

1 **BILL NO. S-20-11-01 As Amended**

2 **SPECIAL ORDINANCE NO. S-114-20**

3 **AN ORDINANCE** approving the 2021 EXTENSION of  
4 ITB #4092 - BUILDING SECURITY AT CITIZENS  
5 SQUARE –by the City of Fort Wayne, Indiana, by and  
6 through its Department of Purchasing and ISI  
7 SERVICES INC. for the PROPERTY MANAGEMENT  
8 DEPARTMENT.

9 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF**  
10 **THE CITY OF FORT WAYNE, INDIANA;**

11 **SECTION 1.** That the two (2) year extension of ITB #4092 - BUILDING  
12 SECURITY AT CITIZENS SQUARE - between the City of Fort Wayne, by and  
13 through its Department of Purchasing and ISI SERVICES INC. for the PROPERTY  
14 MANAGEMENT DEPARTMENT, respectfully for:

15 An additional two (2) year term beginning January 1, 2021 through  
16 December 31, 2022

17 Involving an estimated annual cost of ONE HUNDRED FORTY NINE  
18 THOUSAND FOUR HUNDRED AND 00/100 DOLLARS – (\$149,400.00) –  
19 (based on the bid rate of \$19.88 per man-hour) all as more particularly set forth in  
20 said ITB #4092 - BUILDING SECURITY AT CITIZENS SQUARE - which is on file  
21 in the Office of the Department of Purchasing, and is by reference incorporated  
22 herein, made a part hereof, and is hereby in all things ratified, confirmed and  
23 approved.  
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ITB #4092- Building  
Security  
11/3/2016


VENDOR	Security, Process Serving & Investigators	Madison Security Group	AllState Security	G4S Secure Solutions	Citizens Security	ISI Services
Labor rate per hour	\$ 25.00	\$ 32.23	\$ 20.95	\$ 23.25	\$ 25.90	\$ 19.88
Estimated monthly cost	\$ 16,000.00	\$ 20,143.75	\$ 13,093.75	\$ 14,531.25	\$ 16,187.50	\$ 12,425.00

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**SECTION 2.** That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

  
\_\_\_\_\_  
Council Member

APPROVED AS TO FORM AND LEGALITY

  
\_\_\_\_\_  
Carol Helton, City Attorney

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13 through its Department of Purchasing and ISI SERVICES INC. for the PROPERTY  
14 MANAGEMENT DEPARTMENT, respectfully for:

15 two (2) year extension for the Citizens Square security contract for a  
16 cost of \$19.88 per man-hour/estimated monthly cost of \$12,425.00;

17 Involving an estimated annual cost of ONE HUNDRED FORTY-NINE  
18 THOUSAND FOUR HUNDRED AND 00/100 DOLLARS – (\$149,400.00) –  
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# CITY OF FORT WAYNE

THOMAS C. HENRY, MAYOR

Property Management Department  
200 E. Berry St., Suite 490  
Fort Wayne, IN 46802  
(260) 427-1457  
Fax: (260) 427-1393

November 10, 2020

City Council Members  
City of Fort Wayne

RE: ITB #4092 – 2021 Extension  
Building Security at Citizens Square  
ISI Security Inc.

ISI Security Inc. approved an extension of the Citizens Square security contract for the next two (2) years at the estimated monthly cost of \$12,425.00 to begin January 1, 2021.

We are asking for City Council approval of this extended contract through December 2022. The funds for these expenditures will be appropriated out of Fund 0002BER3-531M.

If you have any questions on the above, please feel free to contact me at 427-1457.

Sincerely,

A handwritten signature in black ink, appearing to read "Barry C. Marquart", with a long horizontal flourish extending to the right.

Barry C. Marquart  
Property Manager – 200 E. Berry St.

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# COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

## RFPs & BIDS

Bid/RFP #	ITB #4092 - EXTENSION
Awarded To	ISI SECURITY INC
Amount	\$19.88 PER MAN-HOURS/ESTIMATED \$12,450.00 PER MONTH
Conflict of interest on file?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Number of Registrants	
Number of Bidders	
Required Attachments	RFPs – attach Award Matrix; Bids – attach Tab Sheet

## EXTENSIONS

Date Last Bid Out	11/3/2016
# Extensions Granted To Date	One – Ordinance S-115-18

## SPECIAL PROCUREMENT

Contract #/ID <i>(State, Federal, Piggyback--Authority)</i>	
Sole Source/ Compatibility Justification	

## BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, explain below</i>
If not lowest, explain	

# COUNCIL DIGEST SHEET

## COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	
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## DESCRIPTION OF PROJECT / NEED

<i>Identify need for project &amp; describe project; attach supporting documents as necessary.</i>	BUILDING SECURITY AT CITIZENS SQUARE

## REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	

## FUNDING SOURCE

<i>Account Information.</i>	CITIZENS SQUARE BUDGET #0002BER3-531M



# CITY OF FORT WAYNE

THOMAS O. HENRY, MAYOR

August 20, 2020

Mr. Steve Schulien  
ISI Services  
1116 Saint Joseph Blvd.  
Fort Wayne, IN 46805

Subject: ITB #4092- Annual Requirement for Building Security at Citizens Square

Dear Mr. Schulien:

The City of Fort Wayne's Purchasing Department would like to extend the above subject contract from January 1, 2021 to December 31, 2022 at the existing pricing and specifications.

Please indicate your concurrence by signing below and returning this letter via fax: (260) 427-1393 or email: [michelle.jones@cityoffortwayne.org](mailto:michelle.jones@cityoffortwayne.org) at your earliest convenience.

If this extension is accepted, a purchase order will be issued after January 1, 2021.

Should you have any questions, please do not hesitate to contact our office at (260) 427-1103. Thank you in advance for your anticipated assistance and cooperation.

Sincerely,

Steve Gillette

ISI Services

  
Signature of Authorized Representative

9-2-2020  
Date

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**REPORT OF COMMITTEE ON FINANCE**

**November 24, 2020**

**Jason Arp Chair**

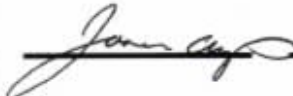
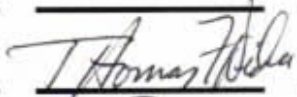

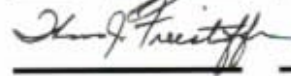
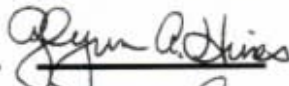


**Sharon Tucker Co-Chair**

**All Council Members**

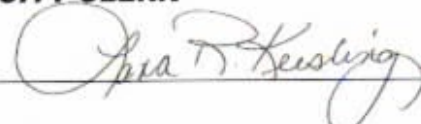
An Ordinance approving the 2021 Extension of ITB #4092 - Building Security at Citizens Square – by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and ISI Services Inc. for the Property Management Department

*Involving a total yearly cost of \$149,400.00+/-*

COMMITTEE ON REGULATIONS HAVE HAD SAID Ordinance under consideration and beg leave to report back to the Common Council that said Ordinance

<u>COUNCIL MEMBER</u>	<u>DO PASS</u>	<u>DO NOT PASS</u>	<u>ABSTAIN</u>
ARP			
CHAMBERS			
DIDIER			
ENSLEY			
FREISTROFFER			
HINES			
JEHL			
PADDOCK			
TUCKER			

**LANA R. KEESLING  
CITY CLERK**



Public Hearing Date: N/A

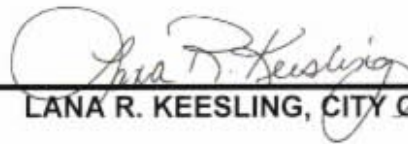
Read the first time in full and on motion by Councilperson Arp.

Read the second time by title and referred to the Finance Committee.

Read the third time in full and on motion by Councilperson Arp, placed on passage by the following vote:

<u>TOTAL VOTES</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
ARP	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CHAMBERS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DIDIER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENSLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FREISTROFFER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HINES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JEHL	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PADDOCK	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TUCKER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DATED: November 24, 2020

  
LANA R. KEESLING, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as

Special Ordinance No. S-20-11-01AA on the 24th day of November, 2020

ATTEST:

  
LANA R. KEESLING  
CITY CLERK

  
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 25th  
of November 2020, at the hour of 9:20 o'clock A.M. E.S.T.

  
LANA R. KEESLING, CITY CLERK

Approved and signed by me this 1<sup>ST</sup> day of December  
2020, at the hour of 9:00 o'clock AM E.S.T.

  
THOMAS C. HENRY, MAYOR

