

1 **BILL NO. S-13-06-04**

2 **SPECIAL ORDINANCE NO. S- 56-13**

3 **AN ORDINANCE** approving the awarding of ITB
4 #3617 - 2013 ANNUAL MAINTENANCE
5 CONTRACT FOR STREET PRUNING by the City
6 of Fort Wayne, Indiana, by and through its
7 Department of Purchasing and MUDRACK TREE
8 CARE INC. for the PARKS AND RECREATION
9 DEPARTMENT.

10 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL**
11 **OF THE CITY OF FORT WAYNE, INDIANA;**

12 **SECTION 1.** That ITB #3617 - 2013 ANNUAL MAINTENANCE
13 CONTRACT FOR STREET PRUNING between the City of Fort Wayne, by
14 and through its Department of Purchasing and MUDRACK TREE CARE INC.
15 for the PARKS AND RECREATION DEPARTMENT, respectfully for:

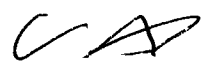
16 prune 3026 street trees in the Northeast part of the city
17 involving a total cost of ONE HUNDRED FORTY-ONE THOUSAND, FIVE
18 HUNDRED NINETY-NINE AND 99/100 DOLLARS all as more particularly set
19 forth in said ITB #3617 - 2013 ANNUAL MAINTENANCE CONTRACT FOR
20 STREET PRUNING which is on file in the Office of the Department of
21 Purchasing, and is by reference incorporated herein, made a part hereof, and
22 is hereby in all things ratified, confirmed and approved.

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SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.


Council Member

APPROVED AS TO FORM AND LEGALITY


Carol Helton, City Attorney

COUNCIL DIGEST SHEET

COST COMPARISON

*Increase/decrease amount
from prior years
For annual purchase
(if available).*

The Street tree pruning contract was last bid in 2008. The price per large tree in that contract was \$54 per large tree and \$11.42 per small tree. The small trees were pruned by another vendor. The prices for the 2013 contract have increased to \$73.85 per large tree and \$29.54 per small tree.

DESCRIPTION OF PROJECT / NEED

*Identify need for project &
describe project; attach
supporting documents as
necessary.*

This contract is an annual maintenance contract to prune 3026 street trees in the Northeast part of the city. This is the third time for pruning in these sections. The maintenance pruning contract is vital to the health of The City of Fort Wayne's street tree population. The order of the cycle is as follows: Southeast quad, Northwest quad, Northeast quad and Southwest quad. The 2013 pruning contract will complete the North east quadrant. A pruning program is very important in keeping our urban forest healthy and safe for the residents of Fort Wayne.

REQUEST FOR PRIOR APPROVAL

*Provide justification if
prior approval is being
requested.*

FUNDING SOURCE

Account Information. The funding for this contract comes from our annual budget.

REF. NO.:	3617
DEPT:	Park Department
DATE:	5/30/2013
ITEM/SERVICE:	2013 Street Tree Pruning
ADVERTISED BID:	Yes
DATES ADVERTISED:	2/12/13 & 2/19/13
DATE OPENED:	2/26/13
SINGLE SOURCE:	No
NO. OF VENDORS NOTIFIED:	4
NO. OF VENDORS RECEIVING BID:	4
NO. OF VENDORS RETURNING BID:	5
NO. OF VENDORS DISQUALIFIED:	0
DATE SENT TO DEPT *FOR RECOMM:	2/26/13
DATE RECOMM RECEIVED BACK:	5/20/13
DATE SENT TO LAW DEPT:	5/30/13
INTRODUCTION DATE:	6/11/13
DISCUSSION DATE:	6/18/13
PASSAGE DATE:	6/25/13

Base Bid B

Entire City-All Sections Combined

Vendor Number	DBH Class of Trees	Apex Tree Service		JLO Services		Mudrack Tree Experts		Procure Tree Service		Asplundh Tree Experts	
		Price Per	Sub Total	Price Per Tree	Sub Total	Price Per Tree	Sub Total	Price Per Tree	Sub Total	Price Per Tree	Sub Total
3446	2"- 10"	\$ 43.20	\$ 148,867.20	\$ 275.00	\$ 947,650.00	\$ 29.54	\$ 101,794.84	\$ 54.22	\$ 186,842.12	\$ 63.60	\$ 219,165.60
1885	11"-37" and over	\$ 50.50	\$ 95,192.50	\$ 550.00	\$ 1,036,750.00	\$ 73.85	\$ 139,207.25	\$ 87.75	\$ 165,408.75	\$ 204.65	\$ 385,765.25
5331	Total	n/a	\$ 244,059.70	n/a	\$ 1,984,400.00	n/a	\$ 241,002.09	n/a	\$ 352,250.87	n/a	\$ 604,930.85

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP # 3617
Awarded To Mudrack Tree care
Amount \$141,599.99
Conflict of interest on file? Yes No
Number of Registrants 5
Number of Bidders 5
Required Attachments RFPs – attach Award Matrix; Bids – attach Tab Sheet

EXTENSIONS

Date Last Bid Out 2008
Extensions Granted
To Date 1

SPECIAL PROCUREMENT

Contract #/ID
(State, Federal,
Piggyback--Authority)
Sole Source/
Compatibility Justification

BID CRITERIA (Take Buy Indiana requirements into consideration.)

Most Responsible,
Responsive Lowest Yes No *If no, explain below*

If not lowest, explain

MEMORANDUM

To: City Council Members, City of Fort Wayne
From: Chad Tinkel
CC: File
Subject: Council Approval of 2013 Street Tree Pruning
Date: May 28, 2013

The Fort Wayne Parks and Recreation Department is requesting approval for a contract with Mudrack Tree Care Inc. The contract is for the pruning of 3026 street trees throughout the city. This contract is vital to keeping the City of Fort Wayne's street tree population healthy. The Urban Forest is an important asset that gives back to the community. If the trees are not maintained they will become a liability.

Please review the attached digest for more information.

I will be available at the Council meetings to answer any questions you may have and I may also be reached at 427-6480.

Thank you for your consideration and support.

Public Hearing Date, if applicable

Read the first time in full and on motion by Councilman *John Crawford*,
Read the second time by title and referred to the *Finance Committee*
Committee. Read the third time in full and on motion by Councilman
John Crawford, placed on passage by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT
TOTAL VOTES	7	1		1
BENDER				✓
CRAWFORD	✓			
DIDIER	✓			
HARPER		✓		
HINES	✓			
JEHL	✓			
PADDOCK	✓			
SHOAFF	✓			
SMITH	✓			

DATED: *6-25-13* *Sandra E. Kennedy*
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as
(ANNEXATION) (APPROPRIATION) (GENERAL) (SPECIAL) (ZONING) ORDINANCE
(RESOLUTION) NO. *S-56-13* on the *25th* day of
June, 2013

Sandra E. Kennedy
SANDRA E. KENNEDY,
CITY CLERK

Thomas F. Didier
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the *26th* day
of *June*, 2013, at the hour of *4:00* o'clock *P.M.*, . E.S.T.

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this *27th* day of *June*

2013, at the hour of *10:30* o'clock *A.M.* . E.S.T.

Thomas C. Henry
THOMAS C. HENRY, MAYOR

