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4 **AN ORDINANCE** approving the purchase of financial  
5 reporting software for the City of Fort Wayne for a total cost  
6 not to exceed of \$131,533.06 from and through Workiva  
7 Inc by the City of Fort Wayne, Indiana,

8 **Whereas**, The Government Accounting Standards Board develops and  
9 issues accounting standards through a transparent and inclusive  
10 process intended to promote financial reporting that provides useful  
11 information to taxpayers, public officials, investors, and others who use  
12 financial reports;

13 **Whereas**, timely and accurate reporting lowers the cost of financial  
14 transactions required for the running of the City of Fort Wayne and City  
15 Utilities, and provides accountability and financial disclosure;

16 **Whereas**, every year since 1990 the City of Fort Wayne has produced  
17 an Annual Comprehensive Financial Report (ACFR) and received the  
18 Certificate of Achievement for Excellence in Financial Reporting from  
19 the Government Finance Officers Association of the United States and  
20 Canada.

21 **Whereas**, the City of Fort Wayne and City Utilities routinely use  
22 Workiva financial reporting software to increase the speed and  
23 accuracy of creating the ACFR;

24 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON**  
25 **COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:**

26 **SECTION 1.** That the purchase of financial reporting software for the  
27 City's annual ACFR reporting from Workiva Inc for a total cost to the City of  
28 \$131,533.06 is hereby approved in all respects.

29 **SECTION 2.** That the City is authorized and directed to take all  
30 action necessary for the purchase of this software by and through Workiva Inc.

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**SECTION 3.** That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

  
Council Member

APPROVED AS TO FORM AND LEGALITY

  
Malak Heiny, City Attorney

# COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

## RFPs & BIDS

Bid/RFP #	
Awarded To	
Amount	N/A
Conflict of interest on file?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Number of Registrants	N/A
Number of Bidders	
Required Attachments	

## EXTENSIONS

Date Last Bid Out	
# Extensions Granted To Date	None

## SPECIAL PROCUREMENT

Contract #/ID <i>(State, Federal, Piggyback-- Authority)</i>	
Sole Source/Compatibility Justification	

## BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, explain below</i>
If not lowest, explain	N/A

# COUNCIL DIGEST SHEET

## COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	Cost was \$121,486.46 in 2024 and increased 8.3%.
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## DESCRIPTION OF PROJECT / NEED

<i>Identify need for project &amp; describe project; attach supporting documents as necessary.</i>	Upgrade financial reporting software.
	This is shared contract with City Utilities.

## REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	N/A

## FUNDING SOURCE

<i>Account Information.</i>	Fund Dept Org Object = 00022603-5314

Fort Wayne City Council  
c/o City Clerk' Office  
Fort Wayne, IN 46802

Subject: ACFR Reporting Software

Members of City Council:

This ordinance authorizes the purchase of financial reporting software. The cost of this software is to the City is \$131,533.06. Civil City and City Utilities both use this software and share in its cost.

Every year since 1990 the City of Fort Wayne has produced an Annual Comprehensive Financial Report (ACFR) and received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of the United States and Canada.

The City of Fort Wayne has a long tradition of prudent management of tax dollars to move our community forward in the right direction. We are committed to making a meaningful difference by investing in projects and initiatives that make neighborhoods stronger and provide needed services to residents and businesses.

The City has used Workiva since 2017 and the purchase of Workiva financial software helps create the ACFR in the most efficient and accurate way possible.

If you have any questions, please contact me.

James Haley  
CIO  
City of Fort Wayne  
260-427-1461

**BILL NO. S-24-11-47**

**REPORT OF COMMITTEE ON FINANCE**

**December 10, 2024**

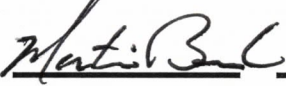



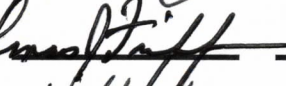
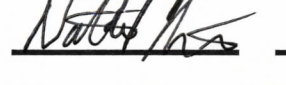
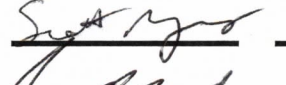
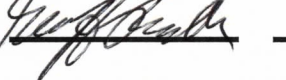
***Marty Bender Chair***

***Rohli Booker Co-Chair***

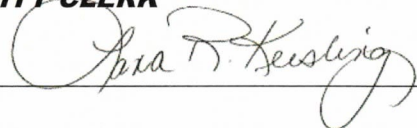
***All Council Members***

An Ordinance approving the purchase of financial reporting software for the City of Fort Wayne for a total cost not to exceed of \$131,533.06 from and through Workiva Inc. by the City of Fort Wayne, Indiana

**COMMITTEE ON FINANCE HAVE HAD SAID Ordinance under consideration and beg leave to report back to the Common Council that said Ordinance**

<u>COUNCIL MEMBER</u>	<u>DO PASS</u>	<u>DO NOT PASS</u>	<u>ABSTAIN</u>
<u>BENDER</u>			
<u>BOOKER</u>			
<u>CHAMBERS</u>			
<u>ENSLEY</u>			
<u>FREISTROFFER</u>			
<u>HARTMAN</u>			
<u>JEHL</u>			
<u>MYERS</u>			
<u>PADDOCK</u>			

**LANA R. KEESLING  
CITY CLERK**



Public Hearing Date: N/A


Read the first time in full and on motion by Councilperson Bender.

Read the second time by title and referred to the Finance Committee.

Read the third time in full and on motion by Councilperson Bender, placed on passage by the following vote:

<u>TOTAL VOTES</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
BENDER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BOOKER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CHAMBERS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENSLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FREISTROFFER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HARTMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JEHL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
MYERS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PADDOCK	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>


DATED: December 10, 2024

  
 \_\_\_\_\_  
 LANA R. KEESLING, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as

Special Ordinance No. S-24-11-47 on the 10th day of December, 2024

ATTEST:

  
 \_\_\_\_\_  
 LANA R. KEESLING  
 CITY CLERK

  
 \_\_\_\_\_  
 PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 11th of December 2024, at the hour of 11:10 o'clock A.M. E.S.T.

  
 \_\_\_\_\_  
 LANA R. KEESLING, CITY CLERK

Approved and signed by me this 12<sup>th</sup> day of December 2024, at the hour of 9:00 o'clock A.M. E.S.T.

  
 \_\_\_\_\_  
 SHARON TUCKER, MAYOR

FORT WAYNE, INDIANA  
**RECEIVED**  
 DEC 12 2024  
 LANA R. KEESLING  
 CITY CLERK