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**BILL NO. S-15-11-02**

**SPECIAL ORDINANCE NO. S- 97-15**

**AN ORDINANCE** approving the awarding of ITB #3511 - 2016 EXTENSION - BUILDING SECURITY CONTRACT AT CITIZENS SQUARE - (\$143,400.00) by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and ISI SECURITY INC. for the PROPERTY MANAGEMENT DEPARTMENT.

**NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA;**

**SECTION 1.** That ITB #3511 - 2016 EXTENSION - BUILDING SECURITY CONTRACT AT CITIZENS SQUARE - (\$143,400.00) between the City of Fort Wayne, by and through its Department of Purchasing and ISI SECURITY INC. for the PROPERTY MANAGEMENT DEPARTMENT, respectfully for:

2016 extension of the Building Security Contract for 2016 - January 1, 2016 through December 31, 2016


involving a total cost of ONE HUNDRED FORTY-THREE THOUSAND, FOUR HUNDRED AND 00/100 DOLLARS - (\$143,400.00) all as more particularly set forth in said ITB #3511 - 2016 EXTENSION - BUILDING SECURITY CONTRACT AT CITIZENS SQUARE which is on file in the Office of the Department of Purchasing, and is by reference incorporated herein, made a part hereof, and is hereby in all things ratified, confirmed and approved.

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**SECTION 2.** That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

  
\_\_\_\_\_  
Council Member

APPROVED AS TO FORM AND LEGALITY

  
\_\_\_\_\_  
Carol Helton, City Attorney

REF. NO.:	3511
DEPT:	Property Management
DATE:	10/6/15
ITEM/SERVICE:	Building Security at Citizens Square
ADVERTISED BID:	YES
DATES ADVERTISED:	2/23/12 & 3/1/12
DATE OPENED:	3/12/12
SINGLE SOURCE:	No
NO. OF VENDORS NOTIFIED:	3
NO. OF VENDORS RECEIVING BID:	3
NO. OF VENDORS RETURNING BID:	7
NO. OF VENDORS DISQUALIFIED:	0
DATE SENT TO DEPT FOR RECOMM:	3/13/12
DATE RECOMM RECEIVED BACK:	3/15/12
DATE SENT TO LAW DEPT:	10/7/15
INTRODUCTION DATE:	11/10/15
DISCUSSION DATE:	11/17/15
PASSAGE DATE:	11/24/15

# COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

## RFPs & BIDS

Bid/RFP #	ITB #3511 – EXTENSION
Awarded To	ISI SECURITY INC
Amount	\$19.12 PER MAN-HOURS/ESTIMATED \$11,950.00 PER MONTH
Conflict of interest on file?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Number of Registrants	
Number of Bidders	
Required Attachments	RFPs – attach Award Matrix; Bids – attach Tab Sheet

## EXTENSIONS

Date Last Bid Out	3/13/2012
# Extensions Granted To Date	TWO

## SPECIAL PROCUREMENT

Contract #/ID <i>(State, Federal, Piggyback--Authority)</i>	
Sole Source/ Compatibility Justification	

## BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, explain below</i>
If not lowest, explain	

# COUNCIL DIGEST SHEET

## COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	
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## DESCRIPTION OF PROJECT / NEED

<i>Identify need for project &amp; describe project; attach supporting documents as necessary.</i>	BUILDING SECURITY AT CITIZENS SQUARE

## REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	

## FUNDING SOURCE

<i>Account Information.</i>	CITIZENS SQUARE BUDGET #0002BER3-53 1M



# CITY OF FORT WAYNE

THOMAS C. HENRY, MAYOR

Property Management Department  
200 E. Berry St., Suite 490  
Fort Wayne, IN 46802  
(260) 427-1457  
Fax: (260) 427-1393

October 7, 2015

City Council Members  
City of Fort Wayne

RE: ITB #3511 – 2016 Extension  
Building Security at Citizens Square  
ISI Security Inc.

Dear Council Members:

ISI Security Inc. approved an extension of the Building Security Contract for 2016 at an estimated annual cost of \$143,400.00.

We are asking for City Council approval of this contract from January 1, 2016 through December 31, 2016. The funds for these expenditures will be appropriated out of Fund 0002BER3-531M.

If you have any questions on the above, please feel free to contact me at 427-1457.

Sincerely,

Barry C. Marquart  
Property Manager – 200 E. Berry St.

ENGAGE • INNOVATE • PERFORM

CITIZENS SQUARE

200 E. Berry St. • Fort Wayne, Indiana • 46802 • [www.cityoffortwayne.org](http://www.cityoffortwayne.org)  
An Equal Opportunity Employer

✓

Public Hearing Date, if applicable \_\_\_\_\_

Read the first time in full and on motion by Councilman Russ Jehl,  
Read the second time by title and referred to the Finance  
Committee. Read the third time in full and on motion by Councilman  
Russ Jehl, placed on passage by the following vote:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
<u>TOTAL VOTES</u>	<u>7</u>	_____	_____	<u>2</u>
BENDER	<u>✓</u>	_____	_____	_____
CRAWFORD	<u>✓</u>	_____	_____	_____
DIDIER	<u>✓</u>	_____	_____	_____
HARPER	_____	_____	_____	<u>✓</u>
HINES	_____	_____	_____	<u>✓</u>
JEHL	<u>✓</u>	_____	_____	_____
PADDOCK	<u>✓</u>	_____	_____	_____
SHOAFF	<u>✓</u>	_____	_____	_____
SMITH	<u>✓</u>	_____	_____	_____

DATED: 11-24-15 Michelle D. Chambers  
MICHELLE D. CHAMBERS, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as  
(ANNEXATION) (APPROPRIATION) (GENERAL) (SPECIAL) (ZONING) ORDINANCE  
(RESOLUTION) NO. S-97-15 on the 24<sup>th</sup> day of  
November, 2015

Michelle D. Chambers ATTEST: John N. Crawford  
MICHELLE D. CHAMBERS, PRESIDING OFFICER  
CITY CLERK

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 30<sup>th</sup> day  
of November, 2015, at the hour of 12:00 o'clock Pm. E.S.T.

Michelle D. Chambers  
MICHELLE D. CHAMBERS, CITY CLERK

Approved and signed by me this 1<sup>st</sup> day of December  
2015, at the hour of 4:00 O'clock Pm. E.S.T.

Thomas C. Henry  
THOMAS C. HENRY, MAYOR

BILL NO. R-15-11-02

## REPORT OF COMMITTEE ON FINANCE

### NOVEMBER 17, 2015

**RUSS JEHL - CHAIR**  
**TOM DIDIER - CO-CHAIR**  
**ALL COUNCIL MEMBERS**

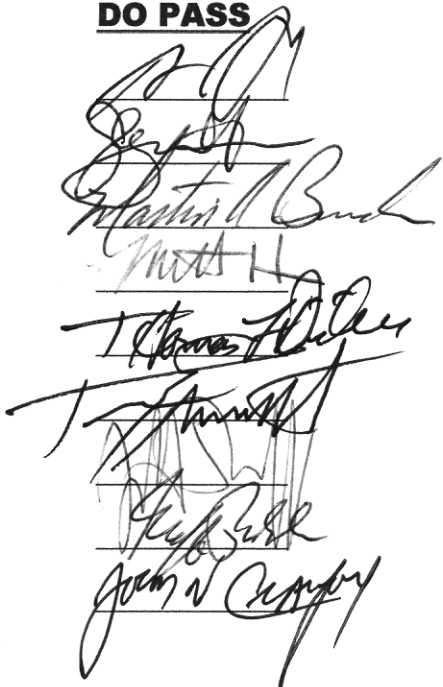
**AN ORDINANCE approving the awarding of ITB #3511-2016 EXTENSION-BUILDING SECURITY CONTRACT AT CITIZENS SQUARE-(\$143,400.00) by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and ISI SECURITY INC. for the PROPERTY MANAGEMENT DEPARTMENT COMMITTEE OF FINANCE HAVE HAD SAID ORDINANCE** under Consideration and beg leave to report back to the Common Council that said ordinance

**DO PASS**

**DO NOT PASS**

**ABSTAIN**

**NO REC**

  
A column of handwritten signatures under the 'DO PASS' heading. The signatures are written in black ink and include names such as 'Russ Jehl', 'Tom Didier', and others, though some are partially obscured or overlapping.

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**MICHELLE D. CHAMBERS**  
**CITY CLERK**

  
A handwritten signature in black ink, appearing to read 'Michelle D. Chambers', written over the printed name of the City Clerk.