

1 **BILL NO. S-18-04-10**

2 **SPECIAL ORDINANCE NO. S- 39-18**

3 **AN ORDINANCE** approving the awarding of the  
4 **PURCHASE OF UNLEADED GAS FOR 2019 -**  
5 **NOT TO EXCEED \$1,750,000.00 -** by the City of  
6 Fort Wayne, Indiana, by and through its  
7 Department of Purchasing and LASSUS  
8 BROTHERS, INC. for the FLEET MANAGEMENT  
9 DEPARTMENT.

10 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL**  
11 **OF THE CITY OF FORT WAYNE, INDIANA;**

12 **SECTION 1.** That the **PURCHASE OF UNLEADED GAS FOR 2019 -**  
13 between the City of Fort Wayne, by and through its Department of Purchasing  
14 and LASSUS BROTHERS, INC. for the FLEET MANAGEMENT  
15 DEPARTMENT, respectfully for:

16 purchase of 700,000 gallons of unleaded gas for 2019;  
17 involving a total cost of not to exceed ONE MILLION SEVEN HUNDRED  
18 FIFTY THOUSAND AND 00/100 DOLLARS - (\$1,750,000.00) all as more  
19 particularly set forth in said PURCHASE OF UNLEADED GAS FOR 2019 -  
20 which is on file in the Office of the Department of Purchasing, and is by  
21 reference incorporated herein, made a part hereof, and is hereby in all things  
22 ratified, confirmed and approved.

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**SECTION 2.** That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

  
\_\_\_\_\_  
Council Member

APPROVED AS TO FORM AND LEGALITY

  
\_\_\_\_\_  
Carol Helton, City Attorney

# COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

## RFPs , BIDS, OTHER PROJECTS

Bid/RFP#/Name of Project	2019 Unleaded Gas Bulk and non-city stations
Awarded To	Lassus Brothers Inc.,
Amount	Not to exceed \$1,750,000 at \$2.50/gal
Conflict of interest on file?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Number of Registrants	
Number of Bidders	N/A
Required Attachments	Dept Memo

## EXTENSIONS

Date Last Bid Out	
# Extensions Granted To Date	

## SPECIAL PROCUREMENT

Contract #/ID <i>(State, Federal, Piggyback--Authority)</i>	
Sole Source/Compatibility Justification	Unique opportunity for savings IC 5-22-10-5

## BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, explain below</i>
If not lowest, explain	

# COUNCIL DIGEST SHEET

## COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	2016 at \$1.99/gal
	2017 at \$1.95/gal
	2018 at \$1.82/gal

## DESCRIPTION OF PROJECT / NEED

<i>Identify need for project &amp; describe project; attach supporting documents as necessary.</i>	Supplies City fleet with unleaded gas at City fueling stations or Lassus stores
	½ delivered to City stations
	½ consumed at Lassus stores
	Approval of this amount will secure 2019 budget.
	Provides 700,000 gallons

## REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	Seeking Council approval for a contract price not to exceed \$2.90 per gallon of 700,000 gallons of diesel. Purchasing is expecting to contract at a more favorable rate upon Council final approval.

## FUNDING SOURCE

<i>Account Information.</i>	Fleet Maintenance budget line

# Memo

**To:** City Council  
**From:** Larry Campbell, Fleet Director  
**Date:** April, 2018  
**Re:** Gas Lassus Brothers INC, purchase for 2019

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Dear Council

In regards to the Gas for 2019 contract with Lassus Brothers INC, estimated not to exceed \$ 1,750,000 for 700,000 Gallons. Per gallon price will not exceed \$2.50/gal. We expect to be able to lock this Gas at a lower price at a later date pending final passage of this ordinance. This price of this contract if we had locked today would have been \$\_\_\_\_\_ per gallon. Pricing this commodity changes on a daily basis we seek this approval in advance of potential favorable market conditions.

The City Purchasing Director, Public Works Director, Fleet Director, and Controller will continue to monitor pricing.

Thank you Larry Campbell

*G/ drive shared award letters 2018 Lassus GAS 2019*

**BILL NO. S-18-04-10**

**REPORT OF COMMITTEE ON FINANCE**

**April 17, 2018**

**Jason Arp Chair**

**John Crawford Co-Chair**

**All Council Members**

An Ordinance approving the awarding of the purchase of unleaded gas for 2019 by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and Lassus Brothers, INC. for the Fleet Management Department

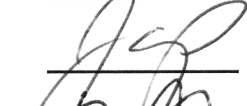
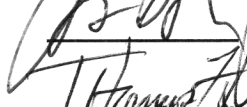
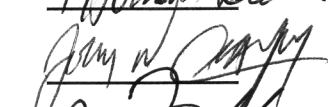

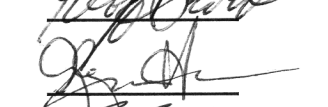


**COMMITTEE ON FINANCE HAVE HAD SAID Ordinance under consideration and beg leave to report back to the Common Council that said Ordinance**

DO PASS

DO NOT PASS

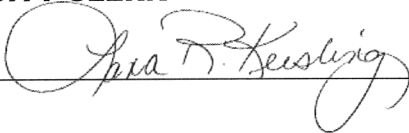
ABSTAIN

NO REC

	_____	_____	_____
	_____	_____	_____
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	_____	_____	_____

**LANA R. KEESLING**

**CITY CLERK**



Public Hearing Date: N/A

Read the first time in full and on motion by Councilman Arp.

Read the second time by title and referred to the Finance Committee.

Read the third time in full and on motion by Councilman Arp, placed on passage by the following vote:

<u>TOTAL VOTES</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
ARP	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARRANDA	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CRAWFORD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DIDIER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENSLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FREISTROFFER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HINES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JEHL	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PADDOCK	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>


DATED: April 24, 2018

  
 \_\_\_\_\_  
 LANA R. KEESLING, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as  
 Special Ordinance No. S-18-04-10 on the 24th day of April, 2018

ATTEST:

  
 \_\_\_\_\_  
 LANA R. KEESLING  
 CITY CLERK

  
 \_\_\_\_\_  
 PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 25th  
 of April 2018, at the hour of 8:55 o'clock A.M. E.S.T.

  
 \_\_\_\_\_  
 LANA R. KEESLING, CITY CLERK

Approved and signed by me this 26<sup>TH</sup> day of APRIL  
 2018, at the hour of 11:30 O'clock AM . E.S.T.

  
 \_\_\_\_\_  
 THOMAS C. HENRY, MAYOR