

1 **BILL NO. S-14-03-25**

2 **SPECIAL ORDINANCE NO. S-29-14**

3 **AN ORDINANCE** approving the awarding of RFP
4 #3334 - CUSTODIAL SERVICE AT 200 E. BERRY
5 by the City of Fort Wayne, Indiana, by and through
6 its Department of Purchasing and CIOCCA
CLEANING AND RESTORATION for the
PROPERTY MANAGEMENT DEPARTMENT.

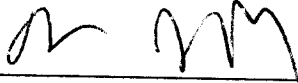
7 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL**
8 **OF THE CITY OF FORT WAYNE, INDIANA;**

9 **SECTION 1.** That RFP #3334 - CUSTODIAL SERVICE AT 200 E.
10 BERRY between the City of Fort Wayne, by and through its Department of
11 Purchasing and CIOCCA CLEANING AND RESTORATION for the
12 PROPERTY MANAGEMENT DEPARTMENT, respectfully for:

13 extension of Janitorial Services Contract through 2014;
14 involving a total cost of ONE HUNDRED NINETY-SIX THOUSAND, FOUR
15 HUNDRED SEVENTY-SIX AND 00/100 DOLLARS - (\$196,476.00) all as
16 more particularly set forth in said RFP #3334 - CUSTODIAL SERVICE AT 200
17 E. BERRY which is on file in the Office of the Department of Purchasing, and
18 is by reference incorporated herein, made a part hereof, and is hereby in all
19 things ratified, confirmed and approved.
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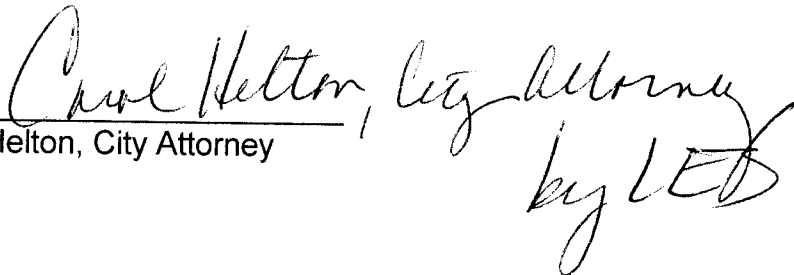
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SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.



Council Member

APPROVED AS TO FORM AND LEGALITY



Carol Helton, City Attorney

REF. NO.: 3334
DEPT: Property Management Department
DATE: 3/9/11
ITEM/SERVICE: Custodial Service for 200 E
Berry
ADVERTISED BID: Yes
DATES ADVERTISED: 2/7/11 & 2/14/11
DATE OPENED: 2/25/11
SINGLE SOURCE: No
NO. OF VENDORS NOTIFIED: 5
NO. OF VENDORS RECEIVING BID: 5
NO. OF VENDORS RETURNING BID: 4
NO. OF VENDORS DISQUALIFIED: 0
DATE SENT TO DEPT FOR RECOMM: 2/25/11
DATE RECOMM RECEIVED BACK: 3/7/11
DATE SENT TO LAW DEPT: 3/14/14
INTRODUCTION DATE: 3/25/14
DISCUSSION DATE: 4/1/14
PASSAGE DATE: 4/8/14

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP #	3334 – EXTENSION
Awarded To	CIOCCA CLEANING AND RESTORATION
Amount	\$196,476.00
Conflict of interest on file?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Number of Registrants	
Number of Bidders	
Required Attachments	RFPs – attach Award Matrix; Bids – attach Tab Sheet

EXTENSIONS

Date Last Bid Out	FEBRUARY 4, 2011
# Extensions Granted To Date	ONE

SPECIAL PROCUREMENT

Contract #/ID <i>(State, Federal, Piggyback--Authority)</i>	
Sole Source/ Compatibility Justification	

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, explain below</i>
If not lowest, explain	

COUNCIL DIGEST SHEET

COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	DECREASE \$17,004.72
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DESCRIPTION OF PROJECT / NEED

<i>Identify need for project & describe project; attach supporting documents as necessary.</i>	JANITORIAL SERVICES AT CITIZENS SQUARE

REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	

FUNDING SOURCE

<i>Account Information.</i>	CITIZENS SQUARE BUDGET #0002BER3-5365



CITY OF FORT WAYNE

THOMAS C. HENRY, MAYOR

Property Management Department
200 E. Berry St., Suite 490
Fort Wayne, IN 46802
(260) 427-1457
Fax: (260) 427-1393

March 3, 2014

City Council Members
City of Fort Wayne

RE: ITB #3334 – 2014 Extension
Janitorial Services Contract at Citizens Square
Ciocca Cleaning and Restoration

Dear Council Members:

Ciocca Cleaning and Restoration approved an extension for the above contract with a reduction of \$17,004.72 from last year's costs. The annual contract of \$196,476.00 is effective through December 31, 2014.

We are asking for City Council approval of this 2014 extension. The funds for these expenditures will be appropriated out of Fund 0002BER3-5365.

If you have any questions on the above, please feel free to contact me at 427-1457.

Sincerely,

Barry C. Marquart
Property Manager – 200 E. Berry St.

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CITIZENS SQUARE

200 E. Berry St. • Fort Wayne, Indiana • 46802 • www.cityoffortwayne.org
An Equal Opportunity Employer

Public Hearing Date, if applicable _____

Read the first time in full and on motion by Councilman Russell Jehl
Read the second time by title and referred to the Finance Committee
Committee. Read the third time in full and on motion by Councilman
Jehl, placed on passage by the following vote:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
<u>TOTAL VOTES</u>	<u>9</u>	_____	_____	_____
BENDER	<u>✓</u>	_____	_____	_____
CRAWFORD	<u>✓</u>	_____	_____	_____
DIDIER	<u>✓</u>	_____	_____	_____
HARPER	<u>✓</u>	_____	_____	_____
HINES	<u>✓</u>	_____	_____	_____
JEHL	<u>✓</u>	_____	_____	_____
PADDOCK	<u>✓</u>	_____	_____	_____
SHOAF	<u>✓</u>	_____	_____	_____
SMITH	<u>✓</u>	_____	_____	_____

DATED: 4-8-14 Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as
(ANNEXATION) (APPROPRIATION) (GENERAL) (SPECIAL) (ZONING) ORDINANCE
(RESOLUTION) NO. S-29-14 on the 8th day of
April, 2014

ATTEST:
Sandra E. Kennedy
SANDRA E. KENNEDY,
CITY CLERK

Jeffrey A. Bender
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 9th day
of April, 2014, at the hour of 4:00 o'clock P.M. E.S.T.

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 9th day of April
2014, at the hour of 5:00 o'clock P.M. E.S.T.

Thomas C. Henry
THOMAS C. HENRY, MAYOR

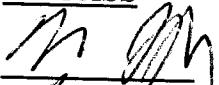
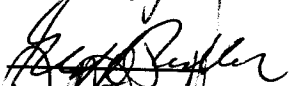
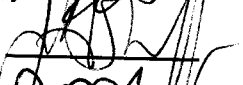
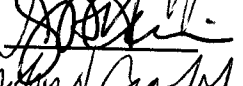

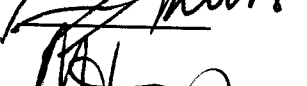
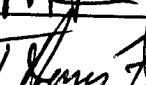
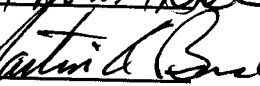

BILL NO. S-14-03-25

REPORT OF COMMITTEE ON FINANCE

APRIL 8, 2014

*Russell Jehl, Chair
John Crawford, Co, Chair
All Council Members*

AN ORDINANCE approving the awarding of RFP #3334 - Custodial Service at 200 E. Berry by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and CIOCCA Cleaning and Restoration for the Property Management Department. **COMMITTEE ON FINANCE HAVE HAD SAID** Ordinance under consideration and beg leave to report back to the Common Council that said ordinance

<u>DO PASS</u>	<u>DO NOT PASS</u>	<u>ABSTAIN</u>	<u>NO REC</u>
			
			
			
			
			
			
			
			
			

**SANDRA E. KENNEDY
CITY CLERK**