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BILL NO. R-14-10-23

RESOLUTION NO. R-102-14

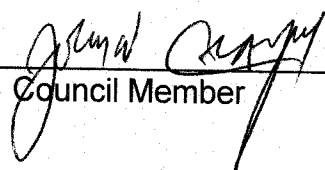
A RESOLUTION of the Common Council of the City of Fort Wayne, Indiana, approving the proposed budget of the ALLEN COUNTY FORT WAYNE CAPITAL IMPROVEMENT BOARD OF MANAGERS and VISIT FORT WAYNE for the year 2015.

WHEREAS, the Allen County Fort Wayne Capital Improvement Board of and Visit Fort Wayne have prepared and submitted to this body proposed budgets for the calendar year 2015, in accordance with the provisions of I.C. 36-10-8-8, which budgets this body finds to be proper and acceptable.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:

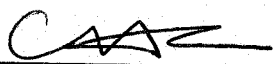
SECTION 1. That the proposed budget of the Allen County Fort Wayne Capital Improvement Board of Managers and Visit Fort Wayne for the calendar year 2015, as submitted to this Council on October 28, 2014, be and the same are hereby approved.

SECTION 2. That this Resolution shall be in full force and effect from and after its passage and any and all necessary approval by the Mayor.



Council Member

APPROVED AS TO FORM AND LEGALITY



Carol Helton, City Attorney

**ALLEN COUNTY FORT WAYNE CAPITAL IMPROVEMENT BOARD OF MANAGERS
PROPOSED BUDGET FOR THE YEAR ENDING DECEMBER 31, 2015**

Grand Wayne Center Receipts

	2014 Projected	2015 Budget
Room Tax (net to GWC) - Note A	2,998,564	3,125,000
Building Revenue	897,469	850,000
Food and Beverage	517,778	450,000
Interest Income	14,250	10,000
Transfer from PSCDA Capital Reserve Fund	234,345	300,000
Other	3,000	3,000
	<u>4,665,406</u>	<u>4,738,000</u>

Grand Wayne Center Disbursements

Operating expenditures - see attached	4,327,849	4,306,885
Redevelopment Pledge - Note C	250,000	250,000
Capital Outlay	234,345	300,000
	<u>4,812,194</u>	<u>4,856,885</u>

Grand Wayne Center PSCDA Capital Reserve Fund Activity

Beginning Balance	92,365	83,020
PSCDA Tax Collected - Note B	400,000	400,000
PSCDA Tax Redevelopment Commission Remittance - Note B	(175,000)	(175,000)
Transfer to general fund for capital outlay	(234,345)	(300,000)
PSCDA Capital Reserve Fund Balance	83,020	8,020

Grand Wayne Center Reserve Fund Balance	3,495,200	3,413,622
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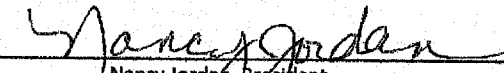
Capital Improvements Board Activity

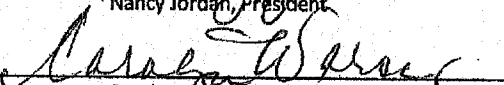
Food and Beverage tax reserve (restricted) - Note D	3,812,052	3,900,000
Interest Income	21,565	15,830
Economic Development Disbursements	(3,706,889)	(3,812,052)

- Note A The 2015 total Room Tax is estimated at \$4,375,000 with approximately \$1,250,000 going to Visit Fort Wayne.
- Note B Monies from the PSCDA tax are pledged to the Fort Wayne Redevelopment Commission for bond repayment in the amount of \$175,000. Excess PSCDA tax monies are restricted to capital expenditures.
- Note C In July, 2007, the Fort Wayne Allen County Convention and Tourism Authority pledged \$2.5 million to the Fort Wayne Redevelopment Commission for the development of the Courtyard by Marriott Hotel and adjacent parking garage. It is to be distributed over a 10 (ten) year period beginning in 2011.
- Note D Pursuant to Indiana Code 6-9-33-8, Allen County Supplemental Food and Beverage Tax collected in excess of amounts necessary to fulfill pledge obligations existing as of January 1, 2009 of the Allen County War Memorial Coliseum will be transferred to the Allen County Fort Wayne Capital Improvements Board of Managers. The transferred funds must be held in reserve for at least 12 (twelve) months before they may be used to provide funding for capital improvements or economic development projects.

STATE OF INDIANA)
COUNTY OF ALLEN)

Nancy Jordan and Yogesh Parikh, President and Controller respectively, of the Allen County Fort Wayne Capital Improvement Board of Managers, being first duly sworn, represent that at a meeting duly called, the Allen County Fort Wayne Capital Improvement Board of Managers approved the within budget for the Board for the year commencing January 1, 2015 and ending December 31, 2015.

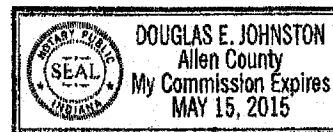


 Nancy Jordan, President


 Carolyn Warsco, Controller

Subscribed and sworn before me, a Notary Public, in and said County and State, this

My Commission Expires: _____




Notary Public

Resident of Allen County, Indiana

ALLEN COUNTY FORT WAYNE CAPITAL IMPROVEMENT BOARD OF MANAGERS
dba GRAND WAYNE CENTER
PROPOSED BUDGET FOR THE YEAR ENDING DECEMBER 31, 2015

Receipts	2014 Budget	2014 Projected	2015 Budget
Room Tax	3,125,000	2,998,564	3,125,000
Room Rentals	850,000	897,469	850,000
Food & Beverage	450,000	517,778	450,000
Interest	10,000	14,250	10,000
Miscellaneous	3,000	3,000	3,000
Total Revenue	4,438,000	4,431,061	4,438,000
Disbursements			
<u>Personnel</u>			
Salaries & Wages	1,526,586	1,503,942	1,474,021
Fringe Benefits	559,045	511,086	527,863
	<u>2,085,631</u>	<u>2,015,028</u>	<u>2,001,885</u>
<u>Supplies</u>			
Office	15,000	12,278	15,000
Audio Visual	17,000	15,546	17,000
Maintenance	60,000	65,462	66,000
Convention	15,000	13,718	15,000
	<u>107,000</u>	<u>107,004</u>	<u>113,000</u>
<u>Other:</u>			
Utilities	600,000	623,033	620,000
Advertising & Promo	245,000	244,425	265,000
Insurance	70,000	77,138	75,000
Professional Services	92,000	107,963 **	92,000
Service Contracts/Repairs	260,000	308,350	290,000
Other	15,000	19,909	25,000
	<u>1,282,000</u>	<u>1,380,818</u>	<u>1,367,000</u>
Lease Payment	825,000	825,000	825,000
Disbursements from Operations	4,299,631	4,327,849	4,306,885
Excess from Operations	<u>138,369.00</u>	<u>103,212.16</u>	<u>131,115.30</u>

**** Huden Partners \$50,000**


**Visit Fort Wayne
2015 Budget**

	<u>2014 Projected</u>	<u>2015 Budget</u>
Revenues		
Room Tax	\$ 1,237,235	\$ 1,250,000
Advertising - Print, Marketing, Program, Merchandise	208,369	247,552
Special Projects	31,498	27,600
Promotional Participation	-	-
Grant Income	20,000	-
Investment & Other	7,906	6,344
Gain on Disposal of Asset	2,225	-
Total Revenue	<u>\$ 1,507,233</u>	<u>\$ 1,531,496</u>
Expenses		
Personnel Expenses		
Salaries & Wages	\$ 503,855	\$ 536,270
Employee Taxes	41,203	46,211
Health Insurance & Benefits	130,630	137,875
Staff Training & Development	4,845	11,870
	<u>680,533</u>	<u>732,226</u>
Direct Promotional Expenses		
Advertising, Printing, Promotions, Community Relations	346,714	389,695
Information Services, Promo Giveaways, Retail Merchandise	34,059	30,120
Event Hosting Fees	27,850	3,750
Internet Marketing	50,220	90,272
Industry Partners	(12)	1,700
Postage (90%)	22,901	43,560
Research, Studies & Development	6,600	13,045
Special Projects Program	20,209	19,000
Telecommunications (25%)	5,433	2,665
Travel & Entertainment	32,514	42,674
	<u>546,487</u>	<u>636,481</u>
Other Expenses		
Bank Fees, Unexpected Expense, Bad Debt	6,767	2,375
Computer Services	14,305	8,500
Depreciation and Amortization	64,537	68,157
Dues and Subscriptions	12,190	17,937
Insurance, Audit, Legal Fees, Payroll Processing	24,059	28,372
Maintenance & Repair	1,935	2,520
Meetings	7,134	5,600
Postage (10%)	22,901	4,840
Rent, Utilities	73,846	79,188
Supplies	12,306	13,375
Telecommunications (75%)	5,433	7,995
	<u>245,412</u>	<u>238,859</u>
Capital Outlay		
Furniture, Fixtures	380	500
Equipment & Computer Replacement	2,477	1,950
	<u>2,857</u>	<u>2,450</u>
Total Expenses	<u>1,475,289</u>	<u>\$1,610,016</u>
Operating Change - Surplus (Deficit)	<u>\$ 31,944</u>	<u>\$ (78,520)</u>
Reserve Funds	<u>\$ -</u>	<u>\$ 78,520</u>
Net Change	<u>\$ -</u>	<u>\$ -</u>

BE IT RESOLVED THIS DATE,
Visit Fort Wayne Board of Directors officially adopted
this budget for fiscal year 2015 on November 13, 2014

WITNESS:


Gary Shearer, Board Chair-elect


Dan O'Connell, President/CEO

GRAND WAYNE CENTER SALARIES 2015


	Pay Range	Hire Date	Years of Service	2014 Wages	2015 Wages
Executive Director Bart Shaw	\$115,000 - \$155,000	10/22/2012	2	127,500.00	130,050.00
Operations Manager	\$70,000 - \$110,000				
Business Manager Carole Copeland	\$45,000 - \$65,000	10/13/2003	11	51,204.00	52,228.00
Dir. Sales & Marketing Marcy McKinley	\$55,000 - \$90,000	5/1/2007	7	72,626.00	74,078.52
Sales Managers	\$40,000 - \$55,000				
LeeAnn Pollock		5/22/1989	25	45,900.00	46,818.00
Susie Guenin		3/1/1994	20	43,860.00	44,737.20
Missy Eppley		9/4/2012	2	41,616.00	42,448.32
Sr. Event Coordinator Babette Record	\$45,000 - \$65,000	2/1/1996	18	49,980.00	50,979.60
Asst Event Coordinator Kim Kelso	\$40,000 - \$60,000	1/3/2006	8	43,860.00	44,737.20
Dir. Audio Visual Richard Browning	\$60,000 - \$85,000	9/9/1985	29	76,500.00	78,030.00
Asst A/V Dir. Pete Prowant	\$45,000 - \$65,000	2/1/1995	19	53,040.00	54,100.80
Chief Building Engineer Dennis Raney		7/7/2014			
Asst Bldg. Supervisor Bryan Reed	\$35,000 - \$55,000	1/15/1988	26	49,500.00	50,490.00
Sales & Adm Ass't Stacey Paunovich	\$30,000 - \$44,000	6/6/1989	25	37,995.00	38,754.80

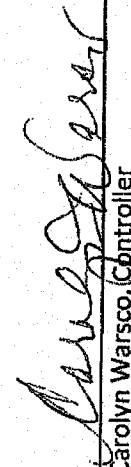

Nancy Jordan, President


Carolyn Warsco, Controller

**GRAND WAYNE CENTER
FULL TIME HOURLY**

	Full Time Hire Date	Years of Service	2014		2015		Hourly	
			Wages	Wages	Wages	Wages	Hourly	Hourly
Jeremy Bugge	7/29/2013	1	\$ 33,904.80	\$ 16.30	\$ 34,582.90	\$ 16.63	\$ 16.63	
Craig Hernandez	9/26/2010	4	\$ 22,913.28	\$ 11.02	\$ 23,371.55	\$ 11.24	\$ 11.24	
Bradley Maxwell	1/1/2014	1	\$ 19,760.00	\$ 9.50	\$ 20,155.20	\$ 9.69	\$ 9.69	
Kirk Pollock	1/5/1988	26	\$ 40,861.20	\$ 19.64	\$ 41,678.42	\$ 20.04	\$ 20.04	
Daniel Relue	10/1/2006	8	\$ 24,164.82	\$ 11.62	\$ 24,648.12	\$ 11.85	\$ 11.85	
Earnest Tucker	4/17/2008	6	\$ 23,337.60	\$ 11.22	\$ 23,804.35	\$ 11.44	\$ 11.44	
William Van Dorp	4/4/2005	9	\$ 26,964.72	\$ 12.96	\$ 27,504.01	\$ 13.22	\$ 13.22	


Nancy Jordan, President


Carolyn Warsco, Controller

TOURKOW, CRELL, ROSENBLATT & JOHNSTON, LLP

ATTORNEYS AT LAW

JOSHUA I. TOURKOW
STANLEY L. ROSENBLATT
DOUGLAS E. JOHNSTON
JAMES C. YANKOSKY
JAMES P. BUCHHOLZ
JOHN D. COWAN
ANGELICA N. FUELLING

127 W. BERRY STREET, SUITE 1200
FORT WAYNE, IN 46802-2781

www.tcrjlaw.com

TELEPHONE
(260) 426-0545

FAX
(260) 422-9991

October 16, 2014

Fort Wayne City Council Members

Re: 2015 Budgets of the Allen County Fort Wayne Capital Improvement Board of Managers (Grand Wayne Center) and Visit Fort Wayne

Dear Council Members:

Please find enclosed the 2015 Budget for the Allen County Fort Wayne Capital Improvement Board of Managers (the Grand Wayne Center).

Pursuant to the statutory provisions governing the activities of the Board, we are submitting for your review and approval the operating budget for the year 2015 which reflects both the projected revenues as well as the operating expenses for the ensuing year. This letter also very briefly describes the process for adopting the budget and the process for disbursing the funds by the Board.

At the time when the budget is considered, the Members of the Board are informed of the revenues and expenditures for the year and receive information and input from the various standing committees as to the available resources and needs for the ensuing year.

The proposed budget reflects the income from all sources as well as the probable expenditures by the Board in order to conduct its business during the year 2015. After a thorough discussion by the seven-member Board, the budget is voted upon and adopted by a majority vote. By Statute, the proposed budget also includes the Supplemental Food and Beverage Tax revenue and corresponding potential disbursement of those funds for economic development projects as approved by the Board during the upcoming year.

Should you have any questions in connection with the procedure for the adoption of the budget, the payment of the individual budgeted expenses, or the income and expenses incurred by the Board in the past year, please feel free to direct your questions to any Member of the Board: to the Director, Barton Shaw; to the President, Nancy Jordan; to the Controller, Yogesh Parikh; to the Attorney for the Board, Douglas E. Johnston; or to the Office Manager, Carole Lynn Copeland. The requested information will be collected for you and reviewed with you.

Pursuant to statutory requirements, the budget of Visit Fort Wayne (formerly the Convention and Visitors Bureau) is also being presented to you at the same time. The Board requested and Visit Fort Wayne agreed to be bound by all of the rules promulgated by the Indiana State Board of Accounts

OTHER OFFICES

MONROEVILLE
(260) 623-6082
125 E. SOUTH

GARRETT
(260) 357-3107
108 N. RANDOLPH

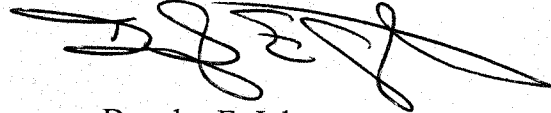
DECATUR
(260) 724-7779
106 N. SECOND STREET

regarding the expenditure of public funds.

At this time, we are filing the proposed budget for the year 2015, and we will appear before you in regular session, asking that the proposed budget be approved and be made the Budgets for the Board for the year 2015.

Very truly yours,

TOURKOW, CRELL, ROSENBLATT
& JOHNSTON, LLP

A handwritten signature in black ink, appearing to read 'D. Johnston', with a long horizontal flourish extending to the right.

Douglas E. Johnston

DEJ/grc
Enclosure

Public Hearing Date, if applicable _____

Read the first time in full and on motion by Councilman John Crawford
Read the second time by title and referred to the Finance Committee
Committee. Read the third time in full and on motion by Councilman
John Crawford, placed on passage by the following vote:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAINED</u>	<u>ABSENT</u>
<u>TOTAL VOTES</u>	<u>9</u>	_____	_____	_____
BENDER	<u>✓</u>	_____	_____	_____
CRAWFORD	<u>✓</u>	_____	_____	_____
DIDIER	<u>✓</u>	_____	_____	_____
HARPER	<u>✓</u>	_____	_____	_____
HINES	<u>✓</u>	_____	_____	_____
JEHL	<u>✓</u>	_____	_____	_____
PADDOCK	<u>✓</u>	_____	_____	_____
SHOAF	<u>✓</u>	_____	_____	_____
SMITH	<u>✓</u>	_____	_____	_____

DATED:

12-9-14

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as
(ANNEXATION) (APPROPRIATION) (GENERAL) (SPECIAL) (ZONING) ORDINANCE
(RESOLUTION) NO. R-102-14 on the 9th day of
December, 2014

ATTEST:
Sandra E. Kennedy
SANDRA E. KENNEDY,
CITY CLERK

Matthew A. Bender
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 10th day
of December, 2014, at the hour of _____ o'clock _____ E.S.T.

Sandra E. Kennedy
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 11th day of December
2014, at the hour of 9:30 o'clock AM E.S.T.

Thomas C. Henry
THOMAS C. HENRY, MAYOR

BILL NO. R-14-10-23

REPORT OF COMMITTEE ON FINANCE

DECEMBER 2, 2014

*JOHN CRAWFORD - CHAIR
RUSS JEHL - CO-CHAIR
ALL COUNCIL MEMBERS*

A RESOLUTION of the Common Council of the City of Fort Wayne, Indiana, approving the proposed budget of the Allen County Fort Wayne Capital Improvement Board of Managers and Visit Fort Wayne for the year 2015. **COMMITTEE OF FINANCE HAVE HAD SAID ORDINANCE** under Consideration and beg leave to report back to the Common Council that said ordinance

DO PASS

8 members present.

DO NOT PASS

ABSTAIN

NO REC

1 Absent - Mitch Harper

**SANDRA E. KENNEDY
CITY CLERK**

BILL NO. R-14-10-23

REPORT OF COMMITTEE ON FINANCE

NOVEMBER 4, 2014

*JOHN CRAWFORD – CHAIR
RUSS JEHL – CO-CHAIR
ALL COUNCIL MEMBERS*

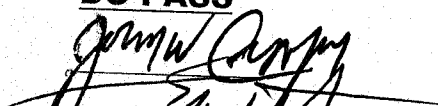
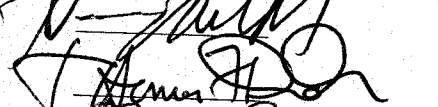
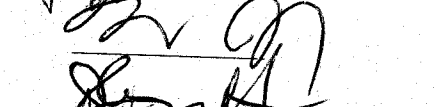
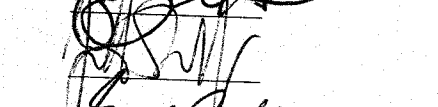
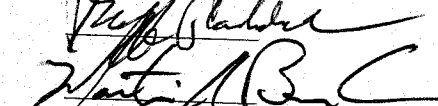
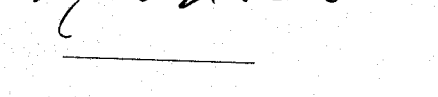
A RESOLUTION of the Common Council of the City of Fort Wayne, Indiana, approving the proposed budget of the Allen County Fort Wayne Capital Improvement Board of Managers and Visit Fort Wayne for the year 2015. **COMMITTEE OF FINANCE HAVE HAD SAID ORDINANCE** under Consideration and beg leave to report back to the Common Council that said ordinance

DO PASS

DO NOT PASS

ABSTAIN

NO REC

	_____	_____	_____
	_____	_____	_____
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	_____	_____	_____
	_____	_____	_____
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**SANDRA E. KENNEDY
CITY CLERK**