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BILL NO. S-13-04-01

SPECIAL ORDINANCE NO. S-35-13

AN ORDINANCE approving ITB #3611 - PROFESSIONAL DESIGN, ARCHITECTURAL, AND ENGINEERING SERVICES FOR THE MCMILLEN PARK ICE ARENA CONVERSION PROJECT between MSKTD & ASSOCIATES and the City of Fort Wayne, Indiana, in connection with the Board of Public Works.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:

SECTION 1. That the ITB#3611 - PROFESSIONAL DESIGN, ARCHITECTURAL, AND ENGINEERING SERVICES FOR THE MCMILLEN PARK ICE ARENA CONVERSION PROJECT by and between MSKTD & ASSOCIATES and the City of Fort Wayne, Indiana, in connection with the Fort Wayne Parks and Recreation Department, is hereby ratified, and affirmed and approved in all respects, respectfully for:

All labor, insurance, material, equipment, tools, power, transportation, miscellaneous equipment, etc., necessary for Professional Design, Architectural, and Engineering Services for the McMillen Park Ice Arena Conversion Project:

involving a total cost of ONE HUNDRED EIGHTEEN AND 00/100 DOLLARS - (\$118,000.00). A copy said Contract is on file with the Office of the City Clerk and made available for public inspection, according to law.

SECTION 2. That this Ordinance shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.

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Council Member

APPROVED AS TO FORM AND LEGALITY


Carol Helton, City Attorney

Public Hearing Date, if applicable

Read the first time in full and on motion by Councilman *Thomas Smith*,
Read the second time by title and referred to the *Finance Committee*
Committee. Read the third time in full and on motion by Councilman
Smith, placed on passage by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT
TOTAL VOTES	8			1
BENDER	✓			✓
CRAWFORD				
DIDIER	✓			
HARPER	✓			
HINES	✓			
JEHL	✓			
PADDOCK	✓			
SHOAFF	✓			
SMITH	✓			

DATED: *6-23-13* *Sandra E. Kennedy*
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as
(ANNEXATION) (APPROPRIATION) (GENERAL) (SPECIAL) (ZONING) ORDINANCE
(RESOLUTION) NO. *S-35-13* on the *24th* day of
April, 2013

ATTEST:
Sandra E. Kennedy
SANDRA E. KENNEDY,
CITY CLERK

T. Thomas Didier
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the *24th* day
of *April*, 2013, at the hour of *11:30* o'clock *A.M.* .E.S.T.

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this *29th* day of *APRIL*
2013, at the hour of *10:00* o'clock *AM* .E.S.T.

Thomas C. Henry
THOMAS C. HENRY, MAYOR

BILL NO. S-13-04-01

REPORT OF THE COMMITTEE ON FINANCE

APRIL 16, 2013

JOHN CRAWFORD – CHAIR
TOM SMITH – CO-CHAIR
ALL COUNCIL MEMBERS

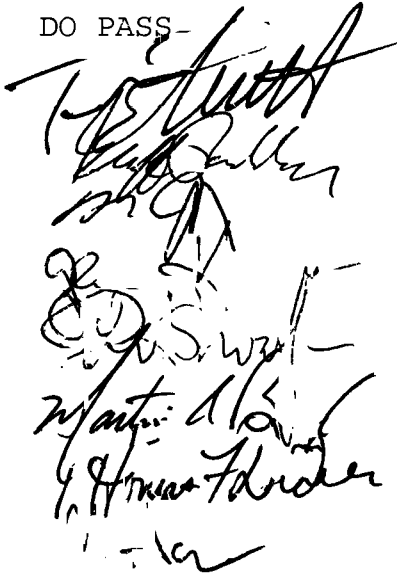
WE, YOUR COMMITTEE ON FINANCE TO WHOM WAS REFERRED AN ORDINANCE approving ITB #3611 - Professional Design, Architectural, and Engineering Services for the McMillen Park Ice Arena Conversion Project between MSKTD & Associates and the City Of Fort Wayne, Indiana, in connection with the Board of Public Works. COMMITTEE OF FINANCE HAVE HAD SAID ORDINANCE UNDER CONSIDERATION AND BEG LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID ORDINANCE

DO PASS-

DO NOT PASS

ABSTAIN

NO REC



Handwritten signatures of committee members, including Tom Smith and John Crawford.

SANDRA E. KENNEDY
CITY CLERK

REF. NO.:	3611
DEPT:	Park Department
DATE:	3/27/2013
ITEM/SERVICE:	Professional Services
ADVERTISED BID:	Yes
DATES ADVERTISED:	2/4/13 & 2/11/13
DATE OPENED:	3/6/13
SINGLE SOURCE:	No
NO. OF VENDORS NOTIFIED:	10
NO. OF VENDORS RECEIVING BID:	10
NO. OF VENDORS RETURNING BID:	7
NO. OF VENDORS DISQUALIFIED:	0
DATE SENT TO DEPT FOR RECOMM:	3/6/13
DATE RECOMM RECEIVED BACK:	3/25/13
DATE SENT TO LAW DEPT:	3/27/13
INTRODUCTION DATE:	4/9/13
DISCUSSION DATE:	4/16/13
PASSAGE DATE:	4/23/13

SELECTION CRITERIA EVALUATIONS
 RFP#3611 McMillen Community Center Project
 Review Date: March 12, 2013

Proposal Ratings

Evaluation Criteria	Weight	MSKTD & Associates		Grinsfelder Associates		Martin Riley		Morrison Kattman Menze		Viridian Architectural Design		Vintage Archonics		SCO Engineering	
		Rate	Score	Rate	Score	Rate	Score	Rate	Score	Rate	Score	Rate	Score	Rate	Score
Firm's Qualifications	7	6	42	6	42	6	42	6	42	3	21	6	42	3	21
Firm's Years In Business	6	6	36	6	36	6	36	6	36	3	18	9	54	3	18
Experience in Similar Projects	9	9	81	6	54	6	54	3	27	3	27	6	54	3	27
Schedule of Work Identified	9	6	54	6	54	6	54	6	54	6	54	0	0	0	0
Proposal Identifies Energy-Saving Design Ideas	8	6	48	6	48	3	24	6	48	3	24	1	8	1	8
Proposed Fees and Quality of Project Cost Estimate	8	9	72	6	48	6	48	3	24	3	24	3	24	3	24
Resources Available to Complete in Timely Manner	7	6	42	6	42	6	42	6	42	3	21	3	21	3	21
Completeness & quality of proposal	5	9	45	6	30	3	15	6	30	6	30	3	15	3	15
Indiana Business (5 Points)	5	1	5	1	5	1	5	1	5	1	5	1	5	1	5
Maximum Score Possible:	576	Total:	425		359		320		308		224		223		139
% of Total			74%		62%		56%		53%		39%		39%		24%

COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

RFPs & BIDS

Bid/RFP # 3611
Awarded To MSKTD & Associates
Amount \$118,000
Conflict of interest on file? Yes No
Number of Registrants 10
Number of Bidders 7
Required Attachments RFPs – attach Award Matrix; Bids – attach Tab Sheet

EXTENSIONS

Date Last Bid Out 2/4/13
Extensions Granted n/a
To Date

SPECIAL PROCUREMENT

Contract #/ID n/a
(State, Federal,
Piggyback--Authority)
Sole Source/ n/a
Compatibility Justification

BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Yes No *If no, explain below*
Responsive Lowest

If not lowest, explain Contract for professional design services.

COUNCIL DIGEST SHEET

COST COMPARISON

*Increase/decrease amount n/a
from prior years
For annual purchase
(if available).*

DESCRIPTION OF PROJECT / NEED

Identify need for project & describe project; attach supporting documents as necessary. The McMillen Park Ice Arena currently sits unused. The Fort Wayne Parks Department would like to convert the building from an ice arena to a multi-use Youth sports facility. This will require design changes and a Request for Proposals was issued for such services. Seven companies submitted proposals. Each company's proposal was reviewed by the Parks Department in a fair and Impartial manner and MSKTD & Associates' proposal rated the highest.

REQUEST FOR PRIOR APPROVAL

*Provide justification if n/a
prior approval is being
requested.*

FUNDING SOURCE

Account Information. Legacy Funds



MEMORANDUM



To: City Council Members, City of Fort Wayne
From: Steve Schuhmacher, Fort Wayne Park and Recreation Dept.
CC: File
Subject: ITB # 3611
Date: March 25, 2013

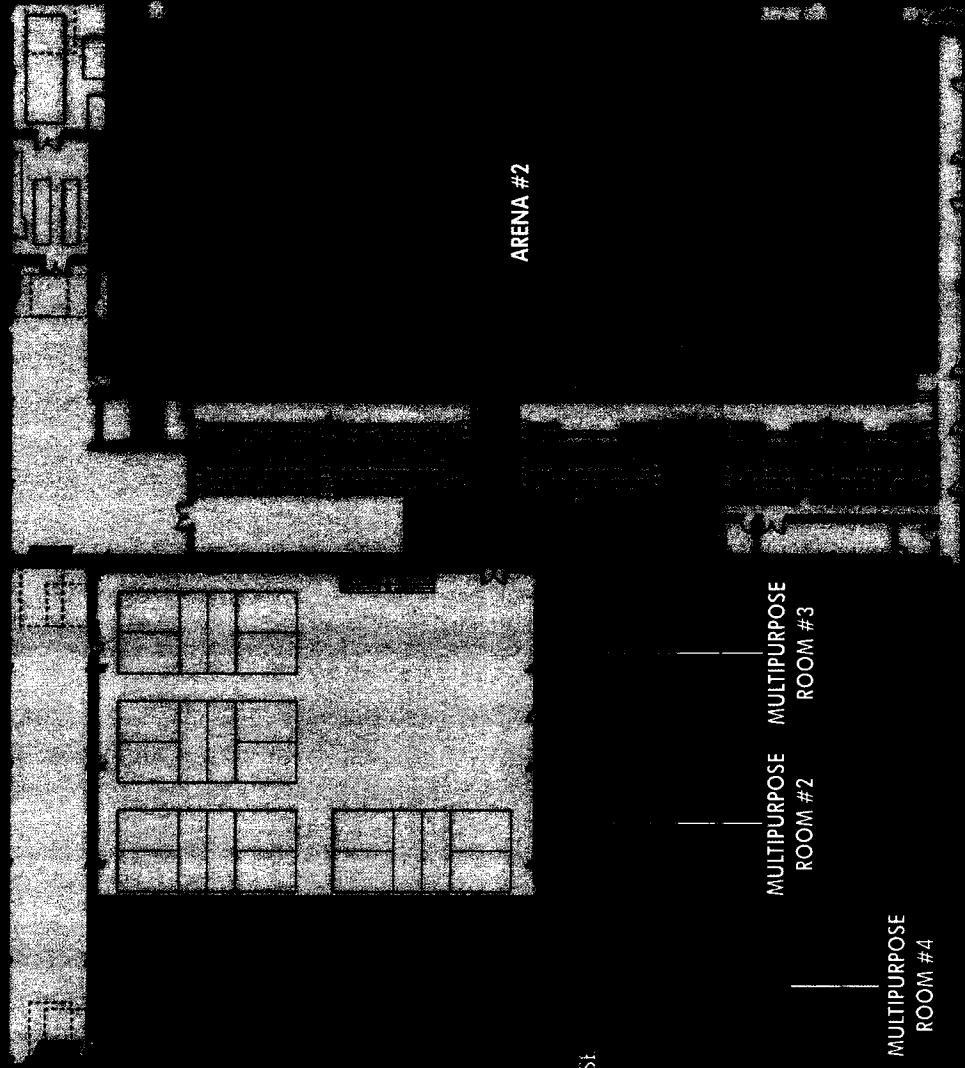
The Fort Wayne Parks and Recreation Department is requesting approval for a contract with MSKTD & ASSOCIATES. The contract is for PROFESSIONAL DESIGN, ARCHITECTURAL, AND ENGINEERING SERVICES FOR THE MCMILLEN PARK ICE ARENA CONVERSION PROJECT.

This project will require design services to remodel the existing building from an ice arena into an area youth sports community center.

Funding for this project is coming from the Legacy Fund.

We respectfully request your approval of this contract so that we may proceed with the work. If you have any questions, please feel free to contact me, Steve Schuhmacher, at 427-6401 or Steve McDaniel at 427-6407.

Thank you in advance.



ARENA #1

ARENA #2

MULTI-PURPOSE
ROOM #1

MULTI-PURPOSE
ROOM #2

MULTI-PURPOSE
ROOM #3

MULTI-PURPOSE
ROOM #4

McMillen Park Community Center Project





east arena

McMillen Park Community Center Project

