

BILL NO. G-26-06-30

GENERAL ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING CHAPTER 33: DEPARTMENTS,  
BOARDS, AND OTHER ADMINISTRATIVE BODIES  
OF THE CITY OF FORT WAYNE  
MUNICIPAL CODE OF ORDINANCES**

**WHEREAS**, committees are formed for many purposes within the City of Fort Wayne, but are generally to provide guidance and oversight to a process that requires review; and

**WHEREAS**, the Insurance Fund (the fund), as defined in the Fort Wayne Code § 37.34, allows the City of Fort Wayne to collect, fund, and administer insurance for the employees of the City of Fort Wayne; and

**WHEREAS**, one of the most important issues related to the fund is the selection of the insurance provider and administrator; and

**WHEREAS**, the amount deposited into the fund each year is determined as part of the budget process and is charged to each department; and

**WHEREAS**, as a budgetary matter, the Fort Wayne City Council has a duty to review and approve the financial stability of this fund.

**THEREFORE BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:**

**SECTION 1.** That CHAPTER 33: DEPARTMENTS, BOARDS, AND OTHER ADMINISTRATIVE BODIES of the City of Fort Wayne, Indiana, Code of Ordinances be amended as follows:

**ADD NEW SECTIONS TO CHAPTER 33 INDEX**

**Insurance Review Committee**

33.220: Establishment

33.221: Purpose

33.222: Membership Terms, Officers

33.223: Powers, Duties, Reporting Requirements

33.224: Staffing

**ADD NEW SECTIONS AS A FOLLOWS:**

**Insurance Review Committee**

**33.220: Establishment**

This hereby creates the Insurance Review Committee, hereinafter referred to as the Committee.

**33.221: Purpose**

The purpose of this Committee is to provide support and guidance to the administrator of the City Health Insurance program and other staff involved with the selection and administration of the City Health Insurance Program. This shall be accomplished by:

- A. Evaluating annually the insurance that was selected to be offered for the previous fiscal year and the costs associated with this program, including any administration cost, claims, and other financial matters; and
- B. Assisting in the creation and approving the distribution of a Request for Proposal annually to ensure the most favorable coverage and reasonable rates; and
- C. Performing a financial review monthly of the Insurance fund; and
- D. Advising and approving the requested monetary amount included in the annual City of Fort Wayne Budget for employee health care and other healthcare related expenses and rates charged to employees for healthcare.

**33.222: Membership, Terms**

- A. The Committee shall consist of seven (7) members. Membership and initial terms shall be as follows:
  - a. The Mayor shall appoint the Controller or other City staff member knowledgeable in City of Fort Wayne financial matters and the current City of Fort Wayne Benefit Administrator. The Mayor shall also appoint one (1) outside expert connected to or with knowledge of the insurance administration industry. This person may not be a current City employee.
  - b. The Fort Wayne City Council shall appoint two (2) City Council members, one (1) member from each political party who are knowledgeable in financial or insurance matters. City Council shall also appoint one (1) outside expert connected to or with knowledge of the insurance administration industry. This person may not be a current City employee.
  - c. The six (6) appointed members shall select a seventh (7<sup>th</sup>) from the community. This person may not be a current City employee.
- B. Initial Appointments and terms. The initial appointments to the Committee shall be made within 30 days after passage. The initial terms shall begin on the date of the appointments and shall run through 12/31/27. Any Vacancies that exist



1 because the initial appointment(s) have not been completed within 30 days of the  
2 date of passage, shall be filled by the members of the Committee who have been  
3 appointed with said Committee following the guidelines outlined in this section  
4 33.222. After the initial terms have expired on December 31, 2027, new  
5 appointments shall occur in January of 2028. Beginning with the appointments  
6 made in January of 2028 and all subsequent terms are for two (2) years. Any  
7 vacancy shall be filled within sixty (60) days of the vacancy by the Mayor or Fort  
8 Wayne Common Council as noted in sections a and b of this section 33.222. The  
9 Committee shall select a person to fulfill the remaining term for any vacancy  
10 which is not filled within 60 days or

### 11 **33.223: Powers, Duties, and Reporting Requirements**

12 The Committee shall have the following powers, duties, and reporting requirements:

- 13 A. The Committee may create all by-laws, leadership structure, and any additional  
14 sub-committees as needed to accomplish the purpose of the Committee;
- 15 B. The Committee shall meet monthly to review the insurance fund;
- 16 C. The Committee shall perform an annual review of the expenditures of the prior  
17 fiscal year, and shall compare that analysis to previous years and industry  
18 standards;
- 19 D. The Committee may request and shall be granted information from any City  
20 Department regarding anything related to healthcare and/or the Insurance Fund;
- 21 E. The Committee shall assist in the creation and distribution of the annual Request  
22 for Proposal for an insurance provider and third-party administrator and approve  
23 said documents before distribution;
- 24 F. The Committee shall review and approve all contracts that the City is  
25 contemplating entering into before the contracts are executed or brought before  
26 other approval bodies, including City Council, including providing feedback on  
27 anything related to health care in any collective bargaining agreements; and
- 28 G. The Committee shall review and approve the annual amount of money needed  
29 through appropriation and employee contributions to maintain a sufficient  
30 balance in the Insurance Fund before any such amount is presented to other  
31 approval bodies, including City Council;
- 32 H. The Committee shall report to Council at minimum annually during the municipal  
33 budget process and also at minimum annually at the adoption of the insurance  
34 program, the third-party administrator contract, or any other point when there  
35 insurance related resolution or ordinance being considered.

### 36 **33.224 Staffing**

- 37 A. The Mayor's appointments to the Committee shall be primarily staffed by a  
38 member of the City of Fort Wayne Benefits Department, but staff may be

1 included from other impacted departments, including but not limited to the  
2 Mayor's Office, Finance and Administration, and City Council. Staff may only  
3 serve in a technical advice and research capacity.  
4

5 **SECTION 2.** That this Ordinance shall be in full force and effect from and after its  
6 passage and any and all necessary approval by the Mayor.  
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9 \_\_\_\_\_  
Nathan Hartman, Council Member

10  
11 APPROVED AS TO FORM AND LEGALITY  
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14 \_\_\_\_\_  
15 Joseph Bonahoom, Council Attorney

**BILL NO. G-26-06-30**

**REPORT OF COMMITTEE ON REGULATIONS**

**June 23, 2026**

***Scott Myers Chair***

***Rohli Booker Co-Chair***

***All Council Members***

An Ordinance amending Chapter 33: Departments, Boards, and other Administrative Bodies of the City of Fort Wayne Municipal Code of Ordinances

**COMMITTEE ON REGULATIONS HAVE HAD SAID Ordinance under consideration and beg leave to report back to the Common Council that said Ordinance**

| <u>COUNCIL MEMBER</u> | <u>DO PASS</u>              | <u>DO NOT PASS</u>          | <u>ABSTAIN</u>              |
|-----------------------|-----------------------------|-----------------------------|-----------------------------|
| <u>BENDER</u>         | <u>                    </u> | <u>                    </u> | <u>                    </u> |
| <u>BOOKER</u>         | <u>                    </u> | <u>                    </u> | <u>                    </u> |
| <u>CHAMBERS</u>       | <u>                    </u> | <u>                    </u> | <u>                    </u> |
| <u>ENSLEY</u>         | <u>                    </u> | <u>                    </u> | <u>                    </u> |
| <u>FREISTROFFER</u>   | <u>                    </u> | <u>                    </u> | <u>                    </u> |
| <u>HARTMAN</u>        | <u>                    </u> | <u>                    </u> | <u>                    </u> |
| <u>JEHL</u>           | <u>                    </u> | <u>                    </u> | <u>                    </u> |
| <u>MYERS</u>          | <u>                    </u> | <u>                    </u> | <u>                    </u> |
| <u>PADDOCK</u>        | <u>                    </u> | <u>                    </u> | <u>                    </u> |

**JOHN D. MCGAULEY**

**CITY CLERK**

