

1 **BILL NO. S-13-04-18**

2 **SPECIAL ORDINANCE NO. S- 40 - 13**

3 **AN ORDINANCE** approving the awarding for
4 **EXTENSION OF ITB #3511 - BUILDING**
5 **SECURITY AT CITIZENS SQUARE** by the City of
6 Fort Wayne, Indiana, by and through its
Department of Purchasing and **ISI SECURITY**
INC.

7 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL**
8 **OF THE CITY OF FORT WAYNE, INDIANA;**

9 **SECTION 1.** That **EXTENSION OF ITB #3511 - BUILDING SECURITY**
10 **AT CITIZENS SQUARE** between the City of Fort Wayne, by and through its
11 Department of Purchasing and **ISI SECURITY INC.**, respectfully for:

12 extension of the Building Security Contract at Citizens Square
13 through April 15, 2014;

14 involving a total cost of **ONE HUNDRED FORTY-THREE THOUSAND, FOUR**
15 **HUNDRED AND 00/100 DOLLARS – (\$143,400.00)** all as more particularly
16 set forth in said **EXTENSION OF ITB #3511 - BUILDING SECURITY AT**
17 **CITIZENS SQUARE** which is on file in the Office of the Department of
18 Purchasing, and is by reference incorporated herein, made a part hereof, and
19 is hereby in all things ratified, confirmed and approved.
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SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.



Council Membe

APPROVED AS TO FORM AND LEGALITY



Carol Helton, City Attorney

REF. NO.: 3511
DEPT: Property Management
DATE: 4/9/13
ITEM/SERVICE: Building Security at Citizens Square
ADVERTISED BID: YES
DATES ADVERTISED: 2/23/12 & 3/1/12
DATE OPENED: 3/12/12
SINGLE SOURCE: No
NO. OF VENDORS NOTIFIED: 3
NO. OF VENDORS RECEIVING BID: 3
NO. OF VENDORS RETURNING BID: 7
NO. OF VENDORS DISQUALIFIED: 0
DATE SENT TO DEPT FOR RECOMM: 3/13/12
DATE RECOMM RECEIVED BACK: 3/15/12
DATE SENT TO LAW DEPT: 4/9/13
INTRODUCTION DATE: 4/23/13
DISCUSSION DATE: 5/7/13
PASSAGE DATE: 5/14/13



CITY OF FORT WAYNE

~~THOMAS C. HANRY, MAYOR~~

April 5, 2013

Mr. Steve Schullen
ISI Services
1116 Saint Joseph Blvd.
Fort Wayne, IN 46805
(260) 423-6650
(260) 422-6924

Dear Mr. Schullen:

Subject: ITB #3511 – Annual Requirements for Building Security at Citizens Square

The City of Fort Wayne's Purchasing Department would like to extend the above subject contract through April 15, 2014 at the existing pricing and specifications.

Please indicate your concurrence by signing below and returning this letter to my attention via fax: 260-427-1393 or email: michelle.jorcs@cityoffortwayne.org

If this extension is accepted, a purchase order will be issued after Councilmanic approval.

Should you have questions, please do not hesitate to contact our office at (260) 427-1103.

Sincerely,

Steve Gillette
Director of Purchasing

ISI Services, Inc.

Signature of Authorized Representative

Date April 8, 2013

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ITB #3511- Building
 Security
 3/13/2012

VENDOR	AP Private Det.	American Security	G4S	VSS	ISI	Diamond	Allen Protection
Labor rate per hour	\$ 19.87	\$ 22.99	\$ 23.42	\$ 22.22	\$ 19.12	\$ 21.92	\$ 22.85
Estimated monthly cost	\$ 12,418.75	\$ 14,368.75	\$ 14,637.50	\$ 13,887.50	\$ 11,950.00	\$ 13,700.00	\$ 14,281.25

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP # ITB #3511 EXTENSION
Awarded To ISI SECURITY INC.
Amount \$19.12 PER MAN-HOUR/ESTIMATED \$11,950.00 PER MONTH
Conflict of interest on file? Yes No
Number of Registrants 9
Number of Bidders 7
Required Attachments RFPs – attach Award Matrix; Bids – attach Tab Sheet

EXTENSIONS

Date Last Bid Out
Extensions Granted
To Date

SPECIAL PROCUREMENT

Contract #/ID
(State, Federal,
Piggyback--Authority)
Sole Source/
Compatibility Justification

BID CRITERIA (Take Buy Indiana requirements into consideration.)

Most Responsible,
Responsive Lowest Yes No *If no, explain below*

If not lowest, explain

COUNCIL DIGEST SHEET

COST COMPARISON

*Increase/decrease amount
from prior years
For annual purchase
(if available).*

DESCRIPTION OF PROJECT / NEED

*Identify need for project &
describe project; attach
supporting documents as
necessary.* BUILDING SECURITY AT CITIZENS SQUARE

REQUEST FOR PRIOR APPROVAL

*Provide justification if
prior approval is being
requested.*

FUNDING SOURCE

Account Information. 0002BER3-531M



CITY OF FORT WAYNE

OFFICE OF THE CITY CLERK

Property Management Department
200 E. Berry St., Suite 490
Fort Wayne, IN 46802
(260) 427-1457
Fax: (260) 427-1393

April 8, 2013

City Council Members
City of Fort Wayne

RE: ITB #3511 – 2013 Extension
Building Security at Citizens Square
ISI Security Inc.

Dear Council Members:

ISI Security Inc. approved an extension of the Building Security Contract for a cost of \$143,400.00 through April 15, 2014.

We are asking for City Council approval of this 2013 extension. The funds for these expenditures will be appropriated out of Fund 0002BER3-531M.

If you have any questions on the above, please feel free to contact me at 427-1457.

Sincerely,

A handwritten signature in black ink, appearing to read "Barry C. Marquart".

Barry C. Marquart
Property Manager – 200 E. Berry St.

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CITIZENS SQUARE

200 E. Berry St. • Fort Wayne, Indiana • 46802 • www.cityoffortwayne.org

Public Hearing Date, if applicable

Read the first time in full and on motion by Councilman *John Crawford*,
Read the second time by title and referred to the *Finance Committee*
Committee. Read the third time in full and on motion by Councilman
Crawford, placed on passage by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT
TOTAL VOTES	9			
BENDER	✓			
CRAWFORD	✓			
DIDIER	✓			
HARPER	✓			
HINES	✓			
JEHL	✓			
PADDOCK	✓			
SHOAFF	✓			
SMITH	✓			

DATED: 5-14-13 *Sandra E. Kennedy*
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as
(ANNEXATION) (APPROPRIATION) (GENERAL) (SPECIAL) (ZONING) ORDINANCE
(RESOLUTION) NO. *S-40-13* on the *14th* day of
May, 2013

ATTEST:
Sandra E. Kennedy
SANDRA E. KENNEDY,
CITY CLERK

T. Thomas Flidter
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the *15th* day
of *May*, 2013, at the hour of *1:00* o'clock *P.M.* . E.S.T.

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this *15th* day of *MAY*
2013, at the hour of *4:00* o'clock *PM* . E.S.T.

Thomas C. Henry
THOMAS C. HENRY, MAYOR

