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**BILL NO. S-16-08-04**

**SPECIAL ORDINANCE NO. S- 78-16**

**AN ORDINANCE** approving the awarding of ITB #4055 - STREET AND PARK TREE PURCHASE AND PLANTING - (\$202,040.00) by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and SHADE TREES UNLIMITED for the PARKS & RECREATION DEPARTMENT.

**NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA;**

**SECTION 1.** That ITB #4055 - STREET AND PARK TREE PURCHASE AND PLANTING between the City of Fort Wayne, by and through its Department of Purchasing and SHADE TREES UNLIMITED for the PARKS & RECREATION DEPARTMENT, respectfully for:

purchase and planting of 1039 trees in the City right-of-way and parks and replacing a few damaged and diseased trees;

involving a total cost of TWO HUNDRED TWO THOUSAND FORTY AND 00/100 DOLLARS - (\$202,040.00) all as more particularly set forth in said ITB #4055 - STREET AND PARK TREE PURCHASE AND PLANTING which is on file in the Office of the Department of Purchasing, and is by reference incorporated herein, made a part hereof, and is hereby in all things ratified, confirmed and approved.

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**SECTION 2.** That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

  
Council Member

APPROVED AS TO FORM AND LEGALITY

  
Carol Helton, City Attorney

# COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

## RFPs & BIDS

Bid/RFP #	4055
Awarded To	Shade Tree Unlimited
Amount	\$202,040.00
Conflict of interest on file?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Number of Registrants	21
Number of Bidders	1
Required Attachments	2016 Street and Park Tree Planting.

## EXTENSIONS

Date Last Bid Out	2016
# Extensions Granted To Date	0

## SPECIAL PROCUREMENT

Contract #/ID <i>(State, Federal, Piggyback--Authority)</i>	n/a
Sole Source/ Compatibility Justification	

## BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, explain below</i>
If not lowest, explain	

# COUNCIL DIGEST SHEET

## COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	n/a
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## DESCRIPTION OF PROJECT / NEED

<i>Identify need for project &amp; describe project; attach supporting documents as necessary.</i>	<p><u>This contract is for the purchase and planting of trees for the City Street Tree/ park tree planting program. Total purchases/planting services for trees for 2016 have surpassed \$100,000, thus requiring Council approval. A total of \$202,040 in tree purchases and planting services are being requested in this approval. With the approval of this contract we will be able to plant 1039 trees on our streets and in our parks. Trees offer significant financial benefits through reduced energy cost and increased property values. Some of the environmental benefits include decreased energy consumption, storm water management, and decreased ground and air pollutants. Trees tie neighborhoods to community and increase connections between neighbors. If we discontinue the planting of trees in our city, the overall aesthetic beauty and quality of our city will diminish.</u></p>

## REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	n/a

## FUNDING SOURCE

<i>Account Information.</i>	

2016 Street and Park Tree Program  
Order List

Tree Type	Unit Cost				Citizen Match Program		Regular Planting		
	1.5" Tree Only	1.5" Tree & Install	2" Tree & Install	3.5" Tree & Install	Quant	Cost	Quant	Cost	
Autumn Blaze Maple	\$ 100.00	\$ 170.00	\$ 210.00	\$ 340.00	0	\$ -	0	\$ -	
Flame Amur Maple	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	2	\$ 420.00	0	\$ -	
Armstrong Maple	\$ 100.00	\$ 170.00	\$ 210.00	\$ 340.00	10	\$ 2,100.00	0	\$ -	
Autumn Flame Red Maple	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	1	\$ 210.00	0	\$ -	
Red Sunset Red Maple	\$ 100.00	\$ 170.00	\$ 210.00	\$ 340.00	1	\$ 210.00	1	\$ 210.00	
Sugar Maple	\$ -	\$ -	\$ 210.00	\$ -	3	\$ 630.00	4	\$ 840.00	
Autumn Brilliance Serviceberry	\$ 110.00	\$ 180.00	\$ 210.00	\$ -	0	\$ -	0	\$ -	
River Birch	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	0	\$ -	0	\$ -	
American Hornbeam	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	0	\$ -	21	\$ 4,410.00	
Hackberry	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	7	\$ 1,470.00	20	\$ 4,200.00	
Eastern Redbud	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	7	\$ 1,470.00	0	\$ -	
Thornless Cockspur Hawthorn	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	0	\$ -	3	\$ 630.00	
Skyline Honeylocust	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	22	\$ 4,620.00	34	\$ 7,140.00	
Kentucky Coffee Tree	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	4	\$ 840.00	0	\$ -	
Espresso Kentucky Coffee Tree	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	4	\$ 840.00	24	\$ 5,040.00	
Rotundiloba Sweetgum	\$ 100.00	\$ 170.00	\$ 230.00	\$ -	2	\$ 460.00	6	\$ 1,380.00	
Tulip Tree	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	17	\$ 3,570.00	3	\$ 630.00	
Floribunda Crabapple	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	1	\$ 210.00	0	\$ -	
Prarifire Crabapple	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	0	\$ -	1	\$ 210.00	
Purple Prince Crabapple	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	1	\$ 210.00	0	\$ -	
Red Jewel Crabapple	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	0	\$ -	0	\$ -	
Hophornbeam	\$ -	\$ -	\$ 210.00	\$ -	1	\$ 210.00	10	\$ 2,100.00	
Bloodgood London Planetree	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	13	\$ 2,730.00	22	\$ 4,620.00	
Kwanzan Cherry	\$ -	\$ -	\$ 210.00	\$ -	15	\$ 3,150.00	20	\$ 4,200.00	
White Oak	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	11	\$ 2,310.00	0	\$ -	
Swamp White Oak	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	2	\$ 420.00	0	\$ -	
Northern Pin Oak	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	4	\$ 840.00	0	\$ -	
Shingle Oak	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	5	\$ 1,050.00	0	\$ -	
Bur Oak	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	1	\$ 210.00	0	\$ -	
Chinkapin Oak	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	0	\$ -	6	\$ 1,260.00	
Pin Oak	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	0	\$ -	2	\$ 420.00	
Red Oak	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	17	\$ 3,570.00	4	\$ 840.00	
Ivory Silk Lilac Tree	\$ 110.00	\$ 180.00	\$ 225.00	\$ -	12	\$ 2,700.00	23	\$ 5,175.00	
Bald Cypress	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	0	\$ -	0	\$ -	
Legend American Linden	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	4	\$ 840.00	0	\$ -	
Redmond American Linden	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	2	\$ 420.00	24	\$ 5,040.00	
Harvest Gold Littleleaf Linden	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	4	\$ 840.00	0	\$ -	
Jefferson Elm	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	0	\$ -	12	\$ 2,520.00	
Princeton Elm	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	5	\$ 1,050.00	13	\$ 2,730.00	
Patriot Elm	\$ 100.00	\$ 170.00	\$ 210.00	\$ 455.00	9	\$ 1,890.00	11	\$ 2,310.00	
Accolade Elm	\$ 100.00	\$ 170.00	\$ 210.00	\$ -	7	\$ 1,470.00	12	\$ 2,520.00	
Green Vase Zelkova	\$ 110.00	\$ 180.00	\$ 225.00	\$ -	14	\$ 3,150.00	13	\$ 2,925.00	
Wireless Zelkova	\$ 110.00	\$ 180.00	\$ 225.00	\$ -	7	\$ 1,575.00	0	\$ -	
					Total	215	\$ 45,685.00	289	\$ 61,350.00

Downtown (3.5")		Tree Grates (2.0")		Parks Planting (1.5")		Grants (DNR)		GTCC Parks (1.5")		Total Trees	Total \$
Quant	Cost	Quant	Cost	Quant	Cost	Quant	Cost	Quant	cost		
0	\$ -	4	\$ 1,240.00	0	\$ -	0	\$ -	0	\$ -	4	\$ 1,240.00
0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	2	\$ 420.00
0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	10	\$ 2,100.00
0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	1	\$ 210.00
0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	2	\$ 420.00
0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	7	\$ 1,470.00
0	\$ -	0	\$ -	5	\$ 900.00	10	\$ 2,100.00	7	\$ 770.00	22	\$ 3,770.00
0	\$ -	0	\$ -	5	\$ 850.00	0	\$ -	5	\$ 500.00	10	\$ 1,350.00
0	\$ -	1	\$ 310.00	6	\$ 1,020.00	0	\$ -	9	\$ 900.00	37	\$ 6,640.00
0	\$ -	0	\$ -	5	\$ 850.00	17	\$ 3,570.00	13	\$ 1,300.00	62	\$ 11,390.00
0	\$ -	0	\$ -	9	\$ 1,530.00	10	\$ 2,100.00	9	\$ 900.00	35	\$ 6,000.00
0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	3	\$ 630.00
6	\$ 2,730.00	2	\$ 620.00	0	\$ -	16	\$ 3,360.00	0	\$ -	80	\$ 18,470.00
0	\$ -	0	\$ -	6	\$ 1,020.00	10	\$ 2,100.00	13	\$ 1,300.00	33	\$ 5,260.00
0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	28	\$ 5,880.00
0	\$ -	0	\$ -	5	\$ 850.00	12	\$ 2,760.00	12	\$ 1,200.00	37	\$ 6,650.00
0	\$ -	0	\$ -	9	\$ 1,530.00	10	\$ 2,100.00	18	\$ 1,800.00	57	\$ 9,630.00
0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	1	\$ 210.00
0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	1	\$ 210.00
0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	1	\$ 210.00
0	\$ -	4	\$ 1,240.00	0	\$ -	0	\$ -	0	\$ -	4	\$ 1,240.00
0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	11	\$ 2,310.00
0	\$ -	0	\$ -	7	\$ 1,190.00	16	\$ 3,360.00	0	\$ -	58	\$ 11,900.00
0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	35	\$ 7,350.00
0	\$ -	0	\$ -	6	\$ 1,020.00	0	\$ -	14	\$ 1,400.00	31	\$ 4,730.00
0	\$ -	0	\$ -	5	\$ 850.00	14	\$ 2,940.00	10	\$ 1,000.00	31	\$ 5,210.00
0	\$ -	0	\$ -	0	\$ -	14	\$ 2,940.00	0	\$ -	18	\$ 3,780.00
0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	5	\$ 1,050.00
0	\$ -	0	\$ -	6	\$ 1,020.00	0	\$ -	16	\$ 1,600.00	23	\$ 2,830.00
0	\$ -	0	\$ -	5	\$ 850.00	0	\$ -	10	\$ 1,000.00	21	\$ 3,110.00
0	\$ -	0	\$ -	5	\$ 850.00	0	\$ -	13	\$ 1,300.00	20	\$ 2,570.00
0	\$ -	0	\$ -	6	\$ 1,020.00	14	\$ 2,940.00	14	\$ 1,400.00	55	\$ 9,770.00
0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	35	\$ 7,875.00
0	\$ -	0	\$ -	4	\$ 680.00	0	\$ -	5	\$ 500.00	9	\$ 1,180.00
15	\$ 6,825.00	0	\$ -	0	\$ -	18	\$ 3,780.00	0	\$ -	37	\$ 11,445.00
0	\$ -	0	\$ -	0	\$ -	16	\$ 3,360.00	0	\$ -	42	\$ 8,820.00
0	\$ -	0	\$ -	0	\$ -	11	\$ 2,310.00	0	\$ -	15	\$ 3,150.00
0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	12	\$ 2,520.00
0	\$ -	0	\$ -	0	\$ -	15	\$ 3,150.00	0	\$ -	33	\$ 6,930.00
0	\$ -	0	\$ -	0	\$ -	15	\$ 3,150.00	0	\$ -	35	\$ 7,350.00
0	\$ -	0	\$ -	6	\$ 1,020.00	0	\$ -	12	\$ 1,200.00	37	\$ 6,210.00
0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	27	\$ 6,075.00
0	\$ -	0	\$ -	5	\$ 900.00	0	\$ -	0	\$ -	12	\$ 2,475.00
21	\$ 9,555.00	11	\$ 3,410.00	105	\$ 17,950.00	218	\$ 46,020.00	180	\$ 18,070.00	1039	\$ 202,040.00

Grand Total	1039	\$ 202,040.00
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Citizen Match	\$ 45,685.00
Regular Planting	\$ 61,350.00
Grant	\$ 46,020.00
Parks Planting	\$ 17,950.00
Developer	\$ -
Downtown	\$ 9,555.00
Tree Grates	\$ 3,410.00

**2016 Street and Park Tree Program  
Order List**

Tree Type	Unit Cost				Citizen Match Program		Regular Planting		D
Tree Common Name	1.5" Tree Only	1.5" Tree & Install	2" Tree & Install	3.5" Tree & Install	Quant	Cost	Quant	Cost	Quan



# MEMORANDUM

**To:** City Council Members, City of Fort Wayne  
**From:** Derek Veit  
**CC:** File  
**Subject:** Council Approval of 2016 Street Tree Purchases/Planting Services  
**Date:** August 2, 2016

The Fort Wayne Parks and Recreation Department is requesting approval for a contract with Shade Trees Unlimited Inc. The contract is for the purchase of trees to be planted in the city right-of-way as well as trees being planted in the parks. Also, a few trees that were lost through shock, disease or accidents will be replaced as well. The total purchase of trees through the City's contracted supplier (under a publicly bid price agreement) will exceed \$100,000 for 2016, requiring Council's approval.

Please review the attached digest for more information.

I will be available at the Council meetings to answer any questions you may have and I may also be reached at 427-6480.

Thank you for your consideration and support

We respectfully request your approval of this contract so that we may proceed with the work. If you have any questions, please feel free to contact me at 427-6480 or Steve McDaniel at 427-6407.

Thank you in advance.

Public Hearing Date: N/A

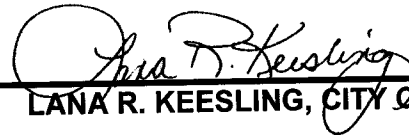
Read the first time in full and on motion by Councilman Crawford.

Read the second time by title and referred to the Finance Committee.

Read the third time in full and on motion by Councilman Crawford, placed on passage by the following vote:

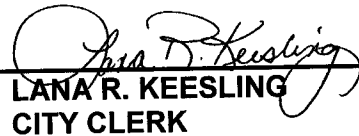
<u>TOTAL VOTES</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
ARP	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
BARRANDA	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CRAWFORD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DIDIER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ENSLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FREISTROFFER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HINES	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
JEHL	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PADDOCK	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DATED: August 23, 2016

  
LANA R. KEESLING, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as  
Special Ordinance No. S-16-08-04 on the 23rd day of August, 2016

ATTEST:

  
LANA R. KEESLING  
CITY CLERK

  
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 24th  
of August 2016, at the hour of 10:30 o'clock P.M. E.S.T.

  
LANA R. KEESLING, CITY CLERK

Approved and signed by me this 24<sup>TH</sup> day of AUGUST  
2016, at the hour of 5:00 O'clock P.M. E.S.T.

  
THOMAS C. HENRY, MAYOR

**BILL NO. R-16-08-04**

**REPORT OF COMMITTEE ON FINANCE**  
**August 16, 2016**

**John Crawford Chair**

**Glynn Hines Co-Chair**

**All Council Members**

**AN ORDINANCE** approving the awarding of ITB #4055 - STREET AND PARK TREE PURCHASE AND PLANTING – (\$202,040.00) by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and SHADE TREES UNLIMITED for the PARKS & RECREATION DEPARTMENT.


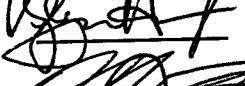
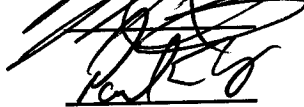
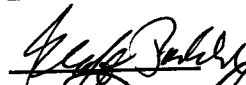

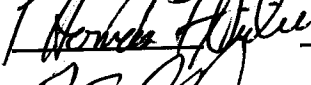
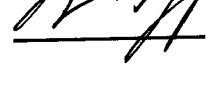
**COMMITTEE ON FINANCE HAVE HAD SAID Ordinance under consideration and beg leave to report back to the Common Council that said Ordinance**

DO PASS

DO NOT PASS

ABSTAIN

NO REC

	_____	_____	_____
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	_____	_____	_____
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	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
_____	_____	_____	_____

**LANA R. KEESLING**  
**CITY CLERK**

