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2 **BILL NO. S-15-11-25**

**SPECIAL ORDINANCE NO. S- 101-15**

3 **AN ORDINANCE** approving the awarding of  
4 CPAFW BID #100437 - PURCHASE OF  
5 PREMIUM DIESEL FUEL by the City of Fort  
6 Wayne, Indiana, by and through its Department of  
Purchasing and AG PLUS for the FLEET  
MANAGEMENT DEPARTMENT.

7 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL**  
8 **OF THE CITY OF FORT WAYNE, INDIANA;**

9 **SECTION 1.** That CPAFW BID #100437 - PURCHASE OF PREMIUM  
10 DIESEL FUEL between the City of Fort Wayne, by and through its  
11 Department of Purchasing and AG PLUS for the FLEET MANAGEMENT  
12 DEPARTMENT, respectfully for:

13  
14 contract for the purchase of 150,000 gallons of Premium Diesel  
15 Fuel for a nine month period ending June 2016;

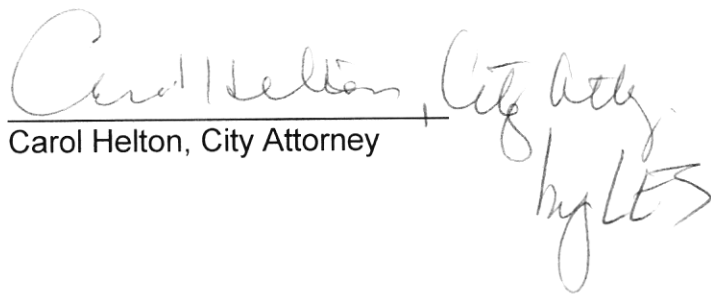
16 involving a total cost of THREE HUNDRED TWENTY-SIX THOUAND SIX  
17 HUNDRED STENTY-FIVE AND 00/100 DOLLARS - (\$326,625.00) – (\$2.1775  
18 per gallon) all as more particularly set forth in said CPAFW BID #100437 -  
19 PURCHASE OF PREMIUM DIESEL FUEL which is on file in the Office of the  
20 Department of Purchasing, and is by reference incorporated herein, made a  
21 part hereof, and is hereby in all things ratified, confirmed and approved.  
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**SECTION 2.** That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

  
\_\_\_\_\_  
Council Member

APPROVED AS TO FORM AND LEGALITY

  
\_\_\_\_\_  
Carol Helton, City Attorney

# COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

## RFPs & BIDS

Bid/RFP #	CPAFW bid #100437
Awarded To	AG Plus
Amount	\$326,625
Conflict of interest on file?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Number of Registrants	
Number of Bidders	
Required Attachments	

## EXTENSIONS

Date Last Bid Out	February 2011
# Extensions Granted To Date	2

## SPECIAL PROCUREMENT

Contract #/ID <i>(State, Federal, Piggyback--Authority)</i>	
Sole Source/Compatibility Justification	Unique Opportunity for savings in the cost of diesel fuel. Cooperative bid allows rate locks within the contract with participating Agencies

## BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, explain below</i>
If not lowest, explain	

# COUNCIL DIGEST SHEET

## COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	Purchased diesel fuel at advantageous time as compared to current market
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## DESCRIPTION OF PROJECT / NEED

<i>Identify need for project &amp; describe project; attach supporting documents as necessary.</i>	

## REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	NA

## FUNDING SOURCE

<i>Account Information.</i>	Fleet Department 5300 Series line 536T

# Memo

**To:** City Council  
**From:** Larry Campbell, Fleet Director  
**CC:** Purchasing  
**Date:** November 2015  
**Re:** Purchase diesel with AG Plus

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Council,

Request approval of a unique opportunity to obtain premium diesel for a nine month period of 150,000 gallons at a base price of \$2.17 per gallon from AG Plus (New Haven, IN). AG Plus holds the current contract for the (Cooperative Purchasing Association of Fort Wayne) which was bid in 2011 on behalf of local participating agencies and was led by FWCS.

Fixed priced contracts are allowable to participating agencies as part of the bid award. City Fleet budget currently has diesel calculated at \$3.21 per gallon in 2015 and \$2.75 per gallon in 2016 demonstrating the savings opportunity and budget protection of this contract.

We recommend approval of this contract.

Thank you Larry Campbell

Public Hearing Date, if applicable \_\_\_\_\_

Read the first time in full and on motion by Councilman Russ Jehl

Read the second time by title and referred to the Finance

Committee. Read the third time in full and on motion by Councilman Russ Jehl, placed on passage by the following vote:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
<u>TOTAL VOTES</u>	<u>9</u>	_____	_____	_____
BENDER	<u>✓</u>	_____	_____	_____
CRAWFORD	<u>✓</u>	_____	_____	_____
DIDIER	<u>✓</u>	_____	_____	_____
HARPER	<u>✓</u>	_____	_____	_____
HINES	<u>✓</u>	_____	_____	_____
JEHL	<u>✓</u>	_____	_____	_____
PADDOCK	<u>✓</u>	_____	_____	_____
SHOAFF	<u>✓</u>	_____	_____	_____
SMITH	<u>✓</u>	_____	_____	_____

DATED: 12-8-15 Michelle D. Chambers  
MICHELLE D. CHAMBERS, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as  
(ANNEXATION) (APPROPRIATION) (GENERAL) (SPECIAL) (ZONING) ORDINANCE  
(RESOLUTION) NO. S-101-15 on the 8<sup>th</sup> day of  
December, 2015

Michelle D. Chambers ATTEST: John W. Crawford  
MICHELLE D. CHAMBERS, CITY CLERK PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 11<sup>th</sup> day  
of December, 2015, at the hour of 11:00 o'clock AM. E.S.T.

Michelle D. Chambers  
MICHELLE D. CHAMBERS, CITY CLERK

Approved and signed by me this 14<sup>th</sup> day of December  
2015, at the hour of 9:30 O'clock AM. E.S.T.

Thomas C. Henry  
THOMAS C. HENRY, MAYOR

BILL NO. S-15-11-25

# REPORT OF COMMITTEE ON FINANCE

## DECEMBER 1, 2015

**RUSS JEHL - CHAIR**  
**TOM DIDIER - CO-CHAIR**  
**ALL COUNCIL MEMBERS**

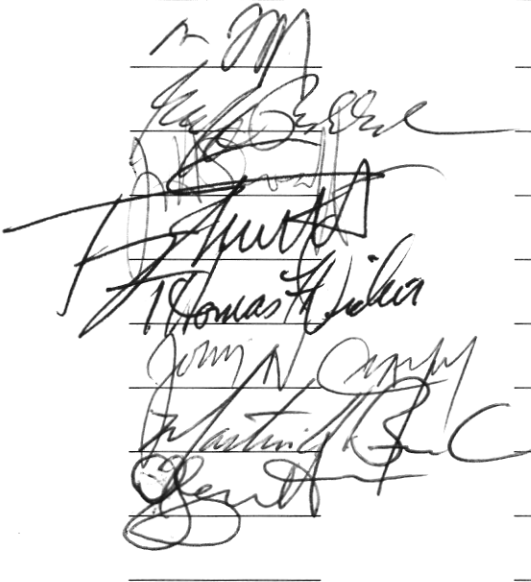
**AN ORDINANCE** approving the awarding of CPAFW BID #100437 - Purchase of Premium Diesel Fuel by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and AG plus for the Fleet Management Department. **COMMITTEE OF FINANCE HAVE HAD SAID ORDINANCE** under Consideration and beg leave to report back to the Common Council that said ordinance

**DO PASS**

**DO NOT PASS**

**ABSTAIN**

**NO REC**



**MICHELLE D. CHAMBERS**  
**CITY CLERK**

