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2 **BILL NO. S-14-03-24**

**SPECIAL ORDINANCE NO. S-28-14**

3 **AN ORDINANCE** approving the awarding of ITB  
4 #3511 - BUILDING SECURITY AT CITIZENS  
5 SQUARE by the City of Fort Wayne, Indiana, by  
6 and through its Department of Purchasing and ISI  
7 SERVICES INC. for the PROPERTY  
8 MANAGEMENT DEPARTMENT.

9 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL**  
10 **OF THE CITY OF FORT WAYNE, INDIANA;**

11 **SECTION 1.** That ITB #3511 - BUILDING SECURITY AT CITIZENS  
12 SQUARE between the City of Fort Wayne, by and through its Department of  
13 Purchasing and ISI SERVICES INC. for the PROPERTY MANAGEMENT  
14 DEPARTMENT, respectfully for:

15 extension of the Building Security Contract for twenty (20)  
16 months at an estimated annual cost of \$143,400.00;


17 involving a total cost of ONE HUNDRED FORTY-THREE THOUSAND AND  
18 00/100 DOLLARS - (\$143,400.00) all as more particularly set forth in said ITB  
19 #3511 - BUILDING SECURITY AT CITIZENS SQUARE which is on file in the  
20 Office of the Department of Purchasing, and is by reference incorporated  
21 herein, made a part hereof, and is hereby in all things ratified, confirmed and  
22 approved.


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**SECTION 2.** That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

  
\_\_\_\_\_  
Council Member

APPROVED AS TO FORM AND LEGALITY

  
\_\_\_\_\_  
Carol Helton, City Attorney



REF. NO.:	3511
DEPT:	Property Management
DATE:	4/9/13
ITEM/SERVICE:	Building Security at Citizens Square
ADVERTISED BID:	YES
DATES ADVERTISED:	2/23/12 & 3/1/12
DATE OPENED:	3/12/12
SINGLE SOURCE:	No
NO. OF VENDORS NOTIFIED:	3
NO. OF VENDORS RECEIVING BID:	3
NO. OF VENDORS RETURNING BID:	7
NO. OF VENDORS DISQUALIFIED:	0
DATE SENT TO DEPT FOR RECOMM:	3/13/12
DATE RECOMM RECEIVED BACK:	3/15/12
DATE SENT TO LAW DEPT:	3/21/14
INTRODUCTION DATE:	3/25/14
DISCUSSION DATE:	4/1/14
PASSAGE DATE:	4/8/14

**ITB #3511- Building**

**Security**

3/13/2012

<b>VENDOR</b>	<b>AP Private Det.</b>	<b>American Security</b>	<b>G4S</b>	<b>VSS</b>	<b>ISI</b>	<b>Diamond</b>	<b>Allen Protection</b>
Labor rate per hour	\$ 19.87	\$ 22.99	\$ 23.42	\$ 22.22	\$ 19.12	\$ 21.92	\$ 22.85
Estimated monthly cost	\$ 12,418.75	\$ 14,368.75	\$ 14,637.50	\$ 13,887.50	\$ 11,950.00	\$ 13,700.00	\$ 14,281.25

# COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

## RFPs & BIDS

Bid/RFP #	ITB #3511 – EXTENSION
Awarded To	ISI SECURITY INC
Amount	\$19.12 PER MAN-HOURS/ESTIMATED \$11,950.00 PER MONTH
Conflict of interest on file?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Number of Registrants	
Number of Bidders	
Required Attachments	RFPs – attach Award Matrix; Bids – attach Tab Sheet

## EXTENSIONS

Date Last Bid Out	3/13/2012
# Extensions Granted To Date	ONE

## SPECIAL PROCUREMENT

Contract #/ID <i>(State, Federal, Piggyback--Authority)</i>	
Sole Source/ Compatibility Justification	

## BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, explain below</i>
If not lowest, explain	

# COUNCIL DIGEST SHEET

## COST COMPARISON

<i>Increase/decrease amount from prior years For annual purchase (if available).</i>	
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## DESCRIPTION OF PROJECT / NEED

<i>Identify need for project &amp; describe project; attach supporting documents as necessary.</i>	BUILDING SECURITY AT CITIZENS SQUARE <hr/> <hr/> <hr/> <hr/>
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## REQUEST FOR PRIOR APPROVAL

<i>Provide justification if prior approval is being requested.</i>	

## FUNDING SOURCE

<i>Account Information.</i>	CITIZENS SQUARE BUDGET #0002BER3-531M <hr/> <hr/> <hr/> <hr/>
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Property Management Department  
200 E. Berry St., Suite 490  
Fort Wayne, IN 46802  
(260) 427-1457  
Fax: (260) 427-1393

March 3, 2014

City Council Members  
City of Fort Wayne

RE: ITB #3511 – 2014 Extension  
Building Security at Citizens Square  
ISI Security Inc.

Dear Council Members:

ISI Security Inc. approved an extension of the Building Security Contract for the next twenty (20) months at an estimated annual cost of \$143,400.00.

We are asking for City Council approval of this contract through December 2015. The funds for these expenditures will be appropriated out of Fund 0002BER3-531M.

If you have any questions on the above, please feel free to contact me at 427-1457.

Sincerely,

Barry C. Marquart  
Property Manager – 200 E. Berry St.

Public Hearing Date, if applicable \_\_\_\_\_

Read the first time in full and on motion by Councilman Russell Jehl,  
Read the second time by title and referred to the Finance Committee  
Committee. Read the third time in full and on motion by Councilman  
Jehl, placed on passage by the following vote:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
<u>TOTAL VOTES</u>	<u>9</u>	_____	_____	_____
BENDER	<u>✓</u>	_____	_____	_____
CRAWFORD	<u>✓</u>	_____	_____	_____
DIDIER	<u>✓</u>	_____	_____	_____
HARPER	<u>✓</u>	_____	_____	_____
HINES	<u>✓</u>	_____	_____	_____
JEHL	<u>✓</u>	_____	_____	_____
PADDOCK	<u>✓</u>	_____	_____	_____
SHOAFF	<u>✓</u>	_____	_____	_____
SMITH	<u>✓</u>	_____	_____	_____

DATED: 4-8-14 Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as  
(ANNEXATION) (APPROPRIATION) (GENERAL) (SPECIAL) (ZONING) ORDINANCE  
(RESOLUTION) NO. S-28-14 on the 8<sup>th</sup> day of  
April, 2014

ATTEST:  
Sandra E. Kennedy  
SANDRA E. KENNEDY,  
CITY CLERK

Robert A. Bender  
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 9<sup>th</sup> day  
of April, 2014, at the hour of 4:00 o'clock P.M. E.S.T.

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 9<sup>th</sup> day of April  
2014, at the hour of 5:00 o'clock P.M. E.S.T.

Thomas C. Henry  
THOMAS C. HENRY, MAYOR

**BILL NO. S-14-03-24**

**REPORT OF COMMITTEE ON FINANCE**

**APRIL 8, 2014**

*Russell Jehl, Chair  
John Crawford, Co, Chair  
All Council Members*

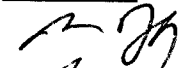
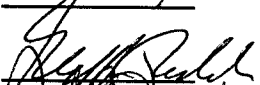

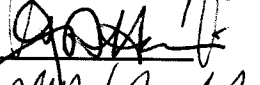

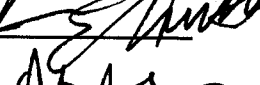

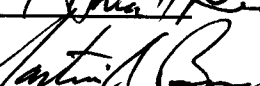
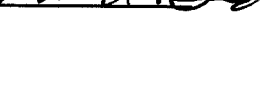
**AN ORDINANCE** approving the awarding of ITB #3511 - Building Security at Citizens Square by the City of Fort Wayne, Indiana, by and through its Department of Purchasing and ISI Services Inc. for the Property Management Department. **COMMITTEE ON FINANCE HAVE HAD SAID** Ordinance under consideration and beg leave to report back to the Common Council that said ordinance

DO PASS

DO NOT PASS

ABSTAIN

NO REC

**SANDRA E. KENNEDY  
CITY CLERK**