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1 BILL NO. S-14-07-21

2 SPECIAL ORDINANCE NO. S-96-14

3 AN ORDINANCE approving the awarding of ITB #  
4 3617 - ANNUAL MAINTENANCE CONTRACT -  
5 STREET TREE PRUNING IN THE SOUTHWEST  
6 PART OF THE CITY by the City of Fort Wayne,  
7 Indiana, by and through its Department of  
8 Purchasing and MUDRACK TREE EXPERTS for  
9 the PARKS AND RECREATION DEPARTMENT.

10 NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL  
11 OF THE CITY OF FORT WAYNE, INDIANA;

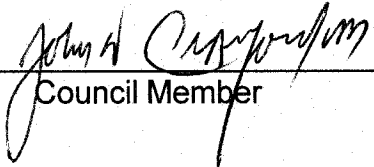
12 SECTION 1. That ITB # 3617 - ANNUAL MAINTENANCE  
13 CONTRACT - STREET TREE PRUNING IN THE SOUTHWEST PART OF  
14 THE CITY between the City of Fort Wayne, by and through its Department of  
15 Purchasing and MUDRACK TREE EXPERTS for the PARKS AND  
16 RECREATION DEPARTMENT, respectfully for:

17 annual maintenance contract to prune 3026 street trees in the  
18 Southwest part of the City

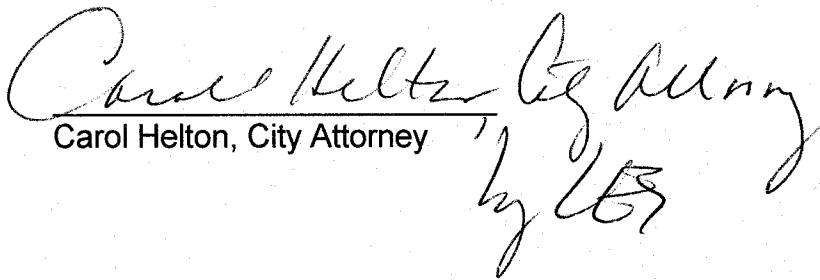
19 involving a total cost of ONE HUNDRED THIRTY-SEVEN THOUSAND,  
20 EIGHT HUNDRED EIGHTEEN AND 87/100 DOLLARS - (\$137,818.87) all as  
21 more particularly set forth in said ITB # 3617 - ANNUAL MAINTENANCE  
22 CONTRACT - STREET TREE PRUNING IN THE SOUTHWEST PART OF  
23 THE CITY which is on file in the Office of the Department of Purchasing, and  
24 is by reference incorporated herein, made a part hereof, and is hereby in all  
25 things ratified, confirmed and approved.

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**SECTION 2.** That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

  
\_\_\_\_\_  
Council Member

APPROVED AS TO FORM AND LEGALITY

  
\_\_\_\_\_  
Carol Helton, City Attorney

by LB

# COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

## RFPs & BIDS

Bid/RFP #	3617
Awarded To	Mudrack Tree Experts
Amount	\$137,818.87
Conflict of interest on file?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Number of Registrants	5
Number of Bidders	5
Required Attachments	RFPs -- attach Award Matrix; Bids -- attach Tab Sheet

## EXTENSIONS

Date Last Bid Out	2013
# Extensions Granted To Date	0

## SPECIAL PROCUREMENT

Contract #/ID (State, Federal, Piggyback - Authority)	
Sole Source/ Compatibility Justification	

## BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, explain below</i>
If not lowest, explain	

# COUNCIL DIGEST SHEET

## COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available)</i>	The Street tree pruning contract was last bid in 2013. The price per large tree in that contract was \$73.85 per large tree and \$29.54 per small tree. Mudrack Tree Experts have agreed to maintain the same prices from the 2013 contract.
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## DESCRIPTION OF PROJECT / NEED

<i>Identify need for project &amp; describe project; attach supporting documents as necessary</i>	<u>This contract is an annual maintenance contract to prune 3026 street trees in the Southwest part of the city. This is the third time for pruning in these sections. The maintenance pruning contract is vital to the health of The City of Fort Wayne's street tree population. The order of the cycle is as follows: Southeast quad, Northwest quad, Northeast quad and Southwest quad. A pruning program is very important in keeping our urban forest healthy and safe for the residents of Fort Wayne.</u>

## REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested</i>	

## FUNDING SOURCE

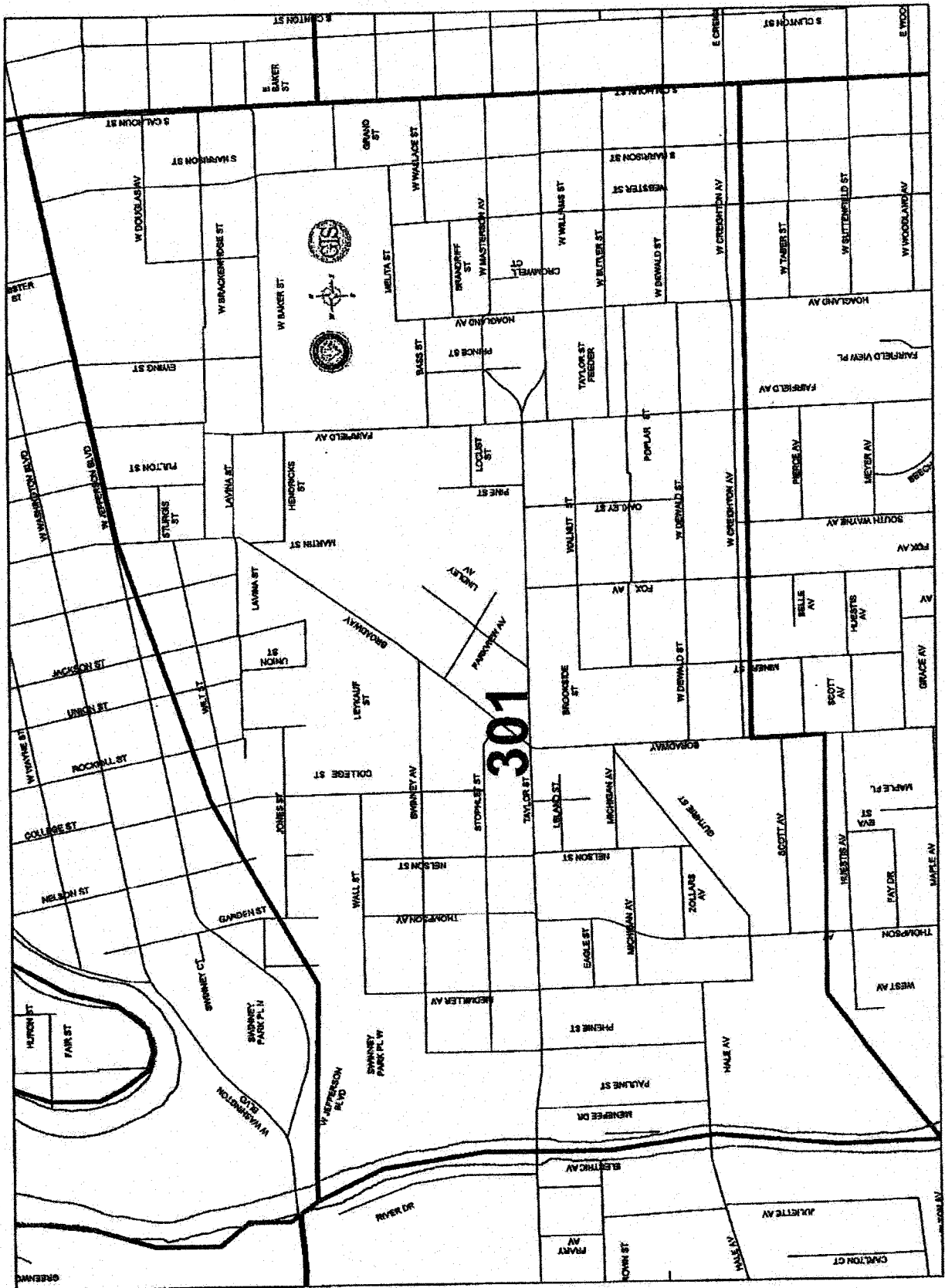
<i>Account Information</i>	The funding for this contract comes from our annual budget.

REF. NO. :	3617
DEPT:	Park Department
DATE:	5/30/2013
ITEM/SERVICE:	2013 Street Tree Pruning
ADVERTISED BID:	Yes
DATES ADVERTISED:	2/12/13 & 2/19/13
DATE OPENED:	2/26/13
SINGLE SOURCE:	No
NO. OF VENDORS NOTIFIED:	4
NO. OF VENDORS RECEIVING BID:	4
NO. OF VENDORS RETURNING BID:	5
NO. OF VENDORS DISQUALIFIED:	0
DATE SENT TO DEPT FOR RECOMM:	2/26/13
DATE RECOMM RECEIVED BACK:	5/20/13
DATE SENT TO LAW DEPT:	7/15/14
INTRODUCTION DATE:	7/22/14
DISCUSSION DATE:	8/5/14
PASSAGE DATE:	8/12/14

2013 ITB#3617- City of Fort Wayne Street Tree Pruning

Entire City-All Sections Combined

Vendor		Apex Tree Service		JLO Services		Mudrack Tree Experts		Procure Tree Service		Asplundh Tree Experts	
DBH Class	Number of Trees	Price Per	Sub Total	Price Per Tree	Sub Total	Price Per Tree	Sub Total	Price Per	Sub Total	Price Per Tree	Sub Total
2"-10"	3446	\$ 43.20	\$ 148,867.20	\$ 275.00	\$ 947,650.00	\$ 29.54	\$ 101,794.84	\$ 54.22	\$ 186,842.12	\$ 63.60	\$ 219,165.60
11"-37" and over	1885	\$ 50.50	\$ 95,192.50	\$ 550.00	\$ 1,036,750.00	\$ 73.85	\$ 139,207.25	\$ 87.75	\$ 165,408.75	\$ 204.65	\$ 385,765.25
Total	5331	n/a	\$ 244,059.70	n/a	\$ 1,984,400.00	n/a	\$ 241,002.09	n/a	\$ 352,250.87	n/a	\$ 604,930.85





Council Agenda Item Submission Form

Staff Contact: Chad Tinkel

Division: (Select from Drop-down):

Department:

Today's Date: 7/22/14

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Issue:

2014-2015 Annual Street Tree Pruning contract

Type of Action: Ordinance  Resolution  Presentation

Anticipated Introduction Date (2nd or 4th Tuesday): // 7/22/14

Presenter: Chad Tinkel, Steve McDaniel

Is there a requirement for a public hearing?  Yes  No

Is there a deadline for your action?  Yes  No If yes, deadline date: //

Do you need to meet with the Mayor and Deputy Mayor regarding this issue?  Yes  No

Do you plan to meet with Councilmembers to educate on issue?  Yes  No

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Public Hearing Date, if applicable \_\_\_\_\_

Read the first time in full and on motion by Councilman John Crawford  
Read the second time by title and referred to the Finance Committee  
Committee. Read the third time in full and on motion by Councilman  
John Crawford, placed on passage by the following vote:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
<u>TOTAL VOTES</u>	<u>6</u>	_____	_____	_____
BENDER	_____	_____	_____	<input checked="" type="checkbox"/>
CRAWFORD	<input checked="" type="checkbox"/>	_____	_____	_____
DIDIER	_____	_____	_____	<input checked="" type="checkbox"/>
HARPER	<input checked="" type="checkbox"/>	_____	_____	_____
HINES	<input checked="" type="checkbox"/>	_____	_____	_____
JEHL	<input checked="" type="checkbox"/>	_____	_____	_____
PADDOCK	<input checked="" type="checkbox"/>	_____	_____	_____
SHOAFF	_____	_____	_____	<input checked="" type="checkbox"/>
SMITH	<input checked="" type="checkbox"/>	_____	_____	_____

DATED: 8-12-14 Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as  
(ANNEXATION) (APPROPRIATION) (GENERAL) (SPECIAL) (ZONING) ORDINANCE  
(RESOLUTION) NO. S-96-14 on the 12<sup>th</sup> day of  
August, 2014

ATTEST:  
Sandra E. Kennedy  
SANDRA E. KENNEDY,  
CITY CLERK

Jeffrey A. Bender  
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 13<sup>th</sup> day  
of August, 2014, at the hour of 3:00 o'clock P.M. E.S.T.

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 14<sup>th</sup> day of AUGUST  
2014, at the hour of 10:00 o'clock AM E.S.T.

Thomas C. Henry  
THOMAS C. HENRY, MAYOR

BILL NO. S-14-07-21

## REPORT OF COMMITTEE ON FINANCE

### AUGUST 5, 2014

*JOHN CRAWFORD – CHAIR  
RUSS JEHL – CO-CHAIR  
ALL COUNCIL MEMBERS*

**AN ORDINANCE** approving the awarding of ITB #3617 - Annual Maintenance Contract - Street Tree Pruning in the Southwest Part of the City by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and Mudrack Tree Experts for the Parks and Recreation Department. **COMMITTEE OF FINANCE HAVE HAD SAID ORDINANCE** under Consideration and beg leave to report back to the Common Council that said ordinance

**DO PASS**

**DO NOT PASS**

**ABSTAIN**

**NO REC**

*John Crawford*  
*Russ Jehl*  
*Gregory A. Williams*  
*James J. Wilson*  
*Mark D. Brown*  
*Martin D. Bond*  
*Mitchell*

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**SANDRA E. KENNEDY  
CITY CLERK**