

1 **BILL NO. S-23-01-07**

2 **SPECIAL ORDINANCE NO. S-2-23**

3 **AN ORDINANCE** approving the EXTENSION FOR
4 BUILDING SECURITY AT CITIZENS SQUARE &
5 PUBLIC SAFETY ACADEMY – by the City of Fort
6 Wayne, Indiana, by and through its Department of
Purchasing and ISI SERVICES INC. for the
PROPERTY MANAGEMENT DEPARTMENT.

7 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF**
8 **THE CITY OF FORT WAYNE, INDIANA;**

9 **SECTION 1.** That the EXTENSION FOR BUILDING SECURITY AT
10 CITIZENS SQUARE & PUBLIC SAFETY ACADEMY - between the City of Fort
11 Wayne, by and through its Department of Purchasing and ISI SERVICES INC. for
12 the PROPERTY MANAGEMENT DEPARTMENT, respectfully for:

13
14 An additional two (2) year term beginning January 1, 2023 through
December 31, 2024

15 Involving an estimated annual cost of THREE HUNDRED SIXTY ONE
16 THOUSAND NINE HUNDRED FIFTY SIX AND 00/100 DOLLARS –
17 (\$361,956.00) – (based on the QPA bid rate of \$33.00 per man-hour) all as more
18 particularly set forth in said ITB #4092 - BUILDING SECURITY AT CITIZENS
19 SQUARE - which is on file in the Office of the Department of Purchasing, and is by
20 reference incorporated herein, made a part hereof, and is hereby in all things
21 ratified, confirmed and approved.
22
23
24
25
26
27
28
29
30

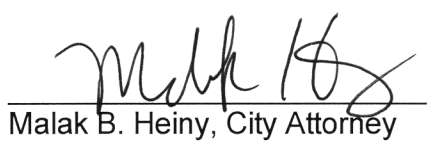
1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30

SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.



Council Member

APPROVED AS TO FORM AND LEGALITY



Malak B. Heiny, City Attorney



CITY OF FORT WAYNE

THOMAS C. HENRY, MAYOR

Property Management Department
200 E. Berry St., Suite 490
Fort Wayne, IN 46802
(260) 427-1457
Fax: (260) 427-1393

January 5, 2023

City Council Members
City of Fort Wayne

RE: ITB #4092 – 2023 Extension
Building Security at Citizens Square
ISI Security Inc.

ISI Security Inc. approved an extension of the Citizens Square and Public Safety Academy security contract for the next two (2) years at the estimated monthly cost of \$30,163.00 and to begin January 1, 2023.

We are asking for City Council approval of this extended contract through December 2024. The funds for these expenditures will be appropriated out of Funds 0002BER3-531M and 0002PSA3-531M.

If you have any questions on the above, please feel free to contact me at 427-1457.

Sincerely,

Barry C. Marquart
Director – Buildings & Grounds

ENGAGE • INNOVATE • PERFORM

CITIZENS SQUARE

200 E. Berry St. • Fort Wayne, Indiana • 46802 • www.cityoffortwayne.org
An Equal Opportunity Employer

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP #	ITB #4092 - EXTENSION
Awarded To	ISI SECURITY INC
Amount	CSQ-Armed Security - \$33/HR; PSA-Unarmed Security - \$21.90/HR
Conflict of interest on file?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Number of Registrants	
Number of Bidders	
Required Attachments	RFPs – attach Award Matrix; Bids – attach Tab Sheet

EXTENSIONS

Date Last Bid Out	11/3/2016
# Extensions Granted To Date	Two – Ordinance S-20-11-01AA

SPECIAL PROCUREMENT

Contract #/ID <i>(State, Federal, Piggyback--Authority)</i>	STATE OF INDIANA QPA
Sole Source/ Compatibility Justification	

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, explain below</i>
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	INCREASE \$13/HR RATE
--	-----------------------

DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	BUILDING SECURITY AT CITIZENS SQUARE & PUBLIC SAFETY ACADEMY

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	

FUNDING SOURCE

<i>Account Information.</i>	CITIZENS SQUARE BUDGET #0002BER3-531M
	PUBLIC SAFETY ACADEMY #0002PSA-531M



CITY OF FORT WAYNE

THOMAS C. HENRY, MAYOR

October 6, 2022

Mr. John Paul
ISI Services, Inc
1116 Saint Joseph Blvd.
Fort Wayne, IN 46805

Dear Mr. Paul:

Subject: ITB #4092-- Annual Requirement for Building Security at Citizens Square

The City of Fort Wayne's Purchasing Department would like to amend the above subject contract from October 10, 2022 through December 31, 2022 with the same terms and conditions but with the following modified rates:

Armed Security Services billed at \$33.00/hour

Unarmed Security Services billed at \$21.90/hour for the Public Service Academy

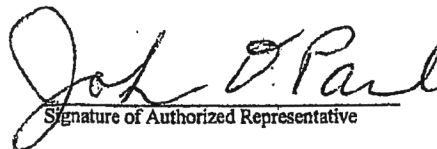
Please indicate your concurrence by signing below and returning this letter via fax: (260) 427-1393 or email: michelle.metzger@cityoffortwayne.org at your earliest convenience.

Should you have any questions, please do not hesitate to contact our office at (260) 427-1103. Thank you in advance for your anticipated assistance and cooperation.

Sincerely,

ISI Services


Steve Gillette


Signature of Authorized Representative

10-10-2022
Date

ENGAGE • INNOVATE • PERFORM

CITIZENS SQUARE

200 E. Berry St. • Fort Wayne, Indiana • 46802 • www.cityoffortwayne.org
An Equal Opportunity Employer

**Quantity Purchase Agreement
With The State Of Indiana**

Qty Purchase Agreement QPA Number 0000000000000000000000000040144	Page 2 of 4
Requisition Nbr.: Security Guard Services	
Effective Date: 03/01/2020	
Expiration Date: 02/28/2023	
Agency Number:	
Facility: ASA RFP 19-059	
Vendor ID: 0000214622	
Vendor Telephone Nbr: 574-675-0883	
Name Of Contact Pers:	
Contact Email: BSTOLL@MAJESTICSECURITY.COM	
FAX Number: 574-674-7400	

Vendor Remit to: MAJESTIC SECURITY INC
MAJESTIC SECURITY, INC
PO BOX 8337
SOUTH BEND IN 46660

Name and Address of Vendor: MAJESTIC SECURITY INC
10590 MCKINLEY HIGHWAY
OSCEOLA IN 46561

In accordance with your bid, submitted in response to the above referenced solicitation, the Vendor agrees that the Indiana Department of Administration, Procurement Division, has the option to purchase the items listed below under the terms of this agreement. The Vendor agrees to charge these prices for any products ordered on any QPA release received after the expiration of the QPA but issued prior to the expiration date. The quantity listed herein is an estimate of the requirements. The state may order substantially more or substantially less pursuant to the terms of this agreement. Orders are to be delivered only upon receipt of properly approved Quantity Purchase Award Release.

Line Number	Quantity	UNIT	Article and Description	Unit Price
			behavior, contact county/city emergency personnel if needed	
52	99,999,999.00	HUR000000000100367625	REGION 1 - ARMED SECURITY SERVICES - LEVEL 3- Regular - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed	21.7400
53	99,999,999.00	HUR000000000100367626	REGION 1 - ARMED SECURITY SERVICES - LEVEL 3 - Overtime Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed	32.6100
54	99,999,999.00	HUR000000000100353024	REGION 1 - ARMED SECURITY OFFICER - LEVEL 4 - Regular Shift Academy trained, excellent communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-in-Charge in the absence of Site Sup	25.7000
55	99,999,999.00	HUR000000000100353025	REGION 1 - ARMED SECURITY OFFICER - LEVEL 4 - Overtime Academy trained, excellent communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-in-Charge in the absence of Site Sup	38.5500
56	99,999,999.00	HUR000000000100353026	REGION 1 - ARMED SECURITY OFFICER - LEVEL 5 - Regular Shift Academy trained, excellent communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-in-Charge in the absence of Site Sup	33.0000
57	99,999,999.00	HUR000000000100353027	REGION 1 - ARMED SECURITY OFFICER - LEVEL 5 - Overtime - Academy trained, excellent communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-in-Charge in the absence of Site Sup	49.5000
58	99,999,999.00	HUR000000000100353028	* Lake County DCS ONLY * REGION ONE, HOLIDAY SHIFT - Level 1 Armed Security GUARD	28.9200
59	99,999,999.00	HUR000000000100353029	REGION 2 - UNARMED SECURITY SERVICES - Level 1 - Regular - Basic site monitoring, perimeter survey, public information assistance, holds a single post. Basic communication skills and requires direction in emergency situations. Follows duties in the exec	19.1200
60	99,999,999.00	HUR000000000100353030	REGION 2 - UNARMED SECURITY SERVICES - Level 1 - Overtime - Basic site monitoring, perimeter survey, public information assistance, holds a single post. Basic communication skills and requires direction in emergency situations. Follows duties in the exe	28.6800
61	99,999,999.00	HUR000000000100353031	REGION 2 - UNARMED SECURITY SERVICES - Level 2 - Regular - Maintain secure restricted site access, perimeter survey, emergency notification and assistance, public information assistance, and may be able to work at more than one post. Good communication	19.3800
62	99,999,999.00	HUR000000000100353032	REGION 2 - UNARMED SECURITY SERVICES - Level 2 - Overtime - Maintain secure restricted site access, perimeter survey, emergency notification and assistance, public information assistance, and may be able to work at more than one post. Good communication	29.0700
63	99,999,999.00	HUR000000000100353033	REGION 2 - UNARMED SECURITY SERVICES - Level 3 - Regular - Good situational awareness at assigned post, cross trained and proficient at more than one post. Ability to respond to emergency situations with some assistance. Basic knowledge and understandi	20.8900

**Quantity Purchase Agreement
With The State Of Indiana**

Qty Purchase Agreement QPA Number	00000000000000000000000040144	Page	3 of 4
Requisition Nbr.:	Security Guard Services		
Effective Date:	03/01/2020		
Expiration Date:	02/28/2023		
Agency Number:			
Facility:	ASA RFP 19-059		
Vendor ID:	0000214622		
Vendor Telephone Nbr:	574-675-0883		
Name Of Contact Pers:			
Contact Email:	BSTOLL@MAJESTICSECURITY.COM		
FAX Number:	574-674-7400		

Vendor Remit to: MAJESTIC SECURITY INC
MAJESTIC SECURITY, INC
PO BOX 8337
SOUTH BEND IN 46660

Name and Address of Vendor: MAJESTIC SECURITY INC
10590 MCKINLEY HIGHWAY
OSCEOLA IN 46561

In accordance with your bid, submitted in response to the above referenced solicitation, the Vendor agrees that the Indiana Department of Administration, Procurement Division, has the option to purchase the items listed below under the terms of this agreement. The Vendor agrees to charge these prices for any products ordered on any QPA release received after the expiration of the QPA but issued prior to the expiration date. The quantity listed herein is an estimate of the requirements. The state may order substantially more or substantially less pursuant to the terms of this agreement. Orders are to be delivered only upon receipt of properly approved Quantity Purchase Award Release.

Line Number	Quantity	UNIT	Article and Description	Unit Price
64	99,999,999.00	HUR000000000100353034	REGION 2 - UNARMED SECURITY SERVICES - Level 3 - Overtime - Good situational awareness at assigned post, cross trained and proficient at more than one post. Ability to respond to emergency situations with some assistance. Basic knowledge and understand	31.3400
65	99,999,999.00	HUR000000000100353035	REGION 2 - UNARMED SECURITY SERVICES - Level 4 - Regular - Good all-around situational awareness of complete site operations. Complete knowledge and understanding of site operations and personnel assignments. Good interpersonal skills, takes direction w	21.9000
66	99,999,999.00	HUR000000000100353036	REGION 2 - UNARMED SECURITY SERVICES - Level 4 - Overtime - Good all-around situational awareness of complete site operations. Complete knowledge and understanding of site operations and personnel assignments. Good interpersonal skills, takes direction	32.8500
67	99,999,999.00	HUR000000000100353037	REGION 2 - ARMED SECURITY SERVICES - Level 1 - Regular - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed. Basic communication skills and direction required in emergency situations.	19.3000
68	99,999,999.00	HUR000000000100353038	REGION 2 - ARMED SECURITY SERVICES - Level 1 - Overtime - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed. Basic communication skills and direction required in emergency situations.	28.9500
69	99,999,999.00	HUR000000000100353039	REGION 2 - ARMED SECURITY SERVICES - Level 2 - Regular - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed. Has the ability to work remote posts. Excellent communication skills and	19.6000
70	99,999,999.00	HUR000000000100353040	REGION 2 - ARMED SECURITY SERVICES - Level 2 - Overtime - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed. Has the ability to work remote posts. Excellent communication skills and	29.4000
71	99,999,999.00	HUR000000000100387627	REGION 2 - ARMED SECURITY SERVICES - LEVEL 3- Regular - Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed, can act as officer-in-charge	21.7400
72	99,999,999.00	HUR000000000100367628	REGION 2 - ARMED SECURITY SERVICES - LEVEL 3 - Overtime Office and staff security, perimeter survey, manage negative behavior, contact county/city emergency personnel if needed, can act as Office-In-Charge	32.6100
73	99,999,999.00	HUR000000000100353041	REGION 2 - ARMED SECURITY OFFICER - LEVEL 4 - Regular Shift Academy trained, supervisory skills: communication, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-In-Charge in the absence of Site S	25.7000
74	99,999,999.00	HUR000000000100353042	REGION 2 - ARMED SECURITY OFFICER - LEVEL 4 - Overtime - Academy trained, supervisory skills: communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-In-Charge in the absence o	38.5500

**Quantity Purchase Agreement
With The State Of Indiana**

Qty Purchase Agreement QPA Number 0000000000000000000040144	Page 4 of 4
Requisition Nbr.: Security Guard Services	
Effective Date: 03/01/2020	
Expiration Date: 02/28/2023	
Agency Number:	
Facility: ASA RFP 19-059	
Vendor ID: 0000214622	
Vendor Telephone Nbr: 574-675-0883	
Name Of Contact Pers:	
Contact Email: BSTOLL@MAJESTICSECURITY.COM	
FAX Number: 574-674-7400	

Vendor Remit to: MAJESTIC SECURITY INC
MAJESTIC SECURITY, INC
PO BOX 8337
SOUTH BEND IN 46660

Name and Address of Vendor: MAJESTIC SECURITY INC
10590 MCKINLEY HIGHWAY
OSCEOLA IN 46561

In accordance with your bid, submitted in response to the above referenced solicitation, the Vendor agrees that the Indiana Department of Administration, Procurement Division, has the option to purchase the items listed below under the terms of this agreement. The Vendor agrees to charge these prices for any products ordered on any QPA release received after the expiration of the QPA but issued prior to the expiration date. The quantity listed herein is an estimate of the requirements. The state may order substantially more or substantially less pursuant to the terms of this agreement. Orders are to be delivered only upon receipt of properly approved Quantity Purchase Award Release.

Line Number	Quantity	UNIT	Article and Description	Unit Price
75	99,999,999.00	HUR000000000100353043	REGION 2 - ARMED SECURITY OFFICER - LEVEL 5 - Regular Shift Academy trained, excellent communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-in-Charge in the absence of Site Supe	33.0000
76	99,999,999.00	HUR000000000100353044	REGION 2 - ARMED SECURITY OFFICER - LEVEL 5 - Overtime - Academy trained, excellent communication skills, ability to interact with the public, and ability to act in unsupervised situations and/or act as an Officer-in-Charge in the absence of Site Supe	49.5000
77	99,999,999.00	MON000000000100353046	REGION 2 - PATROL VEHICLE, CLEARLY MARKED, MONTHLY RATE	400.0000

The following UN/CEFACT Unit of Measure
Common Codes are used in this document:
HUR Hour
MON Month

Signature of Purchasing Officer	Typed Name	Signature Of Approval Office Of the State Attorney General	
	Date Signed	Typed Name	Date Signed
Authorized Signature	Indiana Department Of Administration Procurement Division 402 West Washington Street, Rm W468 Indianapolis, Indiana 46204 Telephone: (317) 232-3150		

BILL NO. S-23-01-07

REPORT OF COMMITTEE ON FINANCE

JANUARY 24, 2023

Jason Arp Chair

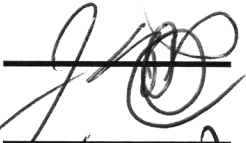
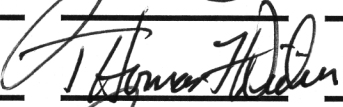
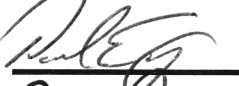

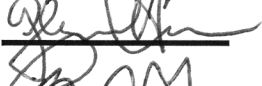
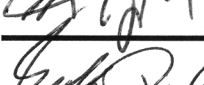
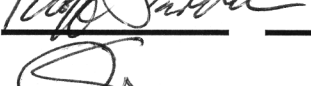

Geoff Paddock Co-Chair

All Council Members

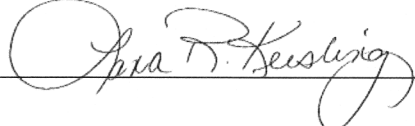
An Ordinance approving the Extension for Building Security at Citizens Square & Public Safety Academy – by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and ISI Services Inc. for the Property Management Department

An additional two-year term at an estimated annual cost of \$361,956.00

COMMITTEE ON REGULATIONS HAVE HAD SAID Ordinance under consideration and beg leave to report back to the Common Council that said Ordinance

<u>COUNCIL MEMBER</u>	<u>DO PASS</u>	<u>DO NOT PASS</u>	<u>ABSTAIN</u>
<u>ARP</u>			
<u>CHAMBERS</u>			
<u>DIDIER</u>			
<u>ENSLEY</u>			
<u>FREISTROFFER</u>			
<u>HINES</u>			
<u>JEHL</u>			
<u>PADDOCK</u>			
<u>TUCKER</u>			

**LANA R. KEESLING
CITY CLERK**



Public Hearing Date: N/A

Read the first time in full and on motion by Councilperson Arp.

Read the second time by title and referred to the Finance Committee.

Read the third time in full and on motion by Councilperson Arp, placed on passage by the following vote:

<u>TOTAL VOTES</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
ARP	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CHAMBERS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DIDIER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENSLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FREISTROFFER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HINES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JEHL	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PADDOCK	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TUCKER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>


DATED: January 24, 2023



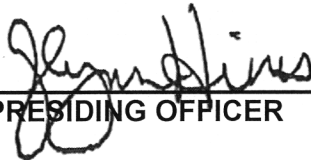
 LANA R. KEESLING, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as Special Ordinance No. S-23-01-07 on the 24th day of January, 2023

ATTEST:



 LANA R. KEESLING
 CITY CLERK



 PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 26th of January 2023, at the hour of 8:40 o'clock A.M. E.S.T.



 LANA R. KEESLING, CITY CLERK

Approved and signed by me this 26TH day of JANUARY 2023, at the hour of 1:30 o'clock PM E.S.T.



 THOMAS C. HENRY, MAYOR

