St., Suite 490  
Fort Wayne, IN 46802  
(260) 427-1457  
Fax: (260) 427-1393

March 13, 2025

City Council Members  
City of Fort Wayne

RE: ITB #4092 – 2025 Extension  
Building Security at Citizens Square and Public Safety Academy  
ISI Security Inc.

ISI Security Inc. approved an extension of the Citizens Square and Public Safety Academy security contract from January 1, 2025, to December 31, 2025 at an estimated monthly cost of \$30,163.00.

We are asking for City Council approval of this extended contract through December 2025. The funds for these expenditures will be appropriated out of Funds 0002BER3-531M and 0002PSA3-531M.

If you have any questions on the above, please feel free to contact me at 427-1457.

Sincerely,

Barry C. Marquart  
Director – Buildings & Grounds

ENHANCED QUALITY OF LIFE FOR ALL

CITIZENS SQUARE

200 E. Berry St. • Fort Wayne, Indiana • 46802 • [cityoffortwayne.org](http://cityoffortwayne.org)

An Equal Opportunity Employer

**BILL NO. S-25-03-19**

**REPORT OF COMMITTEE ON FINANCE**

**April 8, 2025**

**Geoff Paddock Chair**

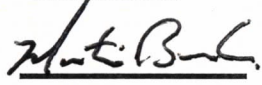



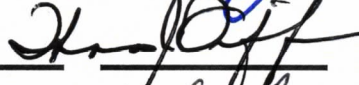
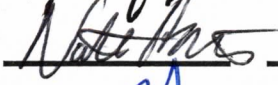
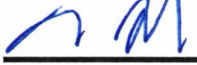


**Nathan Hartman Co-Chair**

**All Council Members**

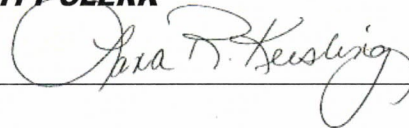
An Ordinance approving the extension for building security at Citizens Square & Public Safety Academy – by the City of Fort Wayne, Indiana and ISI Services Inc. by and through its Department of Purchasing for the Property Management Department

*Involving an estimated annual cost of \$361,956.00*

**COMMITTEE ON FINANCE HAVE HAD SAID Ordinance under consideration and beg leave to report back to the Common Council that said Ordinance**

<u>COUNCIL MEMBER</u>	<u>DO PASS</u>	<u>DO NOT PASS</u>	<u>ABSTAIN</u>
<u>BENDER</u>			
<u>BOOKER</u>			
<u>CHAMBERS</u>			
<u>ENSLEY</u>			
<u>FREISTROFFER</u>			
<u>HARTMAN</u>			
<u>JEHL</u>			
<u>MYERS</u>			
<u>PADDOCK</u>			

**LANA R. KEESLING  
CITY CLERK**



Public Hearing Date: N/A

Read the first time in full and on motion by Councilperson Paddock.

Read the second time by title and referred to the Finance Committee.

Read the third time in full and on motion by Councilperson Paddock, placed on passage by the following vote:

<u>TOTAL VOTES</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
BENDER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BOOKER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CHAMBERS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENSLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FREISTROFFER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HARTMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JEHL	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MYERS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PADDOCK	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>


DATED: April 8, 2025

  
 \_\_\_\_\_  
 LANA R. KEESLING, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as

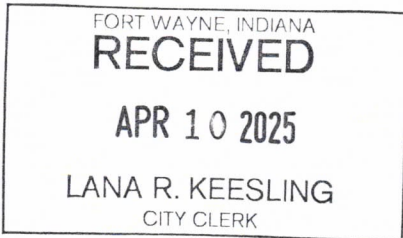
Special Ordinance No. S-25-03-19 on the 8th day of April, 2025

ATTEST:

  
 \_\_\_\_\_  
 LANA R. KEESLING  
 CITY CLERK

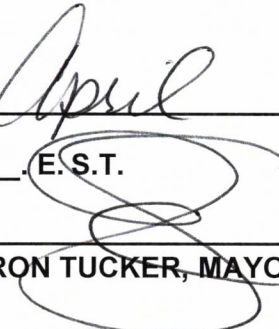
  
 \_\_\_\_\_  
 PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 9th of April 2025, at the hour of 9:15 o'clock A.M. E.S.T.



  
 \_\_\_\_\_  
 LANA R. KEESLING, CITY CLERK

Approved and signed by me this 9th day of April 2025, at the hour of 3:59 o'clock P.M. E.S.T.

  
 \_\_\_\_\_  
 SHARON TUCKER, MAYOR