

1 **BILL NO. S-16-11-04**

2 **SPECIAL ORDINANCE NO. S-102-16**

3 **AN ORDINANCE** approving the awarding of ITB  
4 **#4092 - BUILDING SECURITY AT CITIZENS**  
5 **SQUARE** by the City of Fort Wayne, Indiana, by  
6 and through its Department of Purchasing and ISI  
7 **SERVICES INC.** for the **PROPERTY**  
8 **MANAGEMENT DEPARTMENT.**

9 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL**  
10 **OF THE CITY OF FORT WAYNE, INDIANA;**

11 **SECTION 1.** That ITB #4092 - BUILDING SECURITY AT CITIZENS  
12 **SQUARE** between the City of Fort Wayne, by and through its Department of  
13 Purchasing and ISI SERVICES INC. for the PROPERTY MANAGEMENT  
14 DEPARTMENT respectfully for:

15 two (2) year contract for Building Security at Citizens Square  
16 at an estimated cost of \$19.88 per man-hour/estimated  
17 \$12,450.00/per month;

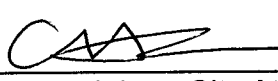
18 involving a total two (2) year cost of TWO HUNDRED NINETY-EIGHT  
19 THOUSAND, TWO HUNDRED AND 00/100 DOLLARS - (\$298,200.00) all as  
20 more particularly set forth in said ITB #4092 - BUILDING SECURITY AT  
21 CITIZENS SQUARE which is on file in the Office of the Department of  
22 Purchasing, and is by reference incorporated herein, made a part hereof, and  
23 is hereby in all things ratified, confirmed and approved.

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**SECTION 2.** That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

  
\_\_\_\_\_  
Council Member

APPROVED AS TO FORM AND LEGALITY

  
\_\_\_\_\_  
Carol Helton, City Attorney

# COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

## RFPs & BIDS

Bid/RFP #	ITB #4092
Awarded To	ISI SECURITY INC
Amount	\$19.88 PER MAN-HOURS/ESTIMATED \$12,450.00 PER MONTH
Conflict of interest on file?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Number of Registrants	Six
Number of Bidders	Six
Required Attachments	RFPs -- attach Award Matrix; Bids -- attach Tab Sheet

## EXTENSIONS

Date Last Bid Out	3/13/2012
# Extensions Granted To Date	THREE

## SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback--Authority)	
Sole Source/ Compatibility Justification	

## BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, explain below</i>
If not lowest, explain	

# COUNCIL DIGEST SHEET

## COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	\$5,700.00 ESTIMATED INCREASE
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## DESCRIPTION OF PROJECT / NEED

<i>Identify need for project &amp; describe project; attach supporting documents as necessary.</i>	BUILDING SECURITY AT CITIZENS SQUARE

## REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	

## FUNDING SOURCE

<i>Account Information.</i>	CITIZENS SQUARE BUDGET #0002BER3-531M





# CITY OF FORT WAYNE

THOMAS C. HENRY, MAYOR

Property Management Department  
200 E. Berry St., Suite 490  
Fort Wayne, IN 46802  
(260) 427-1457  
Fax: (260) 427-1393

November 4, 2016

City Council Members  
City of Fort Wayne

RE: ITB #4092  
Building Security at Citizens Square  
ISI Security Inc.

Dear Council Members:

On November 3, 2016 the City of Fort Wayne received six (6) bids for the Building Security Contract at Citizens Square. ISI Services Inc. had the lowest bid of \$19.88 per man-hour and meets our specifications. This amounts to an estimated cost of \$12,425.00 per month.

We are asking for City Council approval of this contract from January 1, 2017 through December 31, 2018. The funds for these expenditures will be appropriated out of Fund 0002BER3-531M.

If you have any questions on the above, please feel free to contact me at 427-1457.

Sincerely,

Barry C. Marquart  
Property Manager – 200 E. Berry St.

ENGAGE • INNOVATE • PERFORM

CITIZENS SQUARE

200 E. Berry St. • Fort Wayne, Indiana • 46802 • [www.cityoffortwayne.org](http://www.cityoffortwayne.org)  
An Equal Opportunity Employer

**REPORT OF COMMITTEE ON FINANCE**

**December 6, 2016**

**John Crawford Chair**

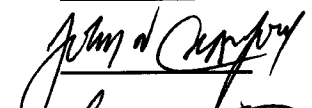
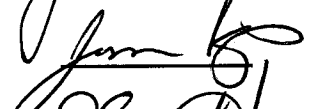

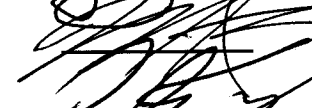


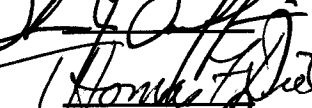
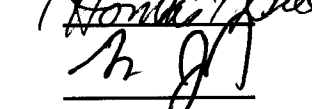
**Glynn Hines Co-Chair**

**All Council Members**


An Ordinance approving the awarding of ITB #4092 - BUILDING SECURITY AT CITIZENS SQUARE by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and ISI SERVICES INC. for the PROPERTY MANAGEMENT DEPARTMENT

**Total contract in the amount of \$298,200.00**

**COMMITTEE ON FINANCE HAVE HAD SAID Ordinance under consideration and beg leave to report back to the Common Council that said Ordinance**

<u>DO PASS</u>	<u>DO NOT PASS</u>	<u>ABSTAIN</u>	<u>NO REC</u>
	_____	_____	_____
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**LANA R. KEESLING  
CITY CLERK**



Public Hearing Date: N/A.

Read the first time in full and on motion by Councilman Crawford.

Read the second time by title and referred to the Finance Committee.

Read the third time in full and on motion by Councilman Crawford, placed on passage by the following vote:

<u>TOTAL VOTES</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
ARP	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BARRANDA	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CRAWFORD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DIDIER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENSLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FREISTROFFER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HINES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JEHL	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PADDOCK	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DATED: December 6, 2016





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LANA R. KEESLING, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as Special Resolution No. S-16-11-04 on the 6th day of December, 2016

ATTEST:




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LANA R. KEESLING  
CITY CLERK




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PRESIDING OFFICER


Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 7th of December 2016, at the hour of 10:30 o'clock P.M. E.S.T.




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LANA R. KEESLING, CITY CLERK

Approved and signed by me this 9<sup>th</sup> day of December 2016, at the hour of 11:30 O'clock Am E.S.T.




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THOMAS C. HENRY, MAYOR