

1 **BILL NO. S-20-12-07**

2 SPECIAL ORDINANCE NO. S-127-20

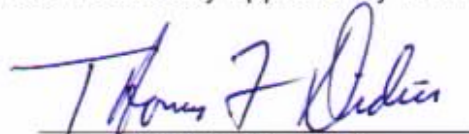
3 **AN ORDINANCE** approving the Purchase and  
4 Installation of Yearly Maintenance for Land  
5 Management software at a total cost of \$103,807 from  
6 and through Accela, Inc. by the City of Fort Wayne,  
7 Indiana,

8 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON**  
9 **COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:**


10 **SECTION 1.** That the purchase of Yearly Maintenance for Land  
11 Management software from Accela, Inc for a total of cost to the City of \$103,807 is  
12 hereby approved in all respects. That said Yearly Maintenance will be used to  
13 ensure the proper accounting of the City's fiscal operations.

14 **SECTION 2.** That the City is authorized and directed to take all  
15 action necessary for the purchase of this system by and through Accela, Inc.

16 **SECTION 3.** That this Ordinance shall be in full force and effect from  
17 and after its passage and any and all necessary approval by the Mayor.

18   
19 Council Member

20 APPROVED AS TO FORM AND LEGALITY

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22 Carol Helton, City Attorney

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# COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

## RFPs & BIDS

Bid/RFP #	N/A
Awarded To	Accela, Inc
Amount	\$103,807
Conflict of interest on file?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Number of Registrants	N/A
Number of Bidders	N/A
Required Attachments	

## EXTENSIONS

Date Last Bid Out	N/A
# Extensions Granted To Date	N/A

## SPECIAL PROCUREMENT

Contract #/ID <i>(State, Federal, Piggyback--Authority)</i>	N/A
Sole Source/ Compatibility Justification	Sole Source – Software Maintenance

## BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, explain below</i>
If not lowest, explain	N/A

# COUNCIL DIGEST SHEET

## COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	This maintenance increased \$98,864 to \$103,807, a 5% increase.
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## DESCRIPTION OF PROJECT / NEED

<i>Identify need for project &amp; describe project; attach supporting documents as necessary.</i>	Software maintenance purchases support with software issues and periodically provides new versions of the software.

## REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	N/A

## FUNDING SOURCE

<i>Account Information.</i>	General Fund - IT Other Services – Maintenance Agreement Software
	Fund Org Object = 0010-00022603-5367

Fort Wayne City Council  
c/o City Clerk' Office  
200 East Berry Street  
Fort Wayne, IN 46802

James Haley  
CIO  
City of Fort Wayne  
(260) 427-1461

Subject: Yearly Maintenance for Accela software

Members of City Council:

This ordinance is to authorize the purchase of yearly maintenance for Land Management software from Accela, Inc for the operation of the City's permitting systems. This year's cost of maintenance for the software is \$103,807.

In exchange for maintenance fees software vendors provide support for problems and periodically provide new versions of software.

Accela is shared with Allen County and they will pay \$129,879 for Accela maintenance. Allen County pays more because they use additional software modules.

Our decision to pay maintenance rests on four factors:

- Do we have a continuing internal commitment to use this software?
- Does the software vendor modify the product to meet current needs?
- Does the vendor help solve problems with the software?
- If we don't use this software, are our alternatives?

The software has been historically been difficult to upgrade and maintain and the users of system are frustrated. In 2020 the City and County have contracted with outside vendors to install the latest version of Accela. We're optimistic this will improve the performance of the system.

Since we still have an internal commitment to use the software, and since we anticipate subsequent versions of the software will solve some of our existing problems, I recommend continued funding of Accela maintenance.

If you have any questions, please call me at 427-1461.

James Haley  
CIO  
City of Fort Wayne

**BILL NO. S-20-12-07**

**REPORT OF COMMITTEE ON FINANCE**

**December 15, 2020**

**Jason Arp Chair**

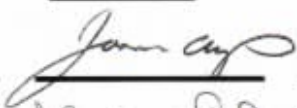
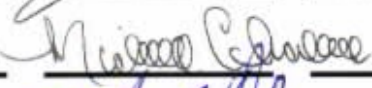
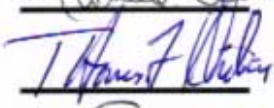

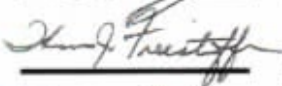
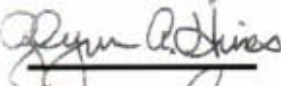



**Sharon Tucker Co-Chair**

**All Council Members**

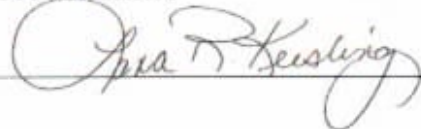
An Ordinance approving the Purchase and Installation of Yearly Maintenance for Land Management software from and through Accela, Inc. by the City of Fort Wayne, Indiana

*At a total cost of \$103,807*

COMMITTEE ON REGULATIONS HAVE HAD SAID Ordinance under consideration and beg leave to report back to the Common Council that said Ordinance

<u>COUNCIL MEMBER</u>	<u>DO PASS</u>	<u>DO NOT PASS</u>	<u>ABSTAIN</u>
ARP			
CHAMBERS			
DIDIER			
ENSLEY			
FREISTROFFER			
HINES			
JEHL			
PADDOCK			
TUCKER			

**LANA R. KEESLING  
CITY CLERK**



Public Hearing Date: N/A

Read the first time in full and on motion by Councilperson Didier.

Read the second time by title and referred to the Finance Committee.

Read the third time in full and on motion by Councilperson Didier, placed on passage by the following vote:

<u>TOTAL VOTES</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
ARP	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CHAMBERS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DIDIER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENSLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FREISTROFFER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HINES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JEHL	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PADDOCK	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TUCKER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DATED: December 15, 2020

  
 \_\_\_\_\_  
 LANA R. KEESLING, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as

Special Ordinance No. S-20-12-07 on the 15th day of December, 2020

ATTEST:

  
 \_\_\_\_\_  
 LANA R. KEESLING  
 CITY CLERK

  
 \_\_\_\_\_  
 PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 16th of December 2020, at the hour of 9:20 o'clock A.M. E.S.T.

  
 \_\_\_\_\_  
 LANA R. KEESLING, CITY CLERK

Approved and signed by me this 21<sup>ST</sup> day of DECEMBER 2020, at the hour of 5:00 o'clock PM E.S.T.

  
 \_\_\_\_\_  
 THOMAS C. HENRY, MAYOR

FORT WAYNE, INDIANA  
**RECEIVED**  
 DEC 22 2020  
 LANA R. KEESLING  
 CITY CLERK