

1 **BILL NO. S-16-01-04**

2 **SPECIAL ORDINANCE NO. S- 3-16**

3 **AN ORDINANCE** approving the awarding of the  
4 **CONTRACT** for **PURCHASE OF DIESEL FUEL**  
5 during 2016 by the City of Fort Wayne, Indiana, by  
6 and through its Department of Purchasing and  
7 **LASSUS BROS, INC.** for the **CITY OF FORT**  
8 **WAYNE FLEET MANAGEMENT DEPARTMENT.**

9 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL**  
10 **OF THE CITY OF FORT WAYNE, INDIANA;**

11 **SECTION 1.** That the **CONTRACT FOR PURCHASE OF DIESEL**  
12 **FUEL DURING 2016** between the City of Fort Wayne, by and through its  
13 Department of Purchasing and **LASSUS BROS, INC.** for the **CITY OF FORT**  
14 **WAYNE FLEET MANAGEMENT DEPARTMENT**, respectfully for:

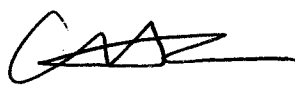
15 Purchase of Diesel Fuel for 2016;  
16 involving a total cost not to exceed **ONE HUNDRED SEVENTY-FIVE**  
17 **THOUSAND AND 00/00 DOLLARS - (\$175,000.00)** all as more particularly set  
18 forth in said **CONTRACT PURCHASE OF DIESEL FUEL FOR 2016** which is  
19 on file in the Office of the Department of Purchasing, and is by reference  
20 incorporated herein, made a part hereof, and is hereby in all things ratified,  
21 confirmed and approved.  
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**SECTION 2.** That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

  
Council Member

APPROVED AS TO FORM AND LEGALITY

  
Carol Helton, City Attorney

# COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

## RFPs , BIDS, OTHER PROJECTS

Bid/RFP#/Name of Project	2016 Diesel
Awarded To	Lassus Bros, Inc.
Amount	\$175,000
Conflict of interest on file?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Number of Registrants	
Number of Bidders	NA
Required Attachments	Dept Memo

## EXTENSIONS

Date Last Bid Out	
# Extensions Granted To Date	

## SPECIAL PROCUREMENT

Contract #/ID <i>(State, Federal, Piggyback--Authority)</i>	
Sole Source/ Compatibility Justification	Compatibility of tracking systems

## BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, explain below</i>
If not lowest, explain	

# COUNCIL DIGEST SHEET

## COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	Diesel fuel bought at off site stations at OPIS price. Diesel fuel is down from prior year
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## DESCRIPTION OF PROJECT / NEED

<i>Identify need for project &amp; describe project, attach supporting documents as necessary.</i>	Supply of diesel fuel at remote stations to accommodate public safety re-fueling of City vehicles

## REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	

## FUNDING SOURCE

<i>Account Information.</i>	Fleet Maintenance budget line

# Memo

**To:** City Council  
**From:** Larry Campbell, Fleet Director  
**CC:** Purchasing  
**Date:** February 2016  
**Re:** Purchase of Diesel with Lassus Bros for 2016

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Request approval of a contract that supports the compatibility of systems of a card fueling system and a wide station network to obtain diesel fuel for 2016 at all Lassus locations. Total estimated cost for this diesel for 2016 is \$175,000. The City pays weekly average OPIS + \$.04 pricing plus applicable taxes resulting in the City paying a less than "pump price". Lassus Bros has 32 locations throughout the area. Public Safety Departments use the Lassus fueling sites. This contract allows remote fire units and salt trucks to purchase diesel near their stations or near their plowing areas and avoid coming downtown to refuel.

City Fleet Management is able to down load transactions from Lassus daily and import into the City Fleet management software program just like if they fueled up at the City Complex.

Lassus Bros is registered as buy Indiana and local company in Indiana.

Thank you Larry Campbell




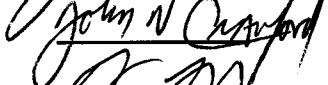
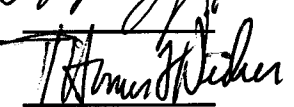
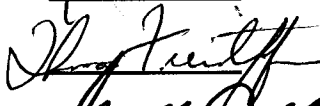


**BILL NO. S-16-01-04**

**REPORT OF COMMITTEE ON PUBLIC WORKS**

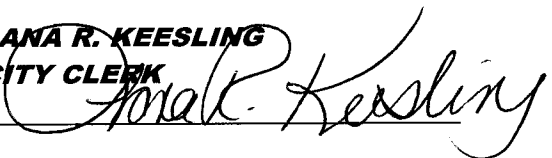
**FEBRUARY 02, 2016**

*Michael Barranda, Chair  
Paul Ensley, Co-Chair  
All Council Members*

**AN ORDINANCE** approving the awarding of the CONTRACT for PURCHASE OF DIESEL FUEL during 2016 by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and LASSUS BROS, INC. for the CITY OF FORT WAYNE FLEET MANAGEMENT DEPARTMENT. **COMMITTEE ON PUBLIC WORKS HAVE HAD SAID Ordinance** under consideration and beg leave to report back to the Common Council that said ordinance

<u>DO PASS</u>	<u>DO NOT PASS</u>	<u>ABSTAIN</u>	<u>NO REC</u>
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**LANA R. KEESLING  
CITY CLERK**



Public Hearing Date, if applicable N/A  
 Read the first time in full and on motion by Councilman MICHAEL BARRANDA,  
 Read the second time by title and referred to the PUBLIC WORKS, committee  
 Read the third time in full and on motion by Councilman MICHAEL BARRANDA,  
 placed on its passage by the following vote:

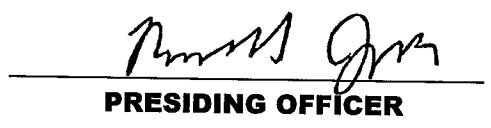
	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
<b>TOTAL VOTES</b>	<u>8</u>			<u>1</u>
<b>ARP</b>	<u>✓</u>			
<b>BARRANDA</b>	<u>✓</u>			
<b>CRAWFORD</b>				<u>✓</u>
<b>DIDIER</b>	<u>✓</u>			
<b>ENSLEY</b>	<u>✓</u>			
<b>FREISTROFFER</b>	<u>✓</u>			
<b>HINES</b>	<u>✓</u>			
<b>JEHL</b>	<u>✓</u>			
<b>PADDOCK</b>	<u>✓</u>			

DATED: 2-9-16

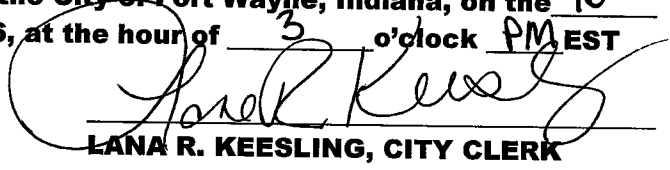
  
 LANA R. KEESLING, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne,  
 Indiana, as (ANNEXATION) (APPROPRIATION) (GENERAL) (SPECIAL) (ZONING)  
(ORDINANCE) (RESOLUTION) NO. \_\_\_\_\_ on the 9<sup>TH</sup> day  
 of FEBRUARY, 2016

ATTEST:  
  
 LANA R. KEESLING,  
 CITY CLERK

  
 PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 10<sup>TH</sup>  
 day of FEBRUARY, 2016, at the hour of 3 o'clock PM EST

  
 LANA R. KEESLING, CITY CLERK

Approved and signed by me this 10<sup>th</sup> day of FEBRUARY  
 2016, at the hour of 5:00 o'clock PM EST.

  
 THOMAS C. HENRY, MAYOR