

1 **BILL NO. S-13-02-31**

2 **SPECIAL ORDINANCE NO. S- 15- 13**

3 **AN ORDINANCE** approving the awarding of  
4 **EXTENSION OF ITB #3331-MOWING OF**  
5 **RESIDENTIAL & COMMERCIAL PROPERTIES**  
6 by the City of Fort Wayne, Indiana, by and through  
7 its Department of Purchasing and **GALAXIE**  
8 **LAWN SERVICE, GET GREEN LAWN SERVICE,**  
9 **YARD JOBS, INC., HOMESCAPES AND**  
10 **DIAMOND GREEN** for various Departments within  
11 the City of Fort Wayne.

12 **NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL**  
13 **OF THE CITY OF FORT WAYNE, INDIANA;**

14 **SECTION 1.** That **EXTENSION OF ITB #3331-MOWING OF**  
15 **RESIDENTIAL & COMMERCIAL PROPERTIES** between the City of Fort  
16 Wayne, by and through its Department of Purchasing and **GALAXIE LAWN**  
17 **SERVICE, GET GREEN LAWN SERVICE, YARD JOBS, INC.,**  
18 **HOMESCAPES AND DIAMOND GREEN** for various City Departments,  
19 respectfully for:

20 mowing of residential and commercial properties during 2013 for  
21 various Departments within the City of Fort Wayne;

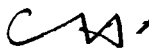
22 involving a total cost of **FOUR HUNDRED TWENTY-THREE THOUSAND,**  
23 **SEVEN HUNDRED THIRTY-SEVEN AND 00/100 DOLLARS - (\$423,737.00) -**  
24 **(GALAXIE - \$100,000.00; GET GREEN - \$60,000.00; YARD JOBS -**  
25 **\$79,277.00; HOMESCAPES - \$79,823.00; DIAMOND - \$104,637.00)** all as  
26 more particularly set forth in said **EXTENSION OF ITB #3331-MOWING OF**  
27 **RESIDENTIAL & COMMERCIAL PROPERTIES** which is on file in the Office

1 of the Department of Purchasing, and is by reference incorporated herein,  
2 made a part hereof, and is hereby in all things ratified, confirmed and  
3 approved.  
4

5 **SECTION 2.** That this Ordinance shall be in full force and effect  
6 from and after its passage and any and all necessary approval by the Mayor.  
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10   
11 Council Member  
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13 APPROVED AS TO FORM AND LEGALITY  
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17 Carol Helton, City Attorney  
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REF. NO.: 3331

DEPT: Property Management,  
Neighborhood Code, Flood  
Control, Parks Dept,  
Redevelopment

DATE: 2/11/13

ITEM/SERVICE: Residential & Commercial  
mowing

ADVERTISED BID: Yes

DATES ADVERTISED: 1/28/11 & 2/4/11

DATE OPENED: 2/15/11

SINGLE SOURCE: No

NO. OF VENDORS NOTIFIED: 36

NO. OF VENDORS RECEIVING BID: 36

NO. OF VENDORS RETURNING BID: 10

NO. OF VENDORS DISQUALIFIED: 1

DATE SENT TO DEPT FOR RECOMM: 2/15/11

DATE RECOMM RECEIVED BACK: 2/17/11

DATE SENT TO LAW DEPT: 2/12/13

INTRODUCTION DATE: 2/26/13

DISCUSSION DATE: 3/5/13

PASSAGE DATE: 3/12/13

# COUNCIL DIGEST SHEET

Enclosed with this introduction form is a tab sheet and related material from the vendor(s) who submitted bid(s). Purchasing Department is providing this information to Council as an overview of this award.

## RFPs , BIDS, OTHER PROJECTS

Bid RFP#	Name of Project	Extension of 2011 ITB #3331 Mowing of Residential and Commercial Properties for Property Management, Neighborhood Code Enforcement, City Utilities and Redevelopment Departments
	Awarded To	Diamond Green, Galaxie Lawn Service, Get Green Lawn Service, Homescapes, Yard Jobs
	Amount	\$423,737
	Conflict of interest on file?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Number of Registrants	
	Number of Bidders	
	Required Attachments	

## EXTENSIONS

Date Last Bid Out	February 15, 2011
# Extensions Granted To Date	One

## SPECIAL PROCUREMENT

Contract # ID	ITB #3331 Mowing of Residential and Commercial Properties for Property Management, Neighborhood Code Enforcement, City Utilities and Redevelopment Departments
(State, Federal, Piggyback--Authority)	
Sole Source	NA
Compatibility Justification	

## BID CRITERIA *(Take Buy Indiana requirements into consideration.)*

Most Responsible, Responsive Lowest     Yes     No    *If no, explain below*

If not lowest, explain

# COUNCIL DIGEST SHEET

## COST COMPARISON

*Increase/decrease amount from prior years* Increase in cost of contract by \$ \$29,300.00 from 2012  
*For annual purchase (if available).*

## DESCRIPTION OF PROJECT / NEED

*Identify need for project & describe project; attach supporting documents as necessary.* Mowing and weed control of City owned real estate.  
Mowing of real estate in violation of City weed code

## REQUEST FOR PRIOR APPROVAL

*Provide justification if prior approval is being requested.*

## FUNDING SOURCE

*Account Information.* Property Management, Parks and Recreation, Redevelopment, Neighborhood Code Enforcement and City Utilities Department budgets



# CITY OF FORT WAYNE

THOMAS C. ENRY, MAYOR

February 6, 2013

City Council Members  
City of Fort Wayne

RE: 2013 Mowing and Weed Control Contracts

Dear Council Members:

The City has requested 2013 contract extensions for the 2011 Master Mowing and Weed Control contracts.

We are recommending the extensions for the contracts be awarded as follows:

Galaxie Lawn Service	\$100,000.00
Get Green Lawn Service	\$ 60,000.00
Yard Jobs, Inc.	\$ 79,277.00
Homescapes	\$ 79,823.00
Diamond Green	\$104,637.00

We are asking for City Council approval of these extended contracts. The funds for these expenditures will be appropriated out of the Property Management, Parks and Recreation, Redevelopment, Neighborhood Code Enforcement and City Utilities Departmental budgets.

If you have any questions on the above, please feel free to contact me at 427-5402.

Sincerely,

Daniel A. Brenner  
Property Manager

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An Equal Opportunity Employer

BILL NO. S-13-02-31

# REPORT OF THE COMMITTEE ON FINANCE

## MARCH 5, 2013

JOHN CRAWFORD – CHAIR  
TOM SMITH – CO-CHAIR  
ALL COUNCIL MEMBERS

WE, YOUR COMMITTEE ON FINANCE TO WHOM WAS REFERRED AN ORDINANCE APPROVING THE AWARDING OF EXTENSION OF ITB #3331-MOWING OF RESIDENTIAL & COMMERCIAL PROPERTIES BY THE CITY OF FORT WAYNE, INDIANA, BY AND THROUGH ITS DEPARTMENT OF PURCHASING AND GALAXIE LAWN SERVICE, GET GREEN LAWN SERVICE, YARD JOBS, INC., HOMESCAPES AND DIAMOND GREEN FOR VARIOUS DEPARTMENTS WITHIN THE CITY OF FORT WAYNE. COMMITTEE OF FINANCE HAVE HAD SAID ORDINANCE UNDER CONSIDERATION AND BEG LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID ORDINANCE

DO PASS

DO NOT PASS

ABSTAIN

NO REC

*John Crawford*  
*Tom Smith*  
*...*  
*...*  
*...*  
*...*  
*...*  
*...*  
*...*  
*...*  
*...*

SANDRA E. KENNEDY  
CITY CLERK

Public Hearing Date, if applicable

Read the first time in full and on motion by Councilman *John Crawford*,  
Read the second time by title and referred to the *Finance Committee*  
Committee. Read the third time in full and on motion by Councilman  
*Crawford*, placed on passage by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT
TOTAL VOTES	9			
BENDER	✓			
CRAWFORD	✓			
DIDIER	✓			
HARPER	✓			
HINES	✓			
JEHL	✓			
PADDOCK	✓			
SHOAFF	✓			
SMITH	✓			

DATED: *3-12-13* *Sandra E. Kennedy*  
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as  
(ANNEXATION) (APPROPRIATION) (GENERAL) (SPECIAL) (ZONING) ORDINANCE  
(RESOLUTION) NO. *S-15-13* on the *12<sup>th</sup>* day of  
*March*, 2013

*Sandra E. Kennedy*  
SANDRA E. KENNEDY,  
CITY CLERK

*T. Thomas Didier*  
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the *13<sup>th</sup>* day  
of *March*, 2013, at the hour of *2:30* o'clock *PM*. E.S.T.

*Sandra E. Kennedy*  
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this *14<sup>th</sup>* day of *MARCH*  
2013, at the hour of *9:00* o'clock *AM*. E.S.T.

*Thomas C. Henry*  
THOMAS C. HENRY, MAYOR