

AN ORDINANCE approving the purchase of Microsoft Office 365 licenses for the City of Fort Wayne for a total cost not to exceed of \$485,000 from and through Dell Marketing LLC by the City of Fort Wayne, Indiana,

Whereas, Microsoft Office 365 is a cloud-based office productivity service that improves our security profile over self-hosted productivity servers serves;

Whereas, city email and office software are hosted on Microsoft Office 365;

Whereas, Microsoft Office 365 software is vital to the City of Fort Wayne's day to day business;

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:

SECTION 1. That the purchase of Microsoft Office 365 licenses for the City's 311 operations from Dell Marketing LLC for a total cost to the City of \$485,000 is hereby approved in all respects.

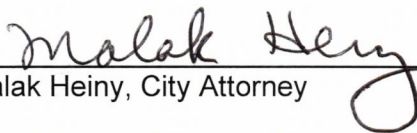
SECTION 2. That the City is authorized and directed to take all action necessary for the purchase of this software by and through Dell Marketing LLC.

SECTION 3. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.



Council Member

APPROVED as to form and legality



Malak Heiny, City Attorney

Fort Wayne City Council
c/o City Clerk' Office
Fort Wayne, IN 46802

Subject: Microsoft Office 365 licenses

Members of City Council:

This ordinance is to authorize the maintenance cost of Microsoft Office 365 licenses. The cost of this software to the City is \$485,000.

There are two major benefits to using Office 365 versus an in-house mail system. First, it reduces our attack surface on the Internet. We have less exposure to the Internet in this configuration.

Second, patches and maintenance to the Microsoft Office 365 are provided automatically as part of this service. Employees also have access to the latest office productivity features as they become available.

I recommend funding the license for Microsoft Office 365.

If you have any questions, please contact me.

James Haley
CIO
City of Fort Wayne
260-427-1461

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP #	
Awarded To	
Amount	N/A
Conflict of interest on file?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Number of Registrants	N/A
Number of Bidders	
Required Attachments	

EXTENSIONS

Date Last Bid Out	
# Extensions Granted To Date	None

SPECIAL PROCUREMENT

Contract #/ID <i>(State, Federal, Piggyback-- Authority)</i>	
Sole Source/Compatibility Justification	

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, explain below</i>
If not lowest, explain	N/A

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	Cost was \$460,000 in 2022 and increases by 3%.
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	Microsoft Office 365 licenses.

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	N/A

FUNDING SOURCE

<i>Account Information.</i>	Fund Dept Org Object = 00022603-5314

BILL NO. S-23-11-06

REPORT OF COMMITTEE ON FINANCE

November 28, 2023

Geoff Paddock Chair

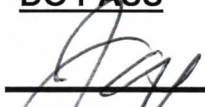
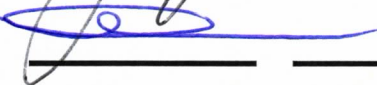



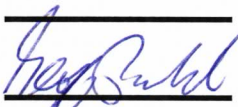

Jason Arp Co-Chair

All Council Members

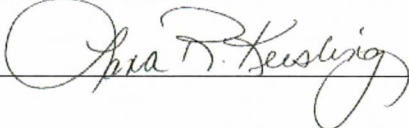
An Ordinance approving the purchase of Microsoft Office 365 licenses for the City of Fort Wayne from and through Dell Marketing LLC by the City of Fort Wayne, Indiana

Total cost not to exceed \$485,000.00

COMMITTEE ON REGULATIONS HAVE HAD SAID Ordinance under consideration and beg leave to report back to the Common Council that said Ordinance

<u>COUNCIL MEMBER</u>	<u>DO PASS</u>	<u>DO NOT PASS</u>	<u>ABSTAIN</u>
ARP			
CHAMBERS			
DIDIER			
ENSLEY			
FREISTROFFER			
HINES			
JEHL			
PADDOCK			
TUCKER			

**LANA R. KEESLING
CITY CLERK**



Public Hearing Date: N/A


Read the first time in full and on motion by Councilperson Paddock.

Read the second time by title and referred to the Finance Committee.

Read the third time in full and on motion by Councilperson Paddock, placed on passage by the following vote:

<u>TOTAL VOTES</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
ARP	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CHAMBERS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DIDIER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
ENSLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FREISTROFFER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HINES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JEHL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
PADDOCK	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TUCKER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DATED: November 28, 2023




 LANA R. KEESLING, CITY CLERK

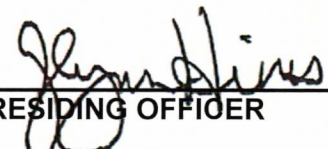
Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as

Resolution No. S-23-11-06 on the 28th day of November, 2023

ATTEST:




 LANA R. KEESLING
 CITY CLERK



 PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 29th of November 2023, at the hour of 2:15 o'clock P.M. E.S.T.



 LANA R. KEESLING, CITY CLERK

Approved and signed by me this 1ST day of December 2023, at the hour of 4:30 o'clock Pm E. S.T.



 THOMAS C. HENRY, MAYOR

