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2 **BILL NO. S-18-08-07**

SPECIAL ORDINANCE NO. S- 86-18

3 **AN ORDINANCE** approving the awarding of RFP
4 #4055 - 2018 STREET TREE
5 PURCHASES/PLANTING SERVICES -
6 \$202,840.00 by the City of Fort Wayne, Indiana, by
7 and through its Department of Purchasing and
8 SHADE TREE UNLIMITED for the PARKS AND
9 RECREATION DEPARTMENT.

10 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL**
11 **OF THE CITY OF FORT WAYNE, INDIANA;**

12 **SECTION 1.** That RFP #4055 - 2018 STREET TREE
13 PURCHASES/PLANTING SERVICES - between the City of Fort Wayne, by
14 and through its Department of Purchasing and SHADE TREE UNLIMITED for
15 the PARKS AND RECREATION, respectfully for:

16 purchase and planting of 1000 trees in the City right-of-way and
17 parks including replacement of several trees lost through shock,
18 disease or accidents;

19 involving a total cost of TWO HUNDRED TWO THOUSAND EIGHT
20 HUNDRED FORTY AND 00/100 DOLLARS - (\$202,840.00) all as more
21 particularly set forth in said RFP #4055 - 2018 STREET TREE
22 PURCHASES/PLANTING SERVICES - \$202,840.00 which is on file in the
23 Office of the Department of Purchasing, and is by reference incorporated
24 herein, made a part hereof, and is hereby in all things ratified, confirmed and
25 approved.
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SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.



Council Member

APPROVED AS TO FORM AND LEGALITY



Carol Helton, City Attorney

MEMORANDUM

To: City Council Members, City of Fort Wayne
From: Derek Veit
CC: File
Subject: Council Approval of 2018 Street Tree Purchases/Planting Services
Date: August 3, 2018

The Fort Wayne Parks and Recreation Department is requesting approval for a contract with Shade Trees Unlimited Inc. The contract is for the purchase of trees to be planted in the city right-of-way as well as in the parks. This contract also includes the replacement of a few trees that were lost through shock, disease or accidents. The City's contracted supplier (under a publicly bid price agreement) has agreed to extend the 2016 unit price agreement for this year's fall tree planting.

Please review the attached digest for more information.

I will be available at the Council meetings to answer any questions you may have and I may also be reached at 427-6480.

Thank you for your consideration and support

We respectfully request your approval of this contract so that we may proceed with the work..

Thank you in advance.

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP #	4055
Awarded To	Shade Tree Unlimited
Amount	\$202,840.00
Conflict of interest on file?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Number of Registrants	21
Number of Bidders	1
Required Attachments	2016 Street and Park Tree Planting.

EXTENSIONS

Date Last Bid Out	2016
# Extensions Granted To Date	2

SPECIAL PROCUREMENT

Contract #/ID <i>(State, Federal, Piggyback--Authority)</i>	n/a
Sole Source/ Compatibility Justification	n/a

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, explain below</i>
If not lowest, explain	n/a

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	n/a
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	<p>This contract is for the purchase and planting of trees for the City Street Tree/ park tree planting program. The City's contracted supplier (under a publicly bid price agreement) has agreed to extend the 2016 unit price agreement for this year's fall tree planting. A total of \$202,840.00 in tree purchases and planting services are being requested in this approval. With the approval of this contract we will be able to plant 1000 trees along our streets and in our parks. Trees offer significant financial benefits through reduced energy cost and increased property values. Some of the environmental benefits include decreased energy consumption, storm water management, and decreased ground and air pollutants. Trees tie neighborhoods to community and increase connections between neighbors. Our City's tree canopy is a critical element of our infrastructure that sets us apart from many other communities. If we discontinue the planting of trees in our city, the overall aesthetic beauty and quality of our city will diminish.</p>

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	n/a

FUNDING SOURCE

<i>Account Information.</i>	422-PKTR-Tree Canopy.....	\$6,000.00
	422-PKTR-AEP Tree Fund.....	\$29,122.00
	439-NRO-Subdivision Trees.....	\$1,680.00
	355-P260-5369.....	\$135,000.00
	355-P230-5369.....	\$31,038.00

2018 Street Tree Program
Order List

Tree Type	Unit Cost				Citizen Match Program	Regular Planting		Downtown (3.5")		Tree Grates (2.0")		Parks Planting (1.5")		GTCC Parks (1.5")		Total Trees	Total \$	
	1.5" Tree Only	1.5" Tree & Install	2" Tree & Install	3.5" Tree & Install		Quant	Cost	Quant	Cost	Quant	Cost	Quant	Cost	Quant	Cost			
Armstrong Maple	\$ 100.00	\$ 170.00	\$ 210.00	\$ 340.00	1	\$ 210.00	1	\$ 210.00	0	\$ -	0	\$ -	0	\$ -	2	\$ 420.00		
October Glory Red Maple	\$ 100.00	\$ 170.00	\$ 210.00	\$ 340.00	2	\$ 420.00	36	\$ 7,560.00	0	\$ -	0	\$ -	0	\$ -	38	\$ 7,980.00		
Commemoration Sugar Maple	\$ 100.00	\$ 170.00	\$ 210.00	\$ 340.00	14	\$ 2,940.00	19	\$ 3,990.00	0	\$ -	0	\$ -	0	\$ -	33	\$ 6,930.00		
Fall Fiesta Sugar Maple	\$ 100.00	\$ 170.00	\$ 210.00	\$ 340.00	2	\$ 420.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	2	\$ 420.00		
Green Mountain Sugar Maple	\$ 100.00	\$ 170.00	\$ 210.00	\$ 340.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	15	\$ 3,150.00	18	\$ 3,850.00		
Autumn Brilliance Serviceberry	\$ 110.00	\$ 180.00	\$ 210.00	\$ -	0	\$ -	1	\$ 210.00	0	\$ -	0	\$ -	2	\$ 420.00	8	\$ 1,720.00		
Northern Catalpa	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	0	\$ -	55	\$ 11,550.00	0	\$ -	0	\$ -	0	\$ -	60	\$ 12,050.00		
Hackberry	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	1	\$ 210.00	54	\$ 11,340.00	0	\$ -	0	\$ -	3	\$ 630.00	60	\$ 12,050.00		
Eastern Redbud	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	0	\$ -	4	\$ 840.00	0	\$ -	0	\$ -	11	\$ 2,310.00	32	\$ 6,720.00		
Forest Pansy Redbud	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	0	\$ -	3	\$ 630.00	0	\$ -	0	\$ -	0	\$ -	3	\$ 630.00		
Thornless Cockspur Hawthorn	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	0	\$ -	9	\$ 1,890.00	0	\$ -	0	\$ -	1	\$ 210.00	15	\$ 3,150.00		
Skyline Honeylocust	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	17	\$ 3,570.00	59	\$ 12,390.00	0	\$ -	0	\$ -	10	\$ 2,100.00	89	\$ 17,960.00		
Espresso Kentucky Coffee Tree	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	23	\$ 4,830.00	95	\$ 19,950.00	0	\$ -	0	\$ -	1	\$ 210.00	120	\$ 25,050.00		
Rotundifolia Sweetgum	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	1	\$ 210.00	0	\$ -	0	\$ -	0	\$ -	2	\$ 420.00	3	\$ 630.00		
Tulip Tree	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	5	\$ 1,050.00	0	\$ -	0	\$ -	0	\$ -	9	\$ 1,890.00	17	\$ 3,570.00		
Purple Prince Crabapple	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	3	\$ 630.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	3	\$ 630.00		
Hophornbeam	\$ -	\$ -	\$ 210.00	\$ -	0	\$ -	5	\$ 1,050.00	0	\$ -	0	\$ -	0	\$ -	5	\$ 1,050.00		
Bloodgood London Planetree	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	2	\$ 420.00	58	\$ 12,180.00	4	\$ 840.00	0	\$ -	0	\$ -	67	\$ 14,720.00		
White Oak	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	1	\$ 210.00	1	\$ 210.00		
Swamp White Oak	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	12	\$ 2,520.00	14	\$ 2,940.00	0	\$ -	0	\$ -	4	\$ 840.00	33	\$ 6,440.00		
Northern Pin Oak	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	0	\$ -	14	\$ 2,940.00	0	\$ -	0	\$ -	9	\$ 1,890.00	23	\$ 4,770.00		
Heritage Oak	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	2	\$ 420.00	41	\$ 8,610.00	0	\$ -	0	\$ -	0	\$ -	43	\$ 9,030.00		
Bur Oak	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	0	\$ -	1	\$ 210.00	0	\$ -	0	\$ -	8	\$ 1,680.00	12	\$ 2,520.00		
Chinkapin Oak	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	2	\$ 420.00	2	\$ 420.00		
Red Oak	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	3	\$ 630.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	6	\$ 930.00		
Hardy Rubber Tree	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	2	\$ 420.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	2	\$ 420.00		
Ivory Silk Lilac Tree	\$ 110.00	\$ 180.00	\$ 225.00	\$ 455.00	24	\$ 5,400.00	46	\$ 10,350.00	0	\$ -	2	\$ 420.00	0	\$ -	72	\$ 16,660.00		
Bald Cypress	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	3	\$ 630.00	14	\$ 2,940.00	0	\$ -	0	\$ -	0	\$ -	17	\$ 3,570.00		
Sterling Silver Linden	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	2	\$ 420.00	22	\$ 4,620.00	0	\$ -	0	\$ -	0	\$ -	24	\$ 5,040.00		
Redmond American Linden	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	2	\$ 420.00	13	\$ 2,730.00	0	\$ -	0	\$ -	0	\$ -	15	\$ 3,150.00		
Harvest Gold Littleleaf Linden	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	0	\$ -	0	\$ -	2	\$ 420.00	0	\$ -	0	\$ -	2	\$ 420.00		
Princeton Elm	\$ 200.00	\$ 350.00	\$ 425.00	\$ -	8	\$ 1,680.00	136	\$ 28,560.00	0	\$ -	0	\$ -	19	\$ 3,960.00	167	\$ 33,870.00		
Norway Spruce	\$ 200.00	\$ 350.00	\$ 425.00	\$ -	2	\$ 550.00	0	\$ -	0	\$ -	0	\$ -	3	\$ 630.00	5	\$ 1,255.00		
Green Vase Zelkova	\$ 110.00	\$ 180.00	\$ 225.00	\$ -	1	\$ 225.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	1	\$ 225.00		
Total					132	\$ 28,245.00	700	\$ 147,690.00	6	\$ 2,730.00	2	\$ 910.00	100	\$ 17,215.00	60	\$ 6,050.00	1,000	\$ 202,840.00

Grand Total 1000 \$ 202,840.00

Citizen Match Program	\$ 28,245.00
Regular Planting	\$ 147,690.00
Parks Planting (1.5")	\$ 17,215.00
Downtown (3.5")	\$ 2,730.00
Tree Grates (2.0")	\$ 910.00
GTCC Parks (1.5")	\$ 6,050.00
Total	\$ 202,840.00

BILL NO. S-18-08-07

REPORT OF COMMITTEE ON FINANCE

August 21, 2018

John Crawford Chair

Jason Arp Co-Chair

All Council Members

An Ordinance approving the awarding of RFP #4055 - 2018 Street Tree Purchases/Planting Services - by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and Shade Tree Unlimited for the Parks and Recreation Department

COMMITTEE ON FINANCE HAVE HAD SAID Ordinance under consideration and beg leave to report back to the Common Council that said Ordinance

DO PASS

DO NOT PASS

ABSTAIN

NO REC

John Crawford

Thomas Medina

Jason

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

**LANA R. KEESLING
CITY CLERK**

Lana R. Keesling

Public Hearing Date: N/A

Read the first time in full and on motion by Councilman Crawford.

Read the second time by title and referred to the Finance Committee.

Read the third time in full and on motion by Councilman Crawford, placed on passage by the following vote:

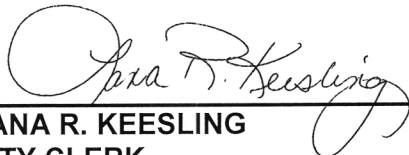
<u>TOTAL VOTES</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
ARP	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARRANDA	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CRAWFORD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DIDIER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENSLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FREISTROFFER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HINES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JEHL	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PADDOCK	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DATED: August 28, 2018

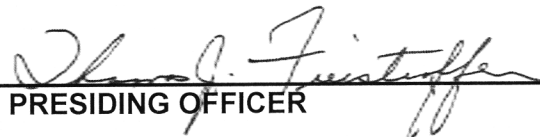
LANA R. KEESLING, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as

Ordinance No. S-18-08-07 on the 28th day of August, 2018



LANA R. KEESLING
CITY CLERK



PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 29th of August 2018, at the hour of 8:55 o'clock A.M. E.S.T.



LANA R. KEESLING, CITY CLERK

Approved and signed by me this 29th day of August 2018, at the hour of 12:30 O'clock PM E.S.T.



THOMAS C. HENRY, MAYOR

FORT WAYNE, INDIANA
RECEIVED
AUG 30 2018
LANA R. KEESLING
CITY CLERK